

**PROGRAM/PROCEEDINGS  
of the  
NINETY-EIGHTH ANNUAL CONVENTION  
of the  
WISCONSIN STATE CHAPTER  
P.E.O. SISTERHOOD  
Organized September 28 & 29, 1917  
Milwaukee, Wisconsin**

**PRESIDENT'S THEME  
"Making a Difference, One Star at a Time"**

**REPRESENTATIVE OF INTERNATIONAL CHAPTER**  
Linda Davidson  
Chairman, P.E.O. Scholar Awards Board of Trustees

**MEMBER OF HONOR**  
Jan Hansen  
Board of Trustees, Cottey College

**GUEST OF HONOR**  
Judi Steege  
Director of Admissions, Cottey College

**May 30-31, 2015  
Stevens Point Convention Center  
Stevens Point, Wisconsin**

Making a Difference



One Star at a Time



**WINNIE HUTJENS**  
**Chapter EN**  
**President of Wisconsin State Chapter**  
**2014-2015**



### **Members of the 2014-2015 Executive Board**

Front: Left to right: Pat Spencer, Kathy Richardson, Winnie Hutjens,  
Pattie Cook, Dede DeWitt

### **Wisconsin State Chapter Officers**

President	Winnie Hutjens, EN
Vice President	Pat Spencer, DC
Organizer	Dede DeWitt, CG
Treasurer	Pattie Cook, N
Secretary	Kathy Richardson, R



## **P.E.O. Sisterhood**

Founded January 21, 1869  
Iowa Wesleyan College  
Mount Pleasant, Iowa

Mary Allen (Stafford)	1848-1927
Alice Bird (Babb)	1850-1926
Hattie Briggs (Bousquet)	1849-1877
Alice Virginia Coffin	1848-1888
Suella Pearson (Penfield)	1851-1920
Franc Roads (Elliott)	1852-1924
Ella Stewart	1848-1894

### **2013-2015 International Chapter Officers**

President	Maria T. Baseggio
First Vice President	Beth Ledbetter
Second Vice President	Sue Baker
Organizer	Brenda J. Atchison
Recording Secretary	Patricia Brolin-Ribi



# WISCONSIN STATE CHAPTER BOARDS AND COMMITTEES

## **Amendments & Recommendations**

*Karen Saari, BS*  
Julie Edell-Berlin, BH  
★ Cindy Solberg, P

## **Budget & Finance**

*Karen Herbert, BF*  
Elizabeth Ziehmke, EA  
Dawn Schroeder, J

## **Investment Liaison/ Convention Financial Coordinator**

Kathy Jameson, BA

## **Historian**

*Janice Herrild, BK*

## **Membership**

*Vicki Frea, DI*  
Barb Marshall, R  
Ingri Lombardi, BI  
Kathi Vitas, DT

## **Nominating**

★ *Laura Wahl, DX*  
★ *Mary Lou Rashke, BC*  
★ *Alice Kapla, CY*

## **Technology**

*Janet Roberts, N*  
Denise MacLeod, DI  
Anne Lawrence, BW

## **Webmaster**

Karen O'Leary, EF

## **P.E.O. Project Chairmen**

### **P.E.O. Educational Loan Fund**

*Joan Fordham, BR*

### **P.E.O. International Peace Scholarship**

*Chris Hemstreet, CZ*

### **P.E.O. Program for Continuing Education**

*Sharon Matusevicius, CN*

### **P.E.O. Scholar Awards**

*Merry Kris Demske, CN*

### **P.E.O. STAR Scholarship**

*Sally Northrop, CZ*

### **Cotter College Committee**

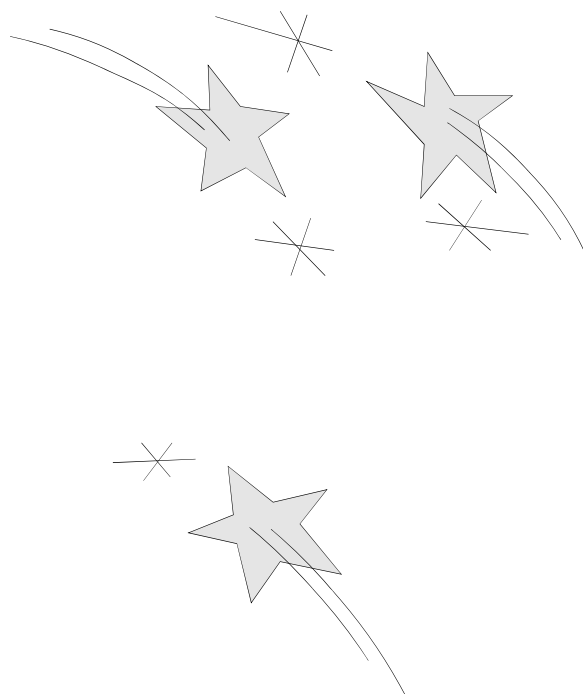
*Julie Stich, AS*  
Emily Richeson, CG  
Janet Price, EA

## **H.E.L.P. Fund, Inc.**

*Judith Bloom, EO*  
Jessica Roseen, BF  
Lavonne Solem, AN  
Patricia Day, DY  
Roberta Lindemann, E  
Sandy Nuernberg, BC  
Sue Kline, DZ

*Italicized names are also members of convention*

★ Past State President



## DELEGATES TO 2015 STATE CONVENTION

<b>A</b>	<b>Milwaukee</b> <i>Barbara Heckenbach</i>	<b>AA</b>	<b>Merrill</b> <i>Kathalyn A. Smith</i>	<b>BA</b>	<b>Oshkosh</b> <i>Evelyn Minniear</i>
<b>B</b>	<b>Appleton</b> <i>Renee Boldt</i>	<b>AB</b>	<b>Chippewa Falls</b> <i>Julie Stafford</i>	<b>BB</b>	<b>Beloit</b> <i>Kay Nordstrom</i>
<b>D</b>	<b>Beaver Dam</b> <i>Maryann Schacht</i>	<b>AC</b>	<b>Platteville</b> <i>Lynn Raley</i>	<b>BC</b>	<b>Madison</b> <i>Sandy Neurnberg</i>
<b>E</b>	<b>Superior</b> <i>Lori Foley</i>	<b>AD-BG</b>	<b>Superior</b> <i>Gail Johnson</i>	<b>BD</b>	<b>Fond du Lac</b> <i>Barb Senn</i>
<b>H</b>	<b>Madison</b> <i>Jeanne Sanna</i>	<b>AE</b>	<b>Madison</b> <i>Kathy Hengel</i>	<b>BE</b>	<b>Eau Claire</b> <i>Susan Schomburg</i>
<b>I</b>	<b>Stevens Point</b> <i>Mary Louise Catura</i>	<b>AF</b>	<b>Eau Claire</b> <i>Nancy Schuster</i>	<b>BF</b>	<b>Chippewa Falls</b> <i>Karen Hebert</i>
<b>J</b>	<b>Manitowoc</b> <i>Kathy Willis</i>	<b>AG</b>	<b>Oshkosh</b> <i>Wendy Arnold-Leroux</i>	<b>BH</b>	<b>Wauwatosa</b> <i>Trish Paul</i>
<b>K</b>	<b>Fond du Lac</b> <i>Lori Burgess</i>	<b>AI</b>	<b>Green Bay</b> <i>Kerry Steel</i>	<b>BI</b>	<b>La Crosse</b> <i>Deborah Ondell</i>
<b>L</b>	<b>Milwaukee</b> <i>Susan Hessner</i>	<b>AJ</b>	<b>Marshfield</b> <i>Bridget O'Brien</i>	<b>BJ</b>	<b>Hudson</b> <i>Adele Dolan</i>
<b>M</b>	<b>Dodgeville</b> <i>Jill Roethe</i>	<b>AK</b>	<b>Kenosha</b> <i>Pat Tomsheck</i>	<b>BK</b>	<b>Marinette</b> <i>Patricia Krah</i>
<b>N</b>	<b>Green Bay</b> <i>Kathleen VanSistine</i>	<b>AL</b>	<b>La Crosse</b> <i>Judith Bouffleur</i>	<b>BL</b>	<b>Madison</b> <i>Barbara Barker</i>
<b>O</b>	<b>Wisconsin Rapids</b> <i>Rosemary Felice</i>	<b>AM</b>	<b>Milwaukee</b> <i>Alice Kuramoto</i>	<b>BN</b>	<b>Platteville</b> <i>Carol Balbach</i>
<b>P</b>	<b>Sparta</b> <i>Emily Spencer</i>	<b>AN</b>	<b>Menomonie</b> <i>Shirley Hoener</i>	<b>BO</b>	<b>Kenosha</b> <i>Jennifer Krase</i>
<b>Q</b>	<b>Marinette</b> <i>Constance Schroepfer</i>	<b>AO</b>	<b>Rhineland</b> <i>Melinda Pearce</i>	<b>BP</b>	<b>Milwaukee</b> <i>Bethany Wilkinson</i>
<b>R</b>	<b>Richland Center</b> <i>Rosalee Wheat</i>	<b>AP</b>	<b>Eau Claire</b> <i>Susan Edstrom</i>	<b>BQ</b>	<b>Milwaukee</b> <i>LeAnne Drives</i>
<b>T</b>	<b>River Falls</b> <i>Fay Westberg</i>	<b>AQ</b>	<b>Waukesha</b> <i>Judith O'Connell</i>	<b>BR</b>	<b>Baraboo</b> <i>Carole Paquette</i>
<b>V</b>	<b>Madison</b> <i>Barbara Lathrop</i>	<b>AR</b>	<b>Racine</b> <i>Linda Frank</i>	<b>BS</b>	<b>Green Bay</b> <i>Sandra Gilson</i>
<b>W</b>	<b>Milwaukee</b> <i>Donna Whittle</i>	<b>AS</b>	<b>Milwaukee</b> <i>Sally LaPorte</i>	<b>BT</b>	<b>Neenah</b> <i>Janice Lawell</i>
<b>X</b>	<b>Lancaster</b> <i>Jane VonFeldt</i>	<b>AT</b>	<b>Appleton</b> <i>Anne Paterson</i>	<b>BU</b>	<b>Superior</b> <i>Linda Nichols</i>
<b>Y</b>	<b>Beloit</b> <i>Jacquelyn Patch</i>	<b>AU</b>	<b>Green Bay</b> <i>Cathy Bond</i>	<b>BV</b>	<b>Mequon</b> <i>Judy Cochran</i>
<b>Z</b>	<b>Rice Lake</b> <i>Amy Martwick</i>	<b>AV</b>	<b>Green Bay</b> <i>Elizabeth Gibbons</i>	<b>BW</b>	<b>Madison</b> <i>Anne Lawrence</i>
		<b>AW</b>	<b>South Milwaukee</b> <i>Becky Lockwood</i>	<b>BY</b>	<b>Madison</b> <i>Susan Harris</i>
		<b>AX</b>	<b>Madison</b> <i>Debra Dieter</i>	<b>BZ</b>	<b>Brookfield</b> <i>Mary Lopez</i>
		<b>AY</b>	<b>Janesville</b> <i>Denise Osborne</i>		
		<b>AZ</b>	<b>Racine</b> <i>Joyce McVeigh</i>		

**CA Milwaukee**  
*Patricia A. Jipson*  
**CB Stevens Point**  
*Ann Bloom*  
**CC Appleton**  
*Mary Vandenberg*  
**CD Manitowoc**  
*Katherine Pohlmann*  
**CE West Allis**  
*Suzanne Malett*  
**CF Racine**  
*Carolyn Scherer*  
**CG Oshkosh**  
*Cynthia Larson*  
**CH Eau Claire**  
*Penny Hanson*  
**CI Whitewater**  
*Martha Firari*  
**CJ Sheboygan**  
*Jane Groblewski*  
**CK Janesville**  
*Diane Miller*  
**CL Marshfield**  
*Mary Jo Fritsche*  
**CM Green Bay**  
*Eileen Johnson*  
**CN Racine**  
*Jan Abrahamson*  
**CO Wausau**  
*Kathrine Backe*  
**CP Brookfield**  
*Lenis Brown*  
**CQ Kenosha**  
*Linda Young*  
**CR La Crosse**  
*Julie Moore*  
**CS Lake Geneva**  
*Kathy Thies*  
**CT Platteville**  
*Sharon Bartels*  
**CU Pewaukee**  
*Sue Hoaglund*  
**CV Oconomowoc**  
*Doris Kimball*  
**CW Madison**  
*Anne Bigler*  
**CX Marinette**  
*Judith Kline*  
**CY Marshfield**  
*Sandy Egstad*  
**CZ Green Bay**  
*Peggy Simonis*

