# **WISCONSIN COTTEY SCHOLARSHIP**

# WISCONSIN STATE CHAPTER of P.E.O.

**FIRST YEAR STUDENT APPLICATION**

The Wisconsin State Chapter of P.E.O. welcomes your application for a Wisconsin Cottey Scholarship.

To qualify for the scholarship, you must have been accepted at Cottey College as a full-time student and expect to graduate from a Wisconsin high school by spring 2024, and, if under the age of 18, have a parent/guardian who is currently a resident of Wisconsin.

**DIRECTIONS FOR COMPLETING SCHOLARSHIP APPLICATION**

**A complete application includes:**

1. Document A – The enclosed scholarship application completed by the student.

2. Document B – A confidential instructor recommendation form and letter completed by the instructor and given to the student in a sealed envelope. The instructor’s signature should be placed across the sealed portion of the envelope.

3. Document C – A confidential recommendation letter completed by a supervisor, school counselor, pastor, or mentor. Their signature should be placed across the sealed portion of the envelope.

4. A copy of student’s official high school transcript of grades, which should be obtained and sent by the student with the application.

**General Instructions:**

1. The student must complete the application (Document A).
   1. All sections may be computer generated.
   2. Any section of the application not completed on the computer must be written legibly in ink.
2. Check your application carefully. Be sure that all required information is provided, and the application is signed.
3. **Send the completed application to**: Wisconsin Cottey College Committee Chair, **Liz Berlyn, 317 Loftwood Terrace, Colgate, WI 53017**.

It is the applicant’s responsibility to see that all required documents are received no later than **February 1, 2024.**

Recipients of scholarships/grants for the coming academic year will be announced March 1. You will receive a letter notifying you of your status. Cottey College will consider any financial aid you may receive through the Wisconsin Cottey Scholarship Fund in determining your total aid package. Thank you for completing this application and best wishes in the coming year.

**DOCUMENT A**

**SECTION I – PERSONAL INFORMATION (0 POINTS)**

* Full Name (First, M.I., Last)
* Address (street address, city, state, zip)
* Phone (including area code):
* Email address:
* Name of Parent(s)/Guardian(s):
* Name of High School:
* Address of High School (street address, city, state, zip code):
* Expected Graduation Date:

**SECTION II – INTERESTS, HOBBIES, NON-ACADEMIC ACTIVIITES (30 POINTS)**

1. Please list details about the following:
2. Hobbies and interests
3. Work experiences
4. Service/Volunteer experiences
5. Sports & Clubs

* For items a, b, and c above, list years of participation, responsibilities, leadership positions, honors/awards, offices held, etc.
* NOTE: Service/Volunteer experiences and Sports & Clubs should include both school and non-school activities.

1. How did you learn about Cottey College and why are you interested in attending?

**SECTION III – ACADEMIC RECORD AND ACHIEVEMENTS (30 POINTS)**

1. List any academic honors you have received.

2. What do you feel are your academic strengths and weaknesses?

**SECTION IV – STUDENT ESSAY (30 POINTS)**

1. Write a brief autobiography including family history, personal goals, and future ambitions. Include what this scholarship could mean to you (your goals, your family, etc.).

**SECTION V – TRANSCRIPT (10 POINTS)**

1. Attach your high school transcript to this application including the fall semester of your senior year.

**REQUIRED SIGNATURE**

To the best of my knowledge, I have provided the Wisconsin Cottey College Committee with accurate information concerning all questions on the application. I understand failure to provide true, complete, and updated information could mean withdrawal of scholarship monies awarded through this application.

I have checked carefully to be sure that all necessary information is given. I understand that it is my responsibility to see that the required documents are received by the committee chair no later than the date given on the instructions and an incomplete application will not be considered.

Applicant Signature Date

**DOCUMENT B – INSTRUCTOR RECOMMENDATION**

**Give this form to the Instructor from whom you request a recommendation.**

**INSTRUCTOR’S RECOMMENDATION INSTRUCTIONS:**

1. Please write a brief recommendation letter for this student, including:
   1. her abilities regarding organizational skills
   2. leadership skills
   3. scope of her initiative/motivation
   4. responsibility/dependability
   5. resourcefulness/creativity
   6. capacity for learning
   7. quality of work
   8. relationships with others
   9. predicted future success

* We are looking for insight regarding the applicant’s potential for success at Cottey College and why she should be considered for a scholarship.

1. Please complete on a separate piece of paper. If not completed on a computer, please be sure it is written legibly in ink.
2. Sign when completed.
3. Place the recommendation in an envelope and seal. Please sign your name across the sealed portion of the envelope.
4. Give the envelope to the student.

Name of student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

**DOCUMENT C - PERSONAL RECOMMENDATION**

**Give this form to the supervisor, school counselor, pastor, or mentor from whom you are requesting a recommendation.**

**PERSONAL RECOMMENDATION INSTRUCTIONS:**

1. Please write a brief recommendation letter for this student, including:
   1. How you know her
   2. Insight regarding the applicant’s potential for success at Cottey College
   3. Why she should be considered for a scholarship
   4. Comments could include:
      1. her abilities regarding organizational skills
      2. leadership skills
      3. scope of her initiative/motivation
      4. responsibility/dependability
      5. resourcefulness/creativity
      6. capacity for learning
      7. quality of work
      8. relationships with others
2. Please complete on a separate piece of paper. If not completed on a computer, please be sure it is written legibly in ink.
3. Sign when completed.
4. Place the recommendation in an envelope and seal. Please sign your name across the sealed portion of the envelope.
5. Give the envelope to the student.

Name of student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date