

---

---

# WISCONSIN STATE CHAPTER P.E.O. SCHOLARSHIP

---

---

## FIRST YEAR STUDENT APPLICATION

The Wisconsin State P.E.O. Chapter welcomes your application for a Wisconsin Cottey College scholarship or grant.

To qualify for the scholarship or grant, you must have been accepted at Cottey College as a full-time student, are a graduate of a Wisconsin high school and has a parent who has been a resident of Wisconsin for the 12 months preceding the beginning of any term of enrollment.

### **DIRECTIONS FOR COMPLETING SCHOLARSHIP APPLICATION**

#### **Complete Application Includes:**

1. (Document A) – The enclosed scholarship application completed by the student.
2. (Document B) – A **CONFIDENTIAL** instructor recommendation form and letter completed by the instructor and given to the student in a sealed envelope. The instructor's signature should be placed across the sealed portion of the envelope.
3. (Document C) – A **CONFIDENTIAL** recommendation letter completed by a supervisor, school counselor, pastor or mentor. Their signature should be placed across the sealed portion of the envelope.
4. The student's official high school transcript of grades – to be obtained and sent by the student with the application.

#### **General Instructions:**

1. The student must complete the application.
2. Section I – Personal Information and Interests must be completed on the original Scholarship Application Form.
3. Sections II and III may be computer generated and completed on separate pages to be attached to the Application.
4. Any section of the Scholarship Application not completed by the computer must be legibly completed in ink.
5. Check your application carefully. Be sure that all required information is given and the application is signed.

**Completed application must be returned to the Wisconsin Cottey College Committee chairman:  
Jan Martin, 7009 Park Circle, Middleton, WI 53562**

**It is the applicant's responsibility to see that all required documents are  
received no later than February 1, 2021.**

Recipients of scholarships/grants for the coming academic year will be announced March 1. You will receive a letter notifying you of your status. Cottey College will consider any financial aid you may receive through the Wisconsin Cottey Scholarship Fund in determining your total aid package. Thank you for completing this application and best wishes in the coming year.

**DOCUMENT A**

**SECTION I – PERSONAL INFORMATION AND INTERESTS (30 POINTS)**

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Names of Parent(s): \_\_\_\_\_

High School: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address State ZIP Code*

Graduation Date: \_\_\_\_\_ GPA: \_\_\_\_\_

**Interests and Hobbies: (10 points)**

**Non-Academic Activities: (10 points)**

<u>Work, Volunteer, Etc.</u>	<u>Years of Participation</u>	<u>Honors, Awards, Offices Held, Responsibilities, Etc.</u>
----------------------------------	-----------------------------------	---

**DOCUMENT A (continued):**

**How did you learn about Cottey College and why are you interested in attending?  
(10 points)**

**Respond to the questions in section II and III on a separate sheet of paper. It must be legibly completed or computer generated. Please number your answers by section.**

**SECTION II – ACADEMIC RECORD AND ACHIEVEMENTS (30 POINTS)**

1. List any academic honors you have received. (5 points)
2. List any offices or leadership positions you have held and the name of the organization. (10 points)
3. List any other extra-curricular activities (clubs or volunteer work) and/or paid employment in which you have been involved. (10 points)
4. What do you feel are your academic strengths and weaknesses? (5 points)

**SECTION III – STUDENT ESSAY (30 POINTS)**

1. Please write a brief autobiography including family history, personal goals, and future ambitions. Include what this scholarship could mean to you (your goals, your family, etc.)

**SECTION IV – TRANSCRIPT (10 POINTS)**

Attach your high school transcript to this application including the fall semester of your senior year.

**REQUIRED SIGNATURE**

To the best of my knowledge, I have provided the Wisconsin Cottey College Scholarship Committee with full information concerning all questions on the application.

I agree to report to the committee chairman any factor that could affect consideration of my application. I understand that failure to provide true and complete information could mean withdrawal of scholarship monies awarded through this application.

I have checked carefully to be sure that all necessary information is given and this application has been signed. I UNDERSTAND THAT IT IS MY RESPONSIBILITY to see that the required documents are received by the committee chairman postmarked no later than the date given on the instructions, and that an incomplete application will not be considered.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_  
**DOCUMENT B – WISCONSIN COTTEY COLLEGE SCHOLARSHIP**

**GIVE THIS FORM TO THE INSTRUCTOR FROM WHOM YOU ARE REQUESTING A RECOMMENDATION.**

**INSTRUCTOR'S RECOMMENDATION**

Directions:

1. Please write a brief recommendation letter for this student and include her abilities regarding organizational skills, leadership skills, her scope of initiative/motivation, responsibility/dependability, resourcefulness/creativity, capacity for learning, quality of work, relationships with others, and predicted career success. We are looking for insight regarding the applicant's potential for success at Cottey College and why she should be considered for a scholarship.
2. It must be legibly completed or computer generated, and attached to this form.
3. Sign when completed.
4. Place the recommendation in an envelope and seal. Please sign your name across the sealed portion of the envelope.
5. Give the envelope to the student.

Name of student \_\_\_\_\_ Date \_\_\_\_\_

Please check the space (✓) that accurately describes the student.

Exceptional ( ), Above Average ( ), Average ( ), Below Average ( ).

**DOCUMENT C - WISCONSIN COTTEY COLLEGE SCHOLARSHIP**

**GIVE THIS FORM TO THE SUPERVISOR, SCHOOL COUNSELOR, PASTOR OR MENTOR FROM WHOM YOU ARE REQUESTING A RECOMMENDATION.**

**PERSONAL RECOMMENDATION**

Directions:

1. Please write a brief recommendation letter for this student and include how you know her and what you'd like to share about her. We are looking for insight regarding the applicant's potential for success at Cottey College and why she should be considered for a scholarship. Comments could include organizational skills, leadership, initiative/motivation, responsibility and dependability, resourcefulness/creativity or relationships with others.
2. It must be legibly completed or computer generated.
3. Sign when completed.
4. Place recommendation in an envelope and seal. Sign your name across the sealed portion of the envelope.
5. Give the recommendation to the student.

Name of student \_\_\_\_\_ Date \_\_\_\_\_