**DA Wausau**  
*Sherry Kieffer*  
**DC Onalaska**  
*Louise Temte*  
**DD Menomonie**  
*Shirley Neikirk*  
**DE Green Bay**  
*Nancy Siewert*  
**DF Sturgeon Bay**  
*Orlaine Gabert*  
**DG Stoughton**  
*Jessica Murphy*  
**DH Madison**  
*Deb Garner*  
**DI Brookfield**  
*Mary Weller*  
**DJ Nielsville**  
*Cindy Craig*  
**DK Sheboygan**  
*Sandi Spapperi*  
**DL Waukesha**  
*Margaret Mulroy*  
**DM Hayward**  
*Barbara Hand*  
**DN Hudson**  
*Brenda Yurs*  
**DO Fond du Lac**  
*Barbara Murray*  
**DP Green Lake**  
*Vicki Huffman*  
**DQ Sturgeon Bay**  
*Nancy Emery*  
**DR Rhinelander**  
*Connie Anderson*  
**DS Racine**  
*Molly Batzner*  
**DT Franklin**  
*Donna Waletzko*  
**DU Eau Claire**  
*Barbara Goings*  
**DV Madison**  
*Elizabeth Schnell*  
**DW River Falls**  
*Betsy Goff*  
**DX Menomonie**  
*Claudia Manning*  
**DY Appleton**  
*Carol Servin*  
**DZ West Bend**  
*Kathrine Laycock*

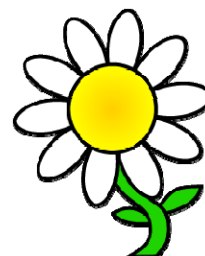
**EA Baraboo**  
*Janet Fritsch*  
**EB Neenah**  
*Kristin Powley*  
**EC Sheboygan**  
*Jennifer Zillmer*  
**ED Marshfield**  
*Diann Shefchik*  
**EE Egg Harbor**  
*Mary Smart*  
**EF Manitowoc**  
*Christine Herzog*  
**EG Waukesha**  
*Nancy Raasch*  
**EH Wisconsin Rapids**  
*Donna Wilkes*  
**EI Sturgeon Bay**  
*Barbara Ottum*  
**EJ Sister Bay**  
*Diana Wallace*  
**EK Sun Prairie**  
*Judith Gasner*  
**EL Ashland**  
*Nancy Brede*  
**EM Stevens Point**  
*Kathy Mancl*  
**EN Green Bay**  
*Loretta Delvaux*  
**EO Minocqua**  
*Chris Kosin*  
**EP Verona**  
*Marian Sorensen*  
**EQ Hudson**  
*Randee Loss*  
**ER Menomonie**  
*Kathleen Bailey*



## Past Presidents - Wisconsin State Chapter

★ Rusella Scott Atkinson, F	1917-1919	★ Barbara Oakley, DZ	1968-1969
★ Ellen E. Morris, C	1919-1921	★ Margaret E. Bartheld, AL	1969-1970
★ Mary Randall Smith, H	1921-1923	★ Betty N. Sheldon, CC	1970-1971
★ Lillian M. Simond, A	1923-1925	★ Mary J. Higley, BK	1971-1972
★ Emma M. Rector, B	1925-1926	★ Grace L. Miller, AY	1972-1973
★ Adelle B. Wheeler, B	1926-1927	★ Edith Churchill, AP	1973-1974
★ A. Vianna Barman, E	1927-1928	★ Sharon Huebner, FC\AZ	1974-1975
★ Lida B. Brown, J	1928-1929	★ Marian Wolfe, T	1975-1976
★ Grace M. Barrett, L	1929-1930	★ June Estabrook, AO	1976-1977
★ Anna K. Austin, P	1930-1931	★ Lois Dick, H	1977-1978
★ R. Faye Jackson, K	1931-1932	★ Jo Hey, BP	1978-1979
★ Evelyn Ward Rosebush, O	1932-1933	★ Elizabeth McHenry, AA	1979-1980
★ Elsie P. Remley, B	1933-1934	★ Dorothy Mann, BB	1980-1981
★ Edith A. Tourtellot, BR	1934-1935	★ Mary Hall, BY	1981-1982
★ Margaret A. Sipley, F	1935-1936	★ Elizabeth A. Trotter, CM\AZ	1982-1983
★ Leona W. Koepke, U	1936-1937	★ Karen Soli, CP	1983-1984
★ Camilla C. Kirkpatrick, R	1937-1938	★ Karin Brown, AU	1984-1985
★ Lulu L. Witzeman, H	1938-1939	★ Nelva Jean Kremers, BZ	1985-1986
★ Mabel L. Bridges, T	1939-1940	★ Lynn Jennejohn, AJ	1986-1987
★ Mabel L. Anderson, Q	1940-1941	★ Ruth Olsen, BV	1987-1988
★ Grace B. Rowe, W	1941-1942	★ Marce Leonard, CD	1988-1989
★ ☼ Alice Spensley Rinehard, AB	1942- 1943	★ Marvel Williamson, BT	1989-1990
★ Leone B. Schroeder, I	1943-1944	★ Cathy Barker, BL	1990-1991
★ Elsie M. Brennen, X	1944-1945	★ Ruth Sherman, BX	1991-1992
★ Amy B. Waterpool Dewire, F\FL	1945-1946	★ Mary Heilhecker Bong, DX	1992-1993
★ Pearl D. VanHecke, AA	1946-1947	★ Pat Fawcett, AZ	1993-1994
★ Kathlyn J. Oates, Z\AZ	1947-1948	★ Karen Dickinson, AS	1994-1995
★ Cyrilla C. Mahan, AD	1948-1949	★ Vicki Hugill, FI, FL	1995-1996
★ Dorothy Root, B	1949-1950	★ Karen E. Mathews, DF	1996-1997
★ Pearl Wheeler, AC	1950-1951	★ Darlyce Theye, HW\FL	1997-1998
★ Winifred W. Boyce Gochner, BO\FL	1951-1952	★ Barbara Timmerman, AH\FL	1998-1999
★ Irma Olinger Scholey, MQ\CA	1952-1953	★ Sue White, BR	1999-2000
★ Ruby Musser, BC\TX	1953-1954	★ Mary Garber, DE	2000-2001
★ Beulah Haugen, Z	1954-1955	★ Norma Walley, CN	2001-2002
★ Jane Dorschel, AI	1955-1956	★ Judith Stephens, AU\NC	2002-2003
★ Adelaide H. Hatch, K\AZ	1956-1957	★ Mary Schoenknecht, BE	2003-2004
★ Edna M. Firchow, AY	1957-1958	★ Cindy Solberg, P	2004-2005
★ Cleo B. Boerner, W	1958-1959	★ Sandra Bubenzer, BY	2005-2006
★ Constance W. Elvehjem, H	1959-1960	★ Rosalie Daehler, OF\IL	2006-2007
★ Opal H. Hubbel, AS	1960-1961	★ Sharon Parham, FH\MN	2007-2008
★ Frances Vincent Lamson, CE	1961-1962	★ Nancy Buck, AR	2008-2009
★ Evalyn B. H. Jacobson, BM	1962-1963	★ Laura Wahl, DX	2009-2010
★ Dorothy Kleinpell, DW	1963-1964	★ Kandy Higley, BK	2010-2011
★ Alice Lomoe Mitchell, E	1964-1965	★ Jeanne Herder, EM	2011-2012
★ Rachel Olson, CC, AZ	1965-1966	★ Mary Lou Rashke, BC	2012-2013
★ Virginia Trowbridge, AV	1966-1967	★ Alice Kapla, CY	2013-2014
★ Dorothy A. Branham, Z	1967-1968		

- ★ **Chapter Eternal**
- ☼ **Past President Supreme (International) Chapter**



## Hostess Chapters and Presidents

Chapter J, Manitowoc  
Chapter Q, Marinette  
Chapter AT, Appleton  
Chapter CC, Appleton  
Chapter CD, Manitowoc  
Chapter CJ, Sheboygan  
Chapter CX, Marinette  
Chapter DZ, West Bend  
Chapter EF, Manitowoc  
Chapter EN, Green Bay

Kathy Willis  
Connie Schroepfer  
Anne Paterson  
Mary Vandenberg  
Kathy Pohlmann  
Jane Groblewski  
Mary Oswald  
Kathrine Laycock  
Christine Herzog  
Bonnie Etters



## Convention Chairmen

Jane Jones, EN and Christine Whitton, EN

## Adviser

Mary Garber, DE  
Past State President, Wisconsin State Chapter



## Planning Committee

Treasurer: Kathy Jameson, BA  
Secretary: Jean Decker, EN  
Registrar: Kari Schultz, EM

### Chapter J

Mary Huckins  
Martha Rasmus  
Jane Foster  
Marsha Driggers

### Chapter CJ

Pat Dinolfo  
Kathy Peterson

### Chapter Q

Linda Nye  
Judy Reid

### Chapter CX

Cheryl Cadieu  
Carol Jeske

### Chapter AT

Anne Paterson  
Kristina Jones

### Chapter DZ

Linda Havel  
Sandra Bergman

### Chapter CC

Alice Anderson  
Mary Vandenberg

### Chapter EF

Karen O'Leary  
Rae Gutschow  
Faith Skarda

### Chapter CD

Marilyn Sontag  
Kathy Pohlmann  
Marce Leonard

### Chapter EN

Bonnie Etters  
Barb Miller

## **Committees**

Banquet/ 50 year celebration	Chapter CJ
Decorations	Chapter DZ
Invitation/Assist as needed at convention	Chapters EN
Sales	Chapter Q
Guards/Tellers/Music	Chapter CD
Time of Remembrance	Chapter AT
Convention Hall/Platform/Properties	Chapter CC
Hospitality	Chapter CX
Registration	Chapter J
Credentials	Chapter EF

## **Special Appointments**

Musicians.....	Ann Gold and Susie Miller, CD
Parliamentarian.....	Linda Davidson, BO, Texas
Assistant to Recording Secretary.....	Chris Totzke, CU
Convention Auditor.....	Dawn Schroeder, J
Audiovisual.....	Karen O'Leary, EF

## **Committee to Approve the Minutes**

Laura Wahl, DX; Sandy Bubenzer, BY; Sharon Parham, FH/MN  
Past State Presidents, Wisconsin State Chapter

## **Credentials Committee**

Faith Skarda, EF, Chairman  
All are members of Chapter EF  
Rae Gutschow      Chris Herzog  
Nancy Hoover      Linda Brunmeier  
Karin Strazny  
Nancy Buck, AR, Adviser, Past State President, Wisconsin State Chapter

## **Guards**

Mary Ann Geiger, CD, Head Guard  
All Guards are members of Chapter CD  
Donna Dvorak      JoAnn Noffke  
Vicki Dvorak      Jill Backus

## **Convention Assistant**

Personal Assistant for the President:  
Mary Lou Bradstreet, DT

## **Tellers**

Judy Corrado, CD, Head Teller  
All Tellers are members of Chapter CD  
Patti Reimer      Marilyn Sontag  
Marce Leonard      Sudi Johnson



**Pre-Convention Events**  
**Friday, May 29, 2015**

3:00 p.m.	Holiday Inn & Holiday Inn Express open for check in
3:00 p.m. - 9:30 p.m.	Sales Open - Expo 2
4:00 p.m. - 7:00 p.m.	Convention Credentials/Registration Open - North Commons Travel Reimbursement Open - North Commons
4:00 p.m. - 9:00 p.m.	Exhibits Open - North Commons Hospitality Room Open - Room 119
7:30 p.m. - 8:00 p.m.	Buzz Sessions - Sands and Spruce
8:00 p.m. - 8:30 p.m.	Buzz Sessions - Sands and Spruce

“Brag and Boo” – led by Pattie Cook and Kathy Richardson

“It’s Okay to Talk About P.E.O.” – led by Pat Spencer and Dede DeWitt

**RULES OF CONVENTION**

1. Visitors will present membership cards and register before being seated, except for open meetings.
2. Each delegate is seated to face her chapter letter(s).
3. Please remain seated during the processional and recessional.
4. Members appearing on the program shall take seats in the designated section in the front of the convention hall.
5. Only voting members of convention have the privilege of making motions, debating and voting.
6. A member addressing the chair shall announce her name, chapter and city before being recognized. No member shall speak more than once on a question or longer than two minutes without consent of Convention.
7. Two signed copies of a motion from the floor shall be sent to the platform.
8. No photos or videos shall be taken during a meeting. Tablets, iPads and cell phones may be used during the business meeting for note taking purposes only. Please make sure these devices are placed in airplane mode. No laptops shall be used during business meetings. Exception: the EA, ET and the appointed AV technician may use laptops for their assigned duties.
9. The minutes of this convention will be referred for approval to the special committee appointed for this purpose.
10. Guards are at your service to deliver messages, but NOT during devotions or keynote addresses, please.
11. Question and Answer Period: Questions that were submitted prior to convention on the form circulated by the Organizer will be answered during convention.

## OPENING OF CONVENTION

SATURDAY MORNING

May 30, 2015

8:20 a.m. Prelude.....Ann Gold, CD

8:30 a.m. Processional..... Past State Presidents,  
International Representative, Member of Honor,  
Guest of Honor, Executive Board

8:35 a.m. Call to Order

Invocation.....Mary Garber, DE  
Past State President, WSC

Pledge of Allegiance.....led by Alice Kapla, CY  
Past State President, WSC

Convention Singing of National Anthems.....led by Alice Kapla, CY  
Past State President, WSC

### O Canada!



*O Canada! Our home and native land!  
True Patriot love in all thy sons command.  
With glowing hearts we see thee rise,  
The True North strong and free!  
From far and wide, O Canada,  
We stand on guard for thee.  
God keep our land glorious and free!  
O Canada, we stand on guard for thee.  
O Canada, we stand on guard for thee.*

### The Star Spangled Banner

*Oh say! Can you see, by the dawn's early light,  
What so proudly we hailed at the twilight's last gleaming.  
Whose broad stripes and bright stars, through the perilous fight,  
O'er the ramparts we watched, were so gallantly streaming  
And the rocket's red glare, the bombs bursting in air,  
Gave proof through the night that our flag was still there.  
O say, does that Star Spangled Banner yet wave  
O'er the land of the free, and the home of the brave.*



President's Greeting.....	Winnie Hutjens, EN President, WSC
Welcome from Hostess Chapters.....	Jane Jones, EN and Christine Whitton, EN Convention Co-Chairmen
Report of Guards.....	Mary Ann Geiger, CD, Head Guard
First Report of Credentials Committee.....	Rae Gutschow, EF
Formal Opening Statement.....	Winnie Hutjens
Opening Ode.....	led by Mary Lou Bradstreet, DT
Objects and Aims.....	led by Mary Lou Bradstreet, DT
Devotions.....	Judith Bloom, EO
Convention singing of "Let There Be Peace on Earth"... ..	led by Susie Miller, CD

*Let there be peace on Earth and let it begin with me.  
 Let there be peace on Earth, the peace that was meant to be.  
 With God as our Father, sisters all are we.  
 Let me walk with my sister in perfect harmony.  
 Let peace begin with me, let this be the moment now.  
 With ev'ry step I take, let this be my solemn vow.  
 To take each moment and live each moment in peace eternally.  
 Let there be peace on Earth and let it begin with me*

Introductions

Adoption of Rules of Convention and Printed Program

Appointment of Committee to Approve Minutes/Parliamentarian

Correspondence.....	Kathy Richardson, R Secretary, WSC
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Address by International Representative.....	Linda Davidson, BO, Tyler, TX Chairman, P.E.O. Scholar Awards Board of Trustees "Press On"
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Address by Guest of Honor.....	Judi Steege, KK, Nevada, MO Director of Admissions, Cottey College
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Reports of State Officers.....	See Section A
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Reports of Other Standing Committees and Boards.....	See Section B
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Report of Budget and Finance.....	Karen Hebert, BF, Chairman
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Report of Grouping Committee..... Dede DeWitt, CG  
Organizer, WSC

Announcements.....Jane Jones and Christine Whitton

10:30 a.m. Projects Program.....Pat Spencer, DC  
Vice President, WSC

- ★ P.E.O. Scholar Awards.....Merry Kris Demske, CN, Chairman  
Power Point: Dr. Carmen Bergom
- ★ P.E.O. Program for Continuing Education.....Sharon Matusevicius, CN, Chairman  
Speaker: Jane Niehaus
- ★ P.E.O. Educational Loan Fund.....Joan Fordham, BR, Chairman  
Speaker: Katie Mills

11:00 a.m. 50-Year Celebration.....Mary Lou Rashke, BC and Kandy Higley, BK  
Past State Presidents, WSC

Convention Singing Honoring 50-Year Members.....led by Mary Lou Rashke

(Sung to the tune of "Edelweiss")

*P.E.O.s  
50 years  
We gather here to salute you  
'65  
was the year  
You all became dear sisters.*

*Blossoming sweet as our marguerite  
Guided by our gold star  
Following  
Our virtues  
Blessed sisters forever*

Table Grace .....led by Mary Lou Rashke

(Sung to the tune of "Doxology")

*We give Thee thanks dear Lord above,  
For food and health and all Thy love.  
Grant that our sisterhood may grow,  
Blessings upon our P.E.O.  
Amen*

Noon Luncheon - Prairie Ballroom

12:50 p.m. Prelude

1:00 p.m. Time of Remembrance - Convention Hall

2:00 p.m. Projects Program.....Pat Spencer

★ P.E.O. STAR Scholarship.....Sally Northrop, CZ, Chairman  
Speaker: Meghan Murphy

★ Cottey College.....Julie Stich, AS, Chairman  
Speaker: Sally MacGregor

★ P.E.O. International Peace Scholarship.....Chris Hemstreet, CZ, Chairman  
Letter from Anastasiia Taranenko

2:30 p.m. Prelude

2:45 p.m. Convention resumes

Report of Guards.....Mary Ann Geiger

Second Report of Credentials Committee.....Rae Gutschow

Scholar Awards Chapter Recognition.....Linda Davidson  
Chairman, Scholar Awards Board of Trustees

Remarks for Making A Difference Challenge.....Winnie Hutjens

Report of Nominating Committee.....Laura Wahl, DX, Chairman  
Past State President, WSC

Election of Officers

Election of Delegates to Convention of International Chapter

**Chapter**

E, Superior  
N, Green Bay  
T, River Falls  
AC, Platteville  
AR, Racine  
AT, Appleton  
BD, Fond du Lac  
BK, Marinette  
BL, Madison  
BO, Kenosha  
BQ, Milwaukee  
BY, Madison  
BZ, Brookfield  
CH, Eau Claire  
DG, Stoughton  
DR, Rhinelander  
DZ, West Bend  
ED, Marshfield  
EI, Sturgeon Bay  
ER, Menomonie

**Delegate**

Julie Ford  
Janet Roberts  
Fay Westberg  
Lynn Raley  
Linda Frank  
Anne Paterson  
Barbara Senn  
Marilyn Lawson  
Barbara Barker  
Jennifer Krase  
Sarah Bonniwell  
Jan Martin  
Mary Lopez  
Kathy Prindle  
Kris Christenson  
Connie Anderson  
Sue Kline  
Diann Shefchik  
Barbara Ottum  
Kathy Bailey

**Alternate**

Cathy Hecht  
Paula Schultz  
Camille Madison  
Sue Isaacson  
Nancy Ritter  
Kay Odegaard  
Karen Shaw  
Cheryl Maxwell  
Sandy Burrus  
Krista Lichtenheld  
Barbara Struck  
Sarah Salzwedel  
Sylvia Schaub  
Geri Settum  
Pat Murphy  
Sandy Bergman  
Rachel Haggarty  
Mary Mabeus  
Nancy Prange  
Karen Martinson

Report of Amendments and Recommendations.....Karen Saari, BS, Chairman  
Announcements.....Jane Jones and Christine Whitton  
4:00 to 4:30 p.m. **H.E.L.P. Fund, Inc. Annual Meeting** - Convention Hall

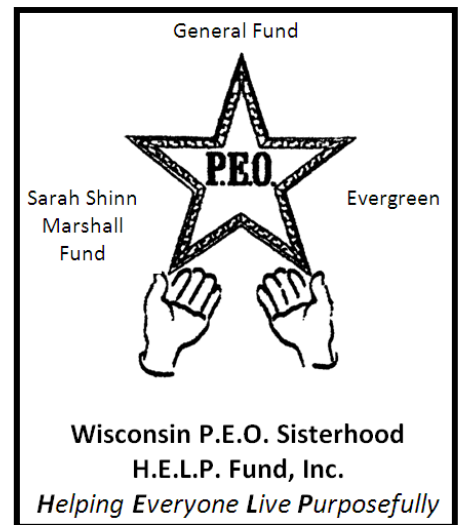
**The H.E.L.P. Fund Song**

Written by Betty Ridgely, BC, Madison  
(To the tune of "This Land is Our Land")

*This fund is your fund, this fund is my fund,  
From the Mississippi to our Great Lake borders,  
We help our neighbors, we help sick children;  
The H.E.L.P. Fund was made for those in need.*

*Give every person the opportunity  
Of living purposefully and with some dignity.  
We help our neighbors, we help sick children;  
The H.E.L.P. fund was made for those in need.*

*So help the H.E.L.P. Fund with your donations  
And support our project. Look for the needy.  
We help our neighbors, we help sick children;  
The H.E.L.P. Fund was made for those in need.*



4:30 to 4:45 p.m. State Officers meet with chapters having official visits in 2015

6:00 p.m. Social Hour - East Commons and Expo 1

6:00 to 6:20 p.m. Greet State Executive Board, International Representative, Secretary Elect

7:00 p.m. Banquet - Prairie Ballroom

Speaker: Linda Davidson, International Representative  
Chairman, P.E.O. Scholar Awards Board of Trustees  
Judi Steege, Director of Admissions, Cottey College  
Entertainment: Linda Adams





**SUNDAY MORNING  
May 31, 2015**

7:00 to 8:30 a.m. Breakfast

8:50 a.m. Prelude

9:00 a.m. Convention resumes



Report of Guard.....Mary Ann Geiger

Final Report of Credentials Committee.....Rae Gutschow

Period of Instruction.....Dede DeWitt  
"Daisy Locks and the Three Chapters"

Information from International Chapter.....Linda Davidson and Dede DeWitt

Report of Convention Registrar.....Kari Schultz, EM

Question and Answer Session.....Linda Davidson and Dede DeWitt

Closing Remarks by President.....Winnie Hutjens

Installation of Officers.....Linda Davidson

Presentation of Past State President Credentials.....Linda Davidson

Remarks by New President.....Pat Spencer

Invitation to 2016 State Convention

Closing Remarks.....Linda Davidson

Final Announcements

Benediction and Adjournment

"Blest Be the Tie That Binds"  
*Blest be the tie that binds  
Our hearts in sisterly love.  
The fellowship of kindred minds  
Is like to that above.*



**Safe Travels**

***Please remain in your place while the Executive Board, International Representative, Member of Honor, Guest of Honor and Past State Presidents process out of convention hall.***

## REPORT OF THE PRESIDENT

### Winnie Hutjens, EN, Green Bay

The duties and responsibilities of this office, as prescribed in the P.E.O. Constitution and the Wisconsin State Bylaws, have been fulfilled. This officer prepared for and presided over five executive board meetings and the officer's transition training, completed all reports and attended the 2014 LEAD conference in Des Moines.



As adviser of the Amendments and Recommendations Committee, this officer worked with Chairman Karen Saari, BS, Green Bay, and Study and Research committee member Libby Stucky to prepare the proposed amendments for presentation at the 2015 Convention of Wisconsin State Chapter. As an ex-officio without vote member of the Budget and Finance Committee, this officer attended one committee meeting. As an ex-officio without vote member of the H.E.L.P. Fund, Inc., this officer attended one board meeting. This officer also served as liaison to the Nominating Committee.

It was my joy to work with the state project chairmen and committee members, the Executive Assistant Chris Totzke and Executive Treasurer Kathy Jameson. Their dedication and attention to details are invaluable and greatly appreciated.

As board contact for the Northeast district, this officer communicated with chapters in the district, received and reviewed their yearbooks and revised bylaws and standing rules. As proxy organizer, this officer made official visits to Chapters N, AI, AU, CM, DE, Green Bay and Chapter D, Beaver Dam. This officer made fall calls to presidents of eight chapters.

This officer also attended two planning meetings for the 2015 Wisconsin State Convention and worked closely with co-chairs Jane Jones and Christine Whitton, EN, Green Bay; convention registrar, Kari Schultz, EM, Stevens Point; convention treasurer, Kathy Jameson, BA, Oshkosh and International Representative, Linda Davidson, BO, Tyler, TX.

The final duties of this officer will be to preside at the 2015 Wisconsin State Convention and finalize the convention proceedings.

This officer would also like to thank Chapter EN, Green Bay for their encouragement, love and support during the past six years.

*One tree can start a forest,  
One smile can begin a friendship,  
One hand can lift a soul,  
One word can frame the goal,  
One candle can wipe out darkness,  
One laugh can conquer gloom,  
One hope can raise your spirits,  
One touch can show you care,  
One life can make the difference...  
Be that one today!*



# REPORT OF THE VICE PRESIDENT

Pat Spencer, DC, Onalaska

The duties and responsibilities of this officer as prescribed in the Constitution, Wisconsin State Bylaws and Standing rules and official instructions have been fulfilled. All executive board meetings were attended and all reports completed.

As the board contact for the Northwest district, this board member communicated with 27 chapters in the district. In addition, this officer reviewed district yearbooks as well as bylaws and standing rules as submitted. As proxy organizer, this officer visited Superior chapters E, AD-BG and BU; EL, Ashland; DM, Hayward; Z, Rice Lake; and ER, Menomonie. Fall calls were made to six chapter presidents.

Articles were submitted to News and Views as needed.

As adviser to the Cottey College Committee, this officer worked with chairmen Julie Stich, AS, Milwaukee; Emily Richeson, CG, Oshkosh; and Janet Price, EA, Baraboo. This officer reviewed the submitted Wisconsin Cottey College online scholarship applications for students accepted at Cottey and advised regarding amounts of scholarship.

This officer made eight new appointments, welcomed new appointees and notified all committees of the names of new members.

This officer has communicated plans for the 2015 Convention of International Chapter to be held in Indianapolis, Indiana, October 15-17, 2015. Delegates entitled come from 20 chapters and four past state presidents as well as state president and vice president.

As the presiding officer of the 2016 Convention of Wisconsin State Chapter, this officer has attended three 2016 state convention planning meetings and has worked closely with convention co-chairmen Sue Schultz, DC, Onalaska and Becky Solberg, P, Sparta.

Final duties will be to attend the 2015 state convention in Stevens Point, conduct the projects program and preside at the remainder of the 2015 state convention following the installation of officers.



## **REPORT OF THE ORGANIZER**

**Dede DeWitt, CG, Oshkosh**

The duties and responsibilities of this office as prescribed in the Constitution and the Wisconsin State Bylaws have been fulfilled. All executive board meetings were attended and all reports were completed. This officer also attended the LEAD conference in Des Moines, Iowa, in July, and the Cottey College Seminar in Nevada, Missouri, in August.

As the adviser to the Wisconsin State Membership Committee, this officer communicated frequently with Vicki Frea, DI, Brookfield, chair, and the district representatives: Kathi Vitas, DT, Franklin (District 1); Barb Marshall, R, Richland Center (District 2); and Ingri Lombardi, BI, La Crosse (District 3). This officer attended a membership committee retreat in October and SKYPE meetings were conducted throughout the year. All Notice of Member Moving (NOMM) and Introduction of a Woman Not a P.E.O. (IOWNAP) forms were processed by this officer.

Articles for the News and Views were prepared as necessary.

The following chapters were visited by this officer as Organizer: EO, Minocqua; AQ, Waukesha; DL, Waukesha; EG, Waukesha; L, Milwaukee; W, Milwaukee; CP, Milwaukee; BQ, Milwaukee; and BD, Fond du Lac. Fall telephone calls were made to the presidents of the following chapters: BZ, Brookfield; CP, Brookfield; DI, Brookfield; CV, Oconomowoc; AM, Milwaukee; CA, Milwaukee; CU, Pewaukee; and R, Richland Center.

As presiding officer for the 2017 Convention of Wisconsin State Chapter, this officer attended two 2017 convention planning meetings and worked closely with co-chairs Cyndy Larson, CG, Oshkosh and Kim Marheine, BA, Oshkosh, as well as recording secretary Carolyn Dressler, A, Milwaukee.

Final duties will be to present the Period of Instruction and the Question and Answer session at the 2015 Wisconsin State Convention in Stevens Point.

A very special thank you is given to the sisters in Chapter CG, Oshkosh, who have supported this officer throughout the years. This officer would also like to thank her BIL, Andy DeWitt, for his patience and understanding as the duties of this office have taken this officer away from home frequently.



## FOUR YEAR OFFICIAL VISIT/PHONE CALL TO PRESIDENT SCHEDULE

### Group 1

2015-16 Bye  
2016-17 Call to President  
2017-18 Bye  
2018-19 Official Visit

### Group 2

2015-16 Official Visit  
2016-17 Bye  
2017-18 Call to President  
2018-19 Bye

### Group 3

2015-16 Bye  
2016-17 Official Visit  
2017-18 Bye  
2018-19 Call to President

### Group 4

2015-16 Call to President  
2016-17 Bye  
2017-18 Official Visit  
2018-19 Bye

D Beaver Dam  
E Superior  
K Fond du Lac  
L Milwaukee  
N Green Bay  
V Madison  
W Milwaukee  
Z Rice Lake  
AD-BG Superior  
AE Madison  
AG Oshkosh  
AI Green Bay  
AQ Waukesha  
AU Green Bay  
BA Oshkosh  
BD Fond du Lac  
BP Milwaukee  
BQ Milwaukee  
BR Baraboo  
BU Superior  
CG Oshkosh  
CM Green Bay  
CW Madison  
CZ Green Bay  
DE Green Bay  
DL Waukesha  
DM Hayward  
DO Fond du Lac  
DP Green Lake  
DV Madison  
EA Baraboo  
EG Waukesha  
EK Sun Prairie  
EL Ashland  
EO Minoqua  
EP Verona  
ER Menomonie

A Milwaukee  
H Madison  
I Stevens Point  
M Dodgeville  
Q Marinette  
R Richland Center  
X Lancaster  
AA Merrill  
AB Chippewa Falls  
AC Platteville  
AF Eau Claire  
AO Rhinelander  
AP Eau Claire  
AS Milwaukee  
AV Green Bay  
AW So. Milwaukee  
BE Eau Claire  
BF Chippewa Falls  
BH Wauwatosa  
BK Marinette  
BN Platteville  
BS Green Bay  
BV Mequon  
CE West Allis  
CH Eau Claire  
CO Wausau  
CT Platteville  
CX Marinette  
DA Wausau  
DR Rhinelander  
DT Franklin  
DU Eau Claire  
EM Stevens Point  
EN Green Bay

B Appleton  
J Manitowoc  
P Sparta  
AL La Crosse  
AM Milwaukee  
AT Appleton  
AX Madison  
BC Madison  
BI La Crosse  
BL Madison  
BT Neenah  
BW Madison  
BY Madison  
BZ Brookfield  
CA Milwaukee  
CB Stevens Point  
CC Appleton  
CD Manitowoc  
CJ Sheboygan  
CP Brookfield  
CR La Crosse  
CU Pewaukee  
CV Oconomowoc  
DC Onalaska  
DH Madison  
DI Brookfield  
DK Sheboygan  
DY Appleton  
DZ West Bend  
EB Neenah  
EC Sheboygan  
EF Manitowoc  
EQ Hudson

O Wisconsin Rapids  
T River Falls  
Y Beloit  
AJ Marshfield  
AK Kenosha  
AN Menomonie  
AR Racine  
AY Janesville  
AZ Racine  
BB Beloit  
BJ Hudson  
BO Kenosha  
CF Racine  
CI Whitewater  
CK Janesville  
CL Marshfield  
CN Racine  
CQ Kenosha  
CS Lake Geneva  
CY Marshfield  
DD Menomonie  
DF Sturgeon Bay  
DG Stoughton  
DJ Neillsville  
DN Hudson  
DQ Sturgeon Bay  
DS Racine  
DW River Falls  
DX Menomonie  
ED Marshfield  
EE Egg Harbor  
EH Wisconsin Rapids  
EI Sturgeon Bay  
EJ Sister Bay

\*A chapter may request an unofficial visit any time.

\*Anyone who is or has served at the state level may serve as a proxy for an official or unofficial visit.

\*New chapters are always visited within one year after organization and then they proceed as all other chapters within their group.

## SCHEDULE OF CHAPTER VISITS June 1-May 31

NORTHWEST		NORTHEAST		CENTRAL		SOUTHWEST		SOUTHEAST	
<i>Board Contact:</i>		<i>Board Contact:</i>		<i>Board Contact:</i>		<i>Board Contact:</i>		<i>Board Contact:</i>	
<i>Pat Spencer</i>		<i>Pattie Cook</i>		<i>Judith Bloom</i>		<i>Kathy Richardson</i>		<i>Dede DeWitt</i>	
<b>Group 2: 2015/16</b>		<b>Group 2: 2015/16</b>		<b>Group 2: 2015/16</b>		<b>Group 2: 2015/16</b>		<b>Group 2: 2015/16</b>	
AB	Chippewa Falls	AV	Green Bay	AO	Rhineland	H	Madison	A	Milwaukee
BF	Chippewa Falls	BS	Green Bay	DR	Rhineland	AC	Platteville	AS	Milwaukee
AF	Eau Claire	EN	Green Bay	DA	Wausau	BN	Platteville	AW	S. Milwaukee
AP	Eau Claire	Q	Marinette	CO	Wausau	CT	Platteville	BH	Wauwatosa
BE	Eau Claire	BK	Marinette	AA	Merrill	M	Dodgeville	BV	Mequon
CH	Eau Claire	CX	Marinette	I	Stevens Point	X	Lancaster	CE	West Allis
DU	Eau Claire			EM	Stevens Point	R	Richland Ctr.	DT	Franklin
<b>Group 3: 2016/17</b>		<b>Group 3: 2016/17</b>		<b>Group 3: 2016/17</b>		<b>Group 3: 2016/17</b>		<b>Group 3: 2016/17</b>	
AL	La Crosse	J	Manitowoc	B	Appleton	AX	Madison	BZ	Brookfield
BI	La Crosse	CD	Manitowoc	AT	Appleton	BC	Madison	CP	Brookfield
CR	La Crosse	EF	Manitowoc	CC	Appleton	BL	Madison	DI	Brookfield
DC	Onalaska	CJ	Sheboygan	DY	Appleton	BW	Madison	CV	Oconomowoc
P	Sparta	DK	Sheboygan	BT	Neenah	BY	Madison	AM	Milwaukee
EQ	Hudson	EC	Sheboygan	EB	Neenah	DH	Madison	CA	Milwaukee
		DZ	West Bend	CB	Stevens Point			CU	Pewaukee
<b>Group 4: 2017/18</b>		<b>Group 4: 2017/18</b>		<b>Group 4: 2017/18</b>		<b>Group 4: 2017/18</b>		<b>Group 4: 2017/18</b>	
AN	Menomonie	DF	Sturgeon Bay	AJ	Marshfield	Y	Beloit	AK	Kenosha
DD	Menomonie	DQ	Sturgeon Bay	ED	Marshfield	BB	Beloit	BO	Kenosha
DX	Menomonie	EI	Sturgeon Bay	CL	Marshfield	AY	Janesville	CQ	Kenosha
BJ	Hudson	EJ	Sister Bay	CY	Marshfield	CK	Janesville	AR	Racine
DN	Hudson	EE	Egg Harbor	DJ	Neillsville	CI	Whitewater	AZ	Racine
T	River Falls			O	Wisc. Rapids	CS	Lake Geneva	CF	Racine
DW	River Falls			EH	Wisc. Rapids	DG	Stoughton	CN	Racine
								DS	Racine
<b>Group 1: 2018/19</b>		<b>Group 1: 2018/19</b>		<b>Group 1: 2018/19</b>		<b>Group 1: 2018/19</b>		<b>Group 1: 2018/19</b>	
E	Superior	N	Green Bay	K	Fond du Lac	BR	Baraboo	AQ	Waukesha
AD-BG	Superior	AI	Green Bay	BD	Fond du Lac	EA	Baraboo	DL	Waukesha
BU	Superior	AU	Green Bay	DO	Fond du Lac	EK	Sun Prairie	EG	Waukesha
EL	Ashland	CM	Green Bay	AG	Oshkosh	V	Madison	L	Milwaukee
DM	Hayward	CZ	Green Bay	BA	Oshkosh	AE	Madison	W	Milwaukee
Z	Rice Lake	DE	Green Bay	CG	Oshkosh	CW	Madison	BP	Milwaukee
ER	Menomonie	D	Beaver Dam	EO	Minocqua	DV	Madison	BQ	Milwaukee
				DP	Green Lake	EP	Verona		





# BOARD CONTACT LIST

2015-2016

**NORTHWEST**  
**Pat Spencer**

**NORTHEAST**  
**Pattie Cook**

**CENTRAL**  
**Judith Bloom**

**SOUTHWEST**  
**Kathy Richardson**

**SOUTHEAST**  
**Dede DeWitt**

E	Superior	D	Beaver Dam	B	Appleton	H	Madison	A	Milwaukee
P	Sparta	J	Manitowoc	I	Stevens Point	M	Dodgeville	L	Milwaukee
T	River Falls	N	Green Bay	K	Fond du Lac	R	Richland Center	W	Milwaukee
Z	Rice Lake	Q	Marinette	O	Wisconsin Rapids	V	Madison	AK	Kenosha
AB	Chippewa Falls	AI	Green Bay	AA	Merrill	X	Lancaster	AM	Milwaukee
AD-									
BG	Superior	AU	Green Bay	AG	Oshkosh	Y	Beloit	AQ	Waukesha
AF	Eau Claire	AV	Green Bay	AJ	Marshfield	AC	Platteville	AR	Racine
AL	La Crosse	BK	Marinette	AO	Rhineland	AE	Madison	AS	Milwaukee
AN	Menomonie	BS	Green Bay	AT	Appleton	AX	Madison	AW	So. Milwaukee
AP	Eau Claire	CD	Manitowoc	BA	Oshkosh	AY	Janesville	AZ	Racine
BE	Eau Claire	CJ	Sheboygan	BD	Fond du Lac	BB	Beloit	BH	Wauwatosa
BF	Chippewa Falls	CM	Green Bay	BT	Neenah	BC	Madison	BO	Kenosha
BI	La Crosse	CX	Marinette	CB	Stevens Point	BL	Madison	BP	Milwaukee
BJ	Hudson	CZ	Green Bay	CC	Appleton	BN	Platteville	BQ	Milwaukee
BU	Superior	DE	Green Bay	CG	Oshkosh	BR	Baraboo	BV	Mequon
CH	Eau Claire	DF	Sturgeon Bay	CL	Marshfield	BW	Madison	BZ	Brookfield
CR	La Crosse	DK	Sheboygan	CO	Wausau	BY	Madison	CA	Milwaukee
DC	Onalaska	DQ	Sturgeon Bay	CY	Marshfield	CI	Whitewater	CE	West Allis
DD	Menomonie	DZ	West Bend	DA	Wausau	CK	Janesville	CF	Racine
DM	Hayward	EC	Sheboygan	DJ	Neillsville	CS	Lake Geneva	CN	Racine
DN	Hudson	EE	Egg Harbor	DO	Fond du Lac	CT	Platteville	CP	Brookfield
DU	Eau Claire	EF	Manitowoc	DP	Green Lake	CW	Madison	CQ	Kenosha
DW	River Falls	EI	Sturgeon Bay	DR	Rhineland	DG	Stoughton	CU	Pewaukee
DX	Menomonie	EJ	Sister Bay	DY	Appleton	DH	Madison	CV	Oconomowoc
EL	Ashland	EN	Green Bay	EB	Neenah	DV	Madison	DI	Brookfield
EQ	Hudson			ED	Marshfield	EA	Baraboo	DL	Waukesha
ER	Menomonie			EH	Wisconsin Rapids	EK	Sun Prairie	DS	Racine
				EM	Stevens Point	EP	Verona	DT	Franklin
				EO	Minocqua			EG	Waukesha



<b>Hostess Chapters for Conventions for Wisconsin State Chapter</b>							
<b>2016 (11)</b>		<b>2017 (11)</b>		<b>2018 (11)</b>		<b>2019 (11)</b>	
E	Superior	A	Milwaukee	M	Dodgeville	R	Richland Center
P	Sparta	L	Milwaukee	X	Lancaster	AB	Chippewa Falls
Z	Rice Lake	W	Milwaukee	AC	Platteville	AF	Eau Claire
AD-BG	Superior	AG	Oshkosh	AE	Madison	AP	Eau Claire
AL	La Crosse	BA	Oshkosh	AY	Janesville	BE	Eau Claire
BI	La Crosse	BQ	Milwaukee	BN	Platteville	BF	Chippewa Falls
BU	Superior	CE	West Allis	BY	Madison	BJ	Hudson
CR	La Crosse	CG	Oshkosh	CK	Janesville	CH	Eau Claire
DC	Onalaska	CU	Pewaukee	CT	Platteville	DN	Hudson
DM	Hayward	CV	Oconomowoc	DG	Stoughton	DW	River Falls
EL	Ashland	DI	Brookfield	EP	Verona	EQ	Hudson

<b>Convention of International Chapter Grouping</b>					
<b>Group 1</b>		<b>Group 2</b>		<b>Group 3</b>	
<b>E</b>	<b>Superior 15</b>	AB	Chippewa Falls 03	AN	Menomonie 99
Z	Rice Lake 11	AF	Eau Claire 05	BJ	Hudson 09
AD-BG	Superior 13	AP	Eau Claire 09	DD	Menomonie 07
BU	Superior 07	BE	Eau Claire 13	DN	Hudson 03
DM	Hayward 03	BF	Chippewa Falls 11	DX	Menomonie 01
EL	Ashland 09	<b>CH</b>	<b>Eau Claire 15</b>	EQ	Hudson 13
		DU	Eau Claire 07	<b>ER</b>	<b>Menomonie 15</b>

<b>Group 4</b>		<b>Group 5</b>		<b>Group 6</b>	
Q	Marinette 09	AV	Green Bay 09	I	Stevens Point 05
AI	Green Bay 97	CU	Pewaukee 09	AA	Merrill 13
<b>BK</b>	<b>Marinette 15</b>	DF	Sturgeon Bay 05	AO	Rhineland 01
CX	Marinette 05	DQ	Sturgeon Bay 11	CB	Stevens Point 03
CZ	Green Bay 13	EE	Egg Harbor 13	<b>DR</b>	<b>Rhineland 15</b>
DE	Green Bay 11	<b>EI</b>	<b>Sturgeon Bay 15</b>	EM	Stevens Point 09
		EJ	Sister Bay 07	EO	Minocqua 11

<b>Group 7</b>		<b>Group 8</b>		<b>Group 9</b>	
O	Wisconsin Rapids 09	B	Appleton 11	K	Fond du Lac 03
AJ	Marshfield 11	D	Beaver Dam 07	AG	Oshkosh 07
CL	Marshfield 13	<b>AT</b>	<b>Appleton 15</b>	BA	Oshkosh 11
CY	Marshfield 05	BT	Neenah 05	<b>BD</b>	<b>Fond du Lac 15</b>
DJ	Neillsville 07	CC	Appleton 07	CG	Oshkosh 05
<b>ED</b>	<b>Marshfield 15</b>	DY	Appleton 09	DO	Fond du Lac 09
EH	Wisconsin Rapids 03	EB	Neenah 13	DP	Green Lake 13

Group 10		Group 11		Group 12	
J	Manitowoc 13	P	Sparta 13	M	Dodgeville 05
CD	Manitowoc 09	T	<b>River Falls 15</b>	R	Richland Center 07
CJ	Sheboygan 07	AL	LaCrosse 09	X	Lancaster 09
DK	Sheboygan 11	BI	LaCrosse 11	AC	<b>Platteville 15</b>
DZ	<b>West Bend 15</b>	CR	LaCrosse 07	BN	Platteville 03
EC	Sheboygan 03	DC	Onalaska 05	CT	Platteville 13
EF	Manitowoc 05	DW	River Falls 11	EP	Verona 11

Group 13		Group 14		Group 15	
H	Madison 09	AE	Madison 05	AQ	Waukesha 05
V	Madison 01	BR	Baraboo 09	BZ	<b>Brookfield 15</b>
AX	Madison 11	BW	Madison 11	CP	Brookfield 07
BC	Madison 13	BY	<b>Madison 15</b>	CV	Oconomowoc 03
BL	<b>Madison 15</b>	DH	Madison 03	DI	Brookfield 13
CW	Madison 05	DV	Madison 13	DL	Waukesha 11
EK	Sun Prairie 07	EA	Baraboo 01	EG	Waukesha 01

Group 16		Group 17		Group 18	
A	Milwaukee 13	AM	Milwaukee 05	AK	Kenosha 03
L	Milwaukee 07	AS	Milwaukee 09	AZ	Racine 05
W	Milwaukee 03	AW	South Milwaukee 13	BO	<b>Kenosha 15</b>
AR	<b>Racine 15</b>	BP	Milwaukee 11	CF	Racine 07
BH	Wauwatosa 11	BQ	<b>Milwaukee 15</b>	CN	Racine 11
BV	Mequon 09	CA	Milwaukee 03	CQ	Kenosha 09
DT	Franklin 05	CE	West Allis 07	DS	Racine 13

Group 19		Group 20	
Y	Beloit 05	N	<b>Green Bay 15</b>
AY	Janesville 13	AU	Green Bay 11 (declined)
BB	Beloit 07	BS	Green Bay 11
CI	Whitewater 03	CM	Green Bay 07
CK	Janesville 11	CO	Wausau 13
CS	Lake Geneva 09	DA	Wausau 07
DG	<b>Stoughton 15</b>	EN	Green Bay 09



## **REPORT OF THE TREASURER**

**Pattie Cook, N, Green Bay**

This officer is proud to report that all of the duties and responsibilities of the office outlined in the P.E.O. Constitution and Wisconsin State Bylaws have been fulfilled. She has attended all executive board meetings. All correspondence has been sent. Articles for the state newsletter, News & Views, were submitted as necessary. Financial reports were reviewed monthly.

Annual reports of local chapter treasurers were mailed to 138 chapters. Annual reports were received from 11 reciprocity groups and one P.E.O. retirement group and responses were sent to the presidents.

Dues notices were sent to 30 active members of disbanded chapters. Three of those members decided to go inactive, leaving 27 active members of disbanded chapters.

This officer attended meetings of the Budget and Finance Committee as ex-officio without vote and communicated with them as needed. Karen Hebert, chair, Dawn Schroeder and Elizabeth Ziehmke, with Kathy Jameson's guidance, prepared the budget to be presented.

As the adviser to the Technology Committee, this officer attended monthly meetings via SKYPE with the Technology Committee consisting of Janet Roberts, chair, Denise MacLeod and Anne Lawrence, and kept the Webmaster Karen O'Leary informed as to changes needed to post current information on the state website.

This fall, the following chapters in the Southwestern section of our state were visited by this officer as proxy organizer: V, Madison; AE, Madison; BR, Baraboo; CW, Madison; CZ Green Bay; DV, Madison; EA Baraboo; EK Sun Prairie; and EP Verona. Fall telephone calls were made to the presidents of the following chapters: AX, Madison; BC, Madison; BL, Madison; BW, Madison; BY, Madison; and DH, Madison.

Final duties of this officer will be to attend the 2015 Convention of Wisconsin State Chapter to be held in Stevens Point.

This officer sends her love and appreciation to all of her fellow board members for their unique talents and tremendous love for P.E.O.; and to her fun and lovable sisters of Chapter N. Thank you to our efficient and wise Executive Assistant Chris Totzke.

A very special thank you to Executive Treasurer Kathy Jameson; the work of this office is made so much smoother by the brilliant and capable talents of this dedicated sister.

Lastly, this officer expresses her love and gratitude to her BIL, Jim, for his love, patience, and humor.



**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**Balance Sheet Previous Year Comparison**  
As of March 31, 2015

	March 31, 2015	March 31, 2014	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · ASSETS			
10002 · US Bank	\$ 187,906.85	\$ 131,217.76	\$ 56,689.09
10010 · Charles Schwab	190,499.84	183,542.06	6,957.78
Total 10000 · ASSETS	<u>\$ 378,406.69</u>	<u>\$ 314,759.82</u>	<u>\$ 63,646.87</u>
Total Checking/Savings	<u>\$ 378,406.69</u>	<u>\$ 314,759.82</u>	<u>\$ 63,646.87</u>
Total Current Assets	<u>\$ 378,406.69</u>	<u>\$ 314,759.82</u>	<u>\$ 63,646.87</u>
<b>TOTAL ASSETS</b>	<u><b>\$ 378,406.69</b></u>	<u><b>\$ 314,759.82</b></u>	<u><b>\$ 63,646.87</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
20060 · Investments-Transfers & Fees	\$ 52,183.29	\$ 54,136.46	\$ (1,953.17)
20062 · Investments-Income Allocation	(21,568.44)	(12,657.49)	(8,910.95)
20065 · Payroll Liabilities Empl./State	520.93	0.07	520.86
Total Other Current Liabilities	<u>\$ 31,135.78</u>	<u>\$ 41,479.04</u>	<u>\$ (10,343.26)</u>
Total Current Liabilities	<u>\$ 31,135.78</u>	<u>\$ 41,479.04</u>	<u>\$ (10,343.26)</u>
Total Liabilities	<u>\$ 31,135.78</u>	<u>\$ 41,479.04</u>	<u>\$ (10,343.26)</u>
Equity			
30000 · FUNDS			
30005 · General Fund	\$ 35,826.75	\$ 36,584.77	\$ (758.02)
30010 · General Reserve Fund	51,448.02	48,970.87	2,477.15
30015 · Intl. Conv. Travel/Expense Fund	20,897.57	13,655.60	7,241.97
30020 · Reserve State Convention Fund	53,628.38	45,519.71	8,108.67
30025 · State Convention Fund	34,770.00	34,895.00	(125.00)
30030 · Technology Fund	36,555.86	28,159.04	8,396.82
30035 · WI Cottey Scholarship Fund	80,449.79	51,824.76	28,625.03
Total 30000 · FUNDS	<u>\$ 313,576.37</u>	<u>\$ 259,609.75</u>	<u>\$ 53,966.62</u>
31000 · Retained Earnings	\$ 13,671.03	\$ -	\$ 13,671.03
Net Income	<u>\$ 20,023.51</u>	<u>\$ 13,671.03</u>	<u>\$ 6,352.48</u>
Total Equity	<u>\$ 347,270.91</u>	<u>\$ 273,280.78</u>	<u>\$ 73,990.13</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>\$ 378,406.69</b></u>	<u><b>\$ 314,759.82</b></u>	<u><b>\$ 63,646.87</b></u>

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**Profit & Loss Budget Performance**  
March 1, 2015 - March 31, 2015

	March 2015	2014-2015 Y-T-D	Annual Budget
<b>Income</b>			
<b>40000 · MEMBERSHIP DUES</b>			
40003 · International Dues	\$ 152,100.00	\$ 152,100.00	\$ 152,750.00
40005 · Intl. Conv. Travel/Exp.-Chapter	690.00	690.00	690.00
40010 · Intl. Conv. Travel/Exp.-Member	5,850.00	5,850.00	5,875.00
40015 · State Chapter Dues	32,175.00	32,175.00	32,312.50
40020 · State Convention Fee-Member	29,250.00	29,250.00	29,375.00
40025 · State Convention Fee-Chapter	5,520.00	5,520.00	5,520.00
40030 · Technology Fund	8,775.00	8,775.00	8,812.50
<b>Total 40000 · MEMBERSHIP DUES</b>	<b>\$ 234,360.00</b>	<b>\$ 234,360.00</b>	<b>\$ 235,335.00</b>
<b>41000 · OTHER INCOME</b>			
41005 · Charter Fees	\$ -	\$ -	\$ 50.00
41010 · Checking Interest	11.02	67.38	50.00
41012 · Officers-Donation Reimbursement	-	355.00	-
41015 · Conv. Reimburse-E.A. Expenses	-	-	1,200.00
41016 · Cotter Seminar	-	-	500.00
41018 · Insurance-Fidelity Bond	-	150.00	150.00
41020 · Initiation Fee	-	-	-
41025 · Investment Income	302.21	8,910.95	2,500.00
41030 · LEAD Conference	-	912.00	500.00
41032 · Pilot Program	-	-	-
41035 · Miscellaneous Receipts	-	-	-
41040 · PEO Record Fees-Initiation	2,715.00	2,715.00	3,285.00
41045 · PEO Record Fees-Reinstatement	270.00	270.00	330.00
41047 · Chapter Resource Fee	3,450.00	3,450.00	3,450.00
41050 · Reinstatement Fees	-	-	-
41052 · Advanced Dues	-	-	-
41055 · Supply Dept. Fees	-	-	-
41060 · Technology Fund Exp.-Reimb.	-	-	-
41065 · Official Visit - Chapter	2,760.00	2,760.00	2,760.00
<b>Total 41000 · OTHER INCOME</b>	<b>\$ 9,508.23</b>	<b>\$ 19,590.33</b>	<b>\$ 14,775.00</b>
<b>Total Income</b>	<b>\$ 243,868.23</b>	<b>\$ 253,950.33</b>	<b>\$ 250,110.00</b>
<b>Expense</b>			
<b>50000 · ADMINISTRATION</b>			
50005 · Audit Expenses	\$ -	\$ 4,000.00	\$ 4,000.00
50010 · Bank Service Charges	-	25.00	-
50015 · Exec. Assistant Payroll Expense	313.99	3,751.24	4,080.00
50020 · Exec. Assistant SS & Medicare	26.01	336.77	312.00
50025 · Exec. Treasurer Payroll Expense	392.49	4,693.26	5,100.00
50030 · Exec. Treasurer SS & Medicare	32.51	473.95	390.15
<b>50035 · Insurance</b>			
50040 · Fidelity Bond	200.00	200.00	200.00
50045 · Officers	407.00	407.00	425.00
50048 · Liability	\$ 139.00	\$ 139.00	\$ 139.00
<b>Total 50035 · Insurance</b>	<b>\$ 746.00</b>	<b>\$ 746.00</b>	<b>\$ 764.00</b>
50050 · Investment Income Transfer	-	-	2,500.00
<b>Total 50000 · ADMINISTRATION</b>	<b>\$ 1,511.00</b>	<b>\$ 14,026.22</b>	<b>\$ 17,146.15</b>

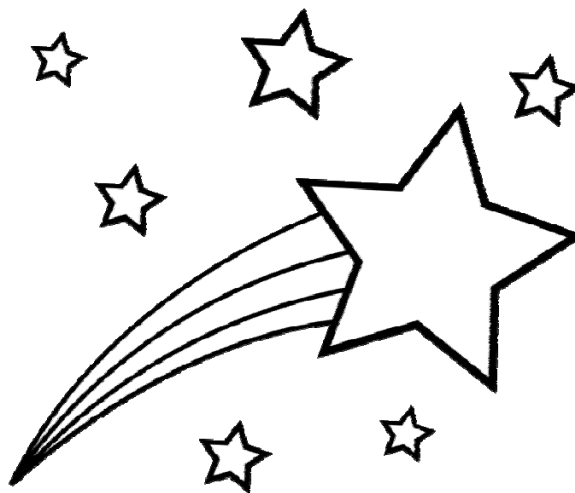


**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**Profit & Loss Budget Performance**  
March 1, 2015 - March 31, 2015

	March 2015	2014-2015 Y-T-D	Annual Budget
<b>60000 · BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>			
60005 · President	\$ -	\$ 283.63	\$ 400.00
60010 · Vice President	-	92.50	400.00
60020 · Organizer	-	65.50	400.00
60030 · Treasurer	-	73.55	400.00
60035 · Secretary	-	78.61	400.00
60040 · PSP	-	140.24	100.00
60045 · Board Expenses	-	518.40	250.00
60050 · Exec. Assistant	11.65	189.30	400.00
60055 · Exec. Treasurer	-	418.70	400.00
60057 · International Convention Travel	-	-	-
60060 · Mileage Expense	-	2,307.96	2,500.00
60065 · Staff Gifts	-	50.00	550.00
<b>Total 60000 · BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>	<b>\$ 11.65</b>	<b>\$ 4,218.39</b>	<b>\$ 6,200.00</b>
<b>70000 · COMMITTEE/PROJECT EXPENSES</b>			
70005 · A & R	\$ -	\$ -	\$ 125.00
70010 · B & F	39.20	39.20	250.00
70015 · Grouping	-	-	120.00
70020 · Historian	-	-	25.00
70025 · Membership	-	535.54	600.00
70030 · Nominating	-	75.00	50.00
70035 · Technology	-	-	200.00
70040 · Cottey/WCSF	21.32	387.68	350.00
71010 · Cottey Promo. & Visit	-	-	1,000.00
71015 · Cottey Seminar	-	990.64	1,400.00
71020 · ELF	26.04	26.04	100.00
71025 · IPS	-	-	100.00
71030 · PCE	-	-	100.00
71035 · Scholar Awards	-	-	100.00
71040 · STAR Scholarship	-	12.95	100.00
<b>Total 70000 · COMMITTEE/PROJECT EXPENSES</b>	<b>\$ 86.56</b>	<b>\$ 2,067.05</b>	<b>\$ 4,620.00</b>
<b>80000 · DUES TRANSFERS</b>			
80001 · State Chapter Dues	\$ -	\$ -	\$ -
80005 · Intl. Conv. Travel/Exp.-Chapter	690.00	690.00	690.00
80010 · Intl. Conv. Travel/Exp.-Member	5,850.00	5,850.00	5,875.00
80015 · State Convention Fee-Member	29,250.00	29,250.00	29,375.00
80020 · State Convention Fee-Chapter	5,520.00	5,520.00	5,520.00
80025 · Technology Fund	8,775.00	8,775.00	8,812.50
80030 · Official Visit-Chapter	-	-	-
<b>Total 80000 · DUES TRANSFERS</b>	<b>\$ 50,085.00</b>	<b>\$ 50,085.00</b>	<b>\$ 50,272.50</b>

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**Profit & Loss Budget Performance**  
March 1, 2015 - March 31, 2015

	March 2015	2014-2015 Y-T-D	Annual Budget
<b>90000 · OTHER EXPENSE</b>			
90005 · Chapter Annual Reports	\$ -	\$ 490.39	\$ 600.00
90010 · Heritage Tour	-	150.00	150.00
90015 · LEAD Conference	-	961.00	800.00
90017 · Pilot Program Expense	-	-	-
90020 · Miscellaneous	-	-	-
90023 · Technology-Supplies/Website	35.00	618.33	500.00
90025 · New Chapter Expense	-	-	200.00
90030 · Official Visits	-	2,775.44	3,500.00
90033 · International Dues	152,100.00	152,100.00	152,750.00
90035 · PEO Record-Reinstatement	270.00	270.00	330.00
90040 · PEO Record Fee-Initiation	2,715.00	2,715.00	3,285.00
90043 · Chapter Resource Fee	3,450.00	3,450.00	3,450.00
90046 · Advanced Dues Expense/Refunds	-	-	-
90050 · Supply Dept. Fees	-	-	-
90055 · Workshops	-	-	-
<b>Total 90000 · OTHER EXPENSE</b>	<b>\$ 158,570.00</b>	<b>\$ 163,530.16</b>	<b>\$ 165,565.00</b>
<b>Total Expense</b>	<b>\$ 210,264.21</b>	<b>\$ 233,926.82</b>	<b>\$ 243,803.65</b>
<b>Net Income</b>	<b>\$ 33,604.02</b>	<b>\$ 20,023.51</b>	<b>\$ 6,306.35</b>



**Wisconsin State Chapter P.E.O. 2014 Convention**  
**Profit & Loss**

January 2012 through December 2014

	January 2012 - December 2014	
Income		
40000C4 · INCOME		
41002C4 · Advance Monies-State	\$	3,000.00
42002C4 · DUES/FEES		
42004C4 · Fees - Chapter		5,520.00
42006C4 · Fees - Per Member Dues		29,375.00
42010C4 · Fees - Registration		1,970.00
42012C4 · Fees - Past State Presidents		360.00
Total 42002C4 · DUES/FEES	\$	37,225.00
43002C4 · HOTEL ROOMS & MEALS		
43004C4 · Hotel Rooms-Conf. Center-Double	\$	9,168.00
43006C4 · Hotel Rooms-Conf. Center-Single		8,540.00
43010C4 · Hotel Rooms - Express-Double		3,492.00
43012C4 · Hotel Rooms-Express - Single		2,205.00
43014C4 · Meals - 50 Year Luncheon		3,366.00
43016C4 · Meals - Banquet		4,690.00
43018C4 · Meals - Sunday Lunch		608.00
43020C4 · Meals - Saturday Breakfast		1,140.00
43022C4 · Meals - Sunday Breakfast		810.00
Total 43002C4 · HOTEL ROOMS & MEALS	\$	34,019.00
44002C4 · OTHER INCOME		
44003C4 · Bank Interest Income	\$	8.65
44006C4 · Housing - Officers		322.50
44008C4 · Late Fees		400.00
44014C4 · Resale of Meal Tickets		236.00
44016C4 · Sales		6,708.00
Total 44002C4 · OTHER INCOME	\$	7,675.15
Total 40000C4 · INCOME	\$	81,919.15
Total Income	\$	81,919.15
Expense		
50000C4 · EXPENSES		
54002C4 · HOUSING-HOLIDAY INN CONV. CTR.		
54004C4 · Holiday Inn Conv. Center	\$	23,690.00
54006C4 · Holiday Inn Express		9,077.00
Total 54002C4 · HOUSING-HOLIDAY INN CONV. CTR.	\$	32,767.00
57002C4 · MEALS		
57004C4 · 50 Year Luncheon	\$	5,456.62
57006C4 · Banquet		10,482.53
57008C4 · Saturday Breakfast		1,534.00

# Wisconsin State Chapter P.E.O. 2014 Convention Profit & Loss

January 2012 through December 2014

	January 2012 - December 2014	
57010C4 · Sunday Breakfast		2,419.00
57012C4 · Sunday Lunch		2,574.28
Total 57002C4 · MEALS	\$	22,466.43
58002C4 · MILEAGE		
58004C4 · Committees/Project Members	\$	331.70
58006C4 · Delegates		367.47
58008C4 · EA/ET/Board(1-Way)		170.52
Total 58002C4 · MILEAGE	\$	869.69
59002C4 · PROJECTS		
59004C4 · Cottey College/WCSF	\$	183.73
59010C4 · PCE		-
59012C4 · Scholar Award		183.77
59014C4 · Star Scholarship		63.34
Total 59002C4 · PROJECTS	\$	430.84
60002C4 · REGISTRATION		
60006C4 · Printing	\$	354.07
60008C4 · Program		1,822.95
60010C4 · UWSP		5,318.16
Total 60002C4 · REGISTRATION	\$	7,495.18
61002C4 · REIMBURSEMENT TO STATE		
61004C4 · Reimburse State-Advance	\$	3,000.00
61005C4 · Reimburse - EA Salary		2,100.00
Total 61002C4 · REIMBURSEMENT TO STATE	\$	5,100.00
63002C4 · SITE LOCATION		
63004C4 · Equipment Rental	\$	5,300.00
63006C4 · Room Rental		1,375.00
63008C4 · Platform		5.37
Total 63002C4 · SITE LOCATION	\$	6,680.37
64002C4 · STANDING COMMITTEES		
64008C4 · Historian	\$	17.00
64010C4 · Membership		29.30
64012C4 · Nominating		22.70
64014C4 · Technology		180.71
Total 64002C4 · STANDING COMMITTEES	\$	249.71
65002C4 · STATE OFFICER EXPENSES		
65004C4 · President	\$	421.47
65006C4 · Vice President		164.61
65008C4 · Organizer		294.54
65010C4 · Treasurer		118.79

# Wisconsin State Chapter P.E.O. 2014 Convention Profit & Loss

January 2012 through December 2014

	January 2012 - December 2014	
65012C4 · Secretary		164.77
Total 65002C4 · STATE OFFICER EXPENSES	\$	1,164.18
90002C4 · OTHER EXPENSES		
90006C4 · 50-Year Program	\$	182.00
90010C4 · Convention Treasurer		70.88
** 90020C4 · Miscellaneous		3,867.87
90022C4 · Music		500.00
90028C4 · Surety Bond		75.00
Total 90002C4 · OTHER EXPENSES	\$	4,695.75
Total 50000C4 · EXPENSES	\$	81,919.15
Total Expense	\$	81,919.15
Net Income	\$	-

\*\* A surplus of \$3,867.87 was transferred to  
the State Reserve Convention Fund.



REPORT OF GIFTS TO P.E.O. FOR THE YEAR FEBRUARY 1, 2014 - JANUARY 15, 2015												
CHAPTER	CITY	GRAND TOTAL	NUMBER OF MEMBERS	GIFTS PER CAPITA	COTTEY COLLEGE	EL.F.	IP.S.	P.C.E.	P.S.A.	STAR	FOUNDATION	WCSF
A	Milwaukee	980.00	29	33.79	80.00	80.00	50.00	255.00	80.00	105.00	250.00	80.00
B	Appleton	2,525.00	56	38.26		500.00		500.00	500.00	525.00		500.00
D	Beaver Dam	1,745.00	27	64.63	250.00	285.00	250.00	250.00	250.00	250.00		210.00
E	Superior	550.00	33	16.67	75.00	75.00	75.00	100.00	75.00	75.00		75.00
H	Madison	8,600.00	67	128.36	4,450.00	1,000.00	1,000.00	1,075.00	525.00	500.00	50.00	
I	Stevens Point	1,500.00	35	42.86	300.00	200.00	200.00	200.00	200.00	200.00		200.00
J	Mantowoc	1,400.00	50	28.00	225.00	275.00	150.00	300.00	150.00	300.00		
K	Fond du Lac	1,275.00	41	31.10	200.00	200.00	100.00	225.00	100.00	100.00	250.00	100.00
L	Milwaukee	275.01	23	11.96	40.00	35.00	35.00	35.00	35.00	60.01		35.00
M	Dodgeville	1,945.00	52	37.40	275.00	275.00	275.00	275.00	275.00	275.00		295.00
N	Green Bay	1,170.18	58	17.21	570.18	100.00	100.00	100.00	100.00	100.00		100.00
O	Wisc. Rapids	2,350.00	43	54.65	1,200.00	250.00	150.00	200.00	150.00	250.00		150.00
P	Sparta	1,750.00	20	87.50	250.00	250.00	250.00	360.00	250.00	250.00		250.00
Q	Marquette	1,760.00	37	47.57	500.00				300.00	300.00		300.00
R	Richland Center	550.00	30	18.33	90.00	90.00	90.00	90.00	90.00			100.00
T	River Falls	1,050.00	36	29.17	150.00	150.00	150.00	150.00	150.00	150.00	150.00	
V	Madison	3,860.00	69	55.94	200.00	200.00	200.00	200.00	200.00	200.00	2,460.00	200.00
W	Milwaukee	130.00	31	4.19	50.00		30.00	50.00				
X	Lancaster	2,750.00	52	52.88	450.00	400.00	300.00	300.00	300.00	300.00	400.00	300.00
Y	Beloit	630.00	39	16.15	105.00	105.00	105.00	105.00	105.00	105.00		
Z	Rice Lake	1,250.00	50	25.00	350.00	200.00	200.00	200.00	200.00	200.00		
AA	Merrill	2,800.00	21	133.33	400.00	400.00	400.00	400.00	400.00	400.00		400.00
AB	Chippewa Falls	3,878.01	48	80.79	585.00	565.00	565.00	200.00	515.00	515.00	200.00	733.01
AC	Platteville	1,070.00	45	23.78		75.00	125.00	275.00	280.00	280.00		75.00
AD-BG	Superior	1,750.00	54	32.41	200.00	225.00	200.00	525.00	200.00	200.00		200.00
AE	Madison	3,850.00	42	91.67	875.00	575.00	350.00	550.00	550.00	550.00	50.00	350.00
AF	Eau Claire	860.00	43	20.00	125.00	125.00	125.00	225.00	125.00	135.00		
AG	Oshkosh	2,335.00	45	51.88	495.00	420.00	20.00	400.00	400.00	400.00	100.00	100.00
AI	Green Bay	2,525.00	73	34.59	635.00	220.00	210.00	300.00	220.00	240.00		700.00
AJ	Marshfield	825.00	37	22.30	150.00	150.00	150.00	150.00	150.00	150.00		75.00
AK	Kenosha	1,050.00	42	25.00	150.00	150.00	150.00	150.00	150.00	150.00		150.00
AL	La Crosse	1,400.00	42	33.33	300.00	100.00	200.00	300.00	300.00			200.00
AM	Milwaukee	1,625.00	39	41.67	250.00	200.00	200.00	225.00	200.00	200.00	200.00	150.00
AN	Menomonee	1,385.00	47	29.47	200.00	200.00	200.00	385.00	200.00	200.00		
AO	Rhineland	2,800.00	49	57.14	400.00	400.00	400.00	400.00	400.00	400.00		400.00
AP	Eau Claire	1,050.00	58	18.10	125.00	125.00	125.00	125.00	125.00	125.00		300.00
AQ	Waukesha	1,765.00	34	51.91	195.00	20.00	325.00	450.00	300.00	175.00		175.00
AR	Racine	1,225.00	32	38.28	175.00	175.00	175.00	175.00	175.00	175.00		175.00
AS	Milwaukee	3,875.00	31	125.00	475.00	450.00	450.00	450.00	450.00	450.00	700.00	450.00
AT	Appleton	1,315.00	37	35.54	180.00	185.00	185.00	185.00	185.00	185.00		160.00
AU	Green Bay	4,420.00	53	83.40	705.00	265.00	625.00	1,150.00	650.00	525.00		500.00
AV	Green Bay	2,020.00	59	29.28	365.00	125.00	150.00	425.00	375.00	150.00		400.00
AW	S. Milwaukee	2,849.00	16	165.56	205.00	150.00	252.00	150.00	242.00	150.00	1,350.00	150.00

2014-2015  
January 15, 2015



REPORT OF GIFTS TO P.E.O.													
FOR THE YEAR FEBRUARY 1, 2014 - JANUARY 15, 2015													
CHAPTER	CITY	GRAND TOTAL	NUMBER OF MEMBERS	GIFTS PER CAPITA	COTTEY COLLEGE	E.L.F.	I.P.S.	P.C.E.	P.S.A.	STAR	FOUNDATION	WCSF	
AX	Madison	1,500.00	76	19.74	250.00	250.00	250.00	250.00	250.00	250.00			
AY	Janesville	1,325.00	27	49.07	150.00	150.00	275.00	300.00	150.00	150.00		150.00	
AZ	Racine	2,900.00	40	72.50	900.00	400.00	400.00	400.00	150.00	250.00		400.00	
BA	Oshkosh	1,955.00	42	46.55	1,110.00	180.00	110.00	135.00	110.00	110.00	110.00	110.00	
BB	Beloit	1,000.00	30	33.33	300.00		150.00	250.00	150.00	50.00		100.00	
BC	Madison	1,675.00	65	25.77	200.00	240.00	290.00	240.00	240.00	240.00		225.00	
BD	Fond du Lac	825.00	38	21.71	200.00	100.00		225.00	100.00	100.00		100.00	
BE	Eau Claire	2,375.00	68	34.93	425.00	325.00	325.00	325.00	325.00	325.00		325.00	
BF	Chippewa Falls	2,915.00	45	64.78	425.00	400.00	490.00	400.00	400.00	400.00		400.00	
BH	Wauwatosa	1,400.00	30	46.67	200.00	200.00	200.00	200.00	200.00	200.00		200.00	
BI	La Crosse	800.00	59	13.56	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	
BJ	Hudson	2,845.00	63	45.16	1,175.00	295.00	275.00	275.00	275.00	275.00		275.00	
BK	Marquette	2,320.00	53	43.77	750.00	225.00	150.00	350.00	175.00	150.00	300.00	220.00	
BL	Madison	5,375.00	70	76.79	775.00	300.00	1,050.00	500.00	1,925.00	325.00		500.00	
BN	Platteville	2,158.00	32	67.44	304.00	304.00	304.00	304.00	304.00	304.00		334.00	
BO	Kenosha	1,425.00	31	45.97	225.00	275.00	225.00	300.00	175.00	100.00		125.00	
BP	Milwaukee	1,200.00	24	50.00	100.00	200.00	200.00	200.00	200.00	200.00		100.00	
BQ	Milwaukee	1,375.00	42	32.74	225.00	150.00	200.00	200.00	200.00	200.00		200.00	
BR	Baraboo	-	55	-									
BS	Green Bay	475.00	38	12.50	100.00	25.00	50.00	100.00	75.00	50.00		75.00	
BT	Neenah	2,340.00	49	47.76	300.00	100.00	100.00	400.00	400.00	400.00	540.00	100.00	
BU	Superior	600.00	29	20.69		100.00	100.00	100.00	100.00	100.00		100.00	
BV	Wegon	1,200.00	28	42.86	200.00	100.00	175.00	325.00	200.00	200.00			
BW	Madison	100.00	55	1.82		100.00							
BY	Madison	4,080.00	54	75.74	85.00	225.00	25.00	570.00	225.00	225.00	2510.00	225.00	
BZ	Brookfield	5,650.00	59	95.76	775.00	875.00	675.00	825.00	675.00	675.00		675.00	
CA	Milwaukee	1,250.00	29	43.11	100.00			25.00					
CB	Stevens Point	1,135.00	65	17.46			215.00	350.00	300.00	170.00	50.00	50.00	
CC	Appleton	3,367.00	61	55.20	200.00	500.00	200.00	802.00	200.00	200.00	1,165.00	100.00	
CD	Manitowoc	1,400.00	45	31.11	50.00	100.00	200.00	300.00	200.00	300.00		300.00	
CE	West Allis	440.00	25	17.60	50.00	50.00	50.00	50.00	50.00	90.00	50.00	50.00	
CF	Racine	2,150.00	47	45.74	250.00	300.00	200.00	400.00	200.00	200.00	200.00	400.00	
CG	Oshkosh	400.00	31	12.90	50.00	50.00	50.00	50.00	50.00	50.00		100.00	
CH	Eau Claire	2,500.00	60	41.67	400.00	400.00	200.00	450.00	450.00	400.00		200.00	
CI	Whitewater	2,475.00	45	55.00	550.00	350.00	350.00	375.00	350.00	200.00		300.00	
CJ	Sheboygan	2,600.00	54	48.15	550.00	150.00	150.00	950.00	150.00	250.00		400.00	
CK	Janesville	2,210.00	54	40.93	300.00	100.00	300.00	610.00	300.00	300.00		300.00	
CL	Marshfield	-	65	-									
CM	Green Bay	565.00	36	15.69	200.00	200.00	185.00						
CN	Racine	1,100.00	33	33.33	150.00	200.00	150.00	150.00	150.00	150.00		150.00	
CO	Wausau	2,565.00	40	64.13	420.00	325.00	300.00	320.00	300.00	300.00	300.00	300.00	
CP	Brookfield	-	39	-									
CQ	Kenosha	1,450.00	28	51.79		100.00	150.00	600.00	200.00	200.00		200.00	
CR	La Crosse	5,075.00	73	69.52	516.00	516.00	516.00		516.00	516.00	2,495.00	200.00	

2014-2015  
January 15, 2015



REPORT OF GIFTS TO P.E.O.												
FOR THE YEAR FEBRUARY 1, 2014 - JANUARY 15, 2015												
CHAPTER	CITY	GRAND TOTAL	NUMBER OF MEMBERS	GIFTS PER CAPITA	COTTEY COLLEGE	E.L.F.	I.P.S.	P.C.E.	P.S.A.	STAR	FOUNDATION	WCSF
CS	Lake Geneva	600.00	53	11.32	100.00	100.00	50.00	100.00	100.00	50.00		100.00
CT	Platteville	1,225.00	41	29.88	175.00	175.00	175.00	175.00	175.00			350.00
CU	Pewaukee	1,420.00	45	31.56	175.00	175.00	195.00	350.00	175.00	175.00		175.00
CV	Oconomowoc	2,125.00	42	50.60	325.00	300.00	300.00	600.00	300.00	300.00		
CW	Madison	-	30	-								
CX	Marquette	1,425.00	35	40.71	225.00	200.00	200.00	200.00	200.00	200.00		200.00
CY	Marshfield	4,000.00	52	76.92	350.00	350.00	820.00	350.00	390.00	350.00	1,000.00	390.00
CZ	Green Bay	805.00	37	21.76			150.00	155.00	195.00	195.00	70.00	
DA	Wausau	4,895.00	31	157.90	775.00	675.00	675.00	745.00	675.00	675.00		675.00
DC	Onalaska	7,375.00	54	136.57	250.00	250.00	250.00	275.00	275.00	250.00	5,575.00	250.00
DD	Menomonee	880.00	37	23.24	140.00	115.00	140.00	265.00	70.00	60.00		70.00
DE	Green Bay	481.00	46	10.02	25.00		76.00	20.00	320.00	20.00		
DF	Sturgeon Bay	4,780.50	47	101.29	250.00	250.00	250.00	250.00	250.00	250.00	3,110.50	150.00
DG	Stoughton	2,025.00	51	39.71	400.00	300.00	300.00	375.00	300.00	300.00		50.00
DH	Madison	3,550.00	70	50.71	800.00	500.00	400.00	800.00	650.00	400.00		
DI	Brookfield	920.00	56	16.43	170.00	125.00	125.00	125.00	125.00	125.00		125.00
DJ	Neillsville	700.00	23	30.43	100.00	100.00	100.00	100.00	100.00	100.00		100.00
DK	Sheboygan	20.00	39	0.51	20.00							
DL	Waukesha	2,535.00	33	76.82	230.00	300.00	200.00	225.00	200.00	200.00	1,030.00	150.00
DM	Hayward	2,960.00	53	55.66		350.00	350.00	1,350.00	350.00	200.00		350.00
DN	Hudson	4,450.00	42	105.95	675.00	325.00	650.00	775.00	650.00	500.00	350.00	525.00
DO	Fond du Lac	1,520.00	41	37.07	120.00		50.00	1,000.00	50.00	100.00		200.00
DP	Green Lake	1,710.00	34	50.29	40.00	90.00	115.00	270.00	125.00	115.00	810.00	145.00
DQ	Sturgeon Bay	937.50	43	21.80		125.00	500.00	125.00	62.50	125.00		
DR	Rhineland	1,100.00	30	36.67	500.00	200.00		150.00	100.00	50.00		100.00
DS	Racine	-	40	-								
DT	Franklin	1,800.00	37	48.65	250.00	250.00	250.00	275.00	275.00	250.00		250.00
DU	Eau Claire	6,240.00	50	124.80	1,900.00	700.00	700.00	700.00	700.00	800.00		740.00
DV	Madison	1,900.00	37	51.35	250.00	250.00	300.00	250.00	250.00	350.00		250.00
DW	River Falls	20,090.00	43	467.21	20,000.00							90.00
DX	Menomonee	1,500.00	31	48.38	200.00	250.00	200.00	225.00	225.00	200.00		200.00
DY	Appleton	1,335.00	41	32.56	150.00	200.00		715.00	120.00	50.00		100.00
DZ	West Bend	824.99	33	25.00	240.00			25.00		255.00	304.99	
EA	Baraboo	2,840.00	40	71.00	375.00	40.00	375.00	775.00	375.00	375.00		525.00
EB	Neenah	1,200.00	29	41.38	200.00	200.00	100.00	200.00	200.00	200.00		100.00
EC	Sheboygan	400.00	24	16.67				400.00				
ED	Marshfield	1,300.00	19	68.42	300.00	100.00	100.00	300.00	150.00	200.00		150.00
EE	Egg Harbor	4,400.00	58	75.86	500.00	600.00	1,175.00	575.00	500.00	550.00		500.00
EF	Manitowoc	2,350.00	28	83.93	950.00	150.00	150.00	150.00	150.00	150.00		650.00
EG	Waukesha	1,400.00	27	51.85	200.00		200.00	200.00	200.00	200.00	200.00	200.00
EH	Wisc. Rapids	-	34	-								
EI	Sturgeon Bay	3,180.00	45	70.67	530.00	530.00	530.00	530.00	530.00	530.00		
EJ	Sister Bay	1,600.00	32	50.00	300.00	300.00	200.00	300.00	300.00	200.00		
EK	Sun Prairie	-	24	-								

2014-2015  
January 15, 2015



REPORT OF GIFTS TO P.E.O. FOR THE YEAR FEBRUARY 1, 2014 - JANUARY 15, 2015

CHAPTER	CITY	GRAND TOTAL	NUMBER OF MEMBERS	GIFTS PER CAPITA	COTTEY COLLEGE	ELF.	I.P.S.	P.C.E.	P.S.A.	STAR	FOUNDATION	WCSF
EL	Ashland	-	25	-								
EM	Stevens Point	975.00	37	26.35	145.00	125.00	145.00	125.00	185.00	125.00		125.00
EN	Green Bay	2,495.00	29	86.03	1,275.00	175.00	225.00	175.00	175.00	175.00	195.00	100.00
EO	Minoqua	3,850.00	28	138.93	477.00	560.00	415.00	435.00	321.00	1,215.00		467.00
EP	Verona	2,419.50	25	96.78	312.50	312.50	312.50	182.00	312.50	312.50	362.50	312.50
EQ	Hudson	1,491.00	28	57.35	300.00	138.00	138.00	363.00	138.00	138.00	138.00	138.00
ER	Menomonie	420.00	19	22.11	70.00	70.00	70.00	70.00	70.00	70.00		
<b>RECIPROCITY GROUPS &amp; OTHERS</b>												
Wisconsin State Chapter Board		110.00						60.00				50.00
Northwoods P.E.O. Group		525.00				75.00	75.00	75.00	75.00	75.00	75.00	75.00
Waukesha Cty. Reciprocity Group		150.00										150.00
East State Presidents		175.00			175.00							
Milwaukee Cooperative Board		500.00					500.00					
Eau Claire Group		500.00					500.00					
-		-										
-		-										
-		-										
-		-										
-		-										
-		-										
-		-										
GRAND TOTAL		282,276.69			64,984.88	28,740.50	31,338.50	41,496.00	31,966.00	29,920.51	27,875.99	25,954.51

2014-2015  
January 15, 2015

## **REPORT OF THE SECRETARY**

**Kathy Richardson, R, Richland Center**

This officer has performed the duties of the Secretary in accordance with the Constitution of the P.E.O. Sisterhood and the Bylaws of Wisconsin State Chapter. All executive board meetings were attended and minutes for each meeting were recorded and emailed to each board member after editing by the president.

It was her pleasure to serve as the executive board liaison to Jennifer Hogan, J, and Joan Fordham, BR, P.E.O. Educational Loan Fund; Chris Hemstreet, CZ, P.E.O. International Peace Scholarships; Sharon Matusevicius, CN, P.E.O. Program of Continuing Education; Merry Demske, CN, P.E.O. Scholar Awards; and Sally Northrop, CZ, STAR Scholarship; as well as, our State Historian, Janice Herrild, BK. Their work and devotion to P.E.O. was inspiring and a beautiful reminder of the mutual pledge to devote a due share of interest and energy to the Sisterhood.

After observing an official visit by the Organizer, Dede DeWitt, assisted by Past State President, Alice Kapla, at another visit, this officer then conducted eight official visits to Chapters EO-Minocqua, DP-Green Lake, BA-Oshkosh, CG-Oshkosh, AG-Oshkosh, DO-Fond du Lac, BD-Fond du Lac and K-Fond du Lac. Fall calls to presidents of seven additional chapters were extended. The special love and sisterhood of P.E.O. is clearly evident all around the state and each chapter has such special moments when they are together. Each chapter was gracious and hospitable and worked very hard in preparing for the visits. Their work and devotion to P.E.O. was extraordinary.

Final responsibilities for this officer include: the minutes of the pre- and post-convention board meetings, organizing the convention buzz sessions and proof-reading the minutes for the 2015 convention proceedings. The duties of this office have been fulfilled and to the best of her ability, all files and supplies are in readiness. This officer will welcome and assist the new secretary as she begins her new adventure.

Special appreciation is given to Executive Assistant Chris Totzke and Executive Treasurer Kathy Jameson for their enthusiasm and expertise. Also the "e-skills" of Karen O'Leary to bring all the ideas, efforts, news and memos to the P.E.O. sisters was deeply appreciated.

Gratitude for the encouragement and patience received from the executive board is extended. A special thank you to her Chapter R sisters for their love and support. Sincere appreciation to all the Wisconsin sisters she met and communicated with; you were her teachers throughout the year.

Lastly, this report wouldn't be complete without expressing sincere gratitude to this officer's family for their encouragement and support.



# **REPORT OF THE EXECUTIVE ASSISTANT**

**Chris Totzke, CU, Pewaukee**

The duties and responsibilities of this position as prescribed by the Wisconsin State Bylaws have been fulfilled.

Duties at the 2014 Wisconsin State Convention included acting as assistant secretary and working with the Minutes Committee, preparing the Yearbook display, preparing registration lists and overseeing the Registration and Credentials committee. The 2014 Wisconsin State Convention proceedings were compiled, emailed for posting to the state website and emailed to International.

The fall, winter and spring state newsletters were edited and emailed for posting to the state website.

Acknowledgements for donations to the Wisconsin Cotter Scholarship Fund were sent to the chapters and honorees/memorial families were notified.

Requests for circularization were received, submitted to Wisconsin State Board for approval and notices sent to the chapters. Reminder letters were sent to chapters with 3-year term requests about to expire.

Contact was maintained with the state Membership Committee, CIM reports were provided monthly and unaffiliate reports were provided when requested.

Annual reports from local corresponding secretaries were received, numbers reconciled with the International database and Executive Treasurer Kathy Jameson, and releases mailed to the chapters. A final compilation report was prepared and mailed, along with original copies of all chapter ARCS, to International.

Preparation for the 2015 convention has begun with gathering documents for the convention information packet, convention program and handouts for printing. Yearbooks were received and the display for convention prepared.

Thank you to Chapter CU, the state board, committee members, past state presidents and P.E.O.s from around the state for their dedication and support. A special thank you to Executive Treasurer Kathy Jameson for all her support and assistance during the annual report process; we always manage to complete the reports on time, no matter our challenges.





**Annual Report to International Chapter  
of Membership March 1, 2015**

Executive Assistant Wisconsin State Chapter

1. Number active members March 1, 2014 (see last year's report)	5,875
Increase since March 1, 2014	
2. By Initiation	181
3. By Transfer	63
4. By Reinstatement	18
5. Total Active membership during year	6,137
Decrease Since March 1, 2014	
6. By Transfer	56
7. By Death of active member	97
8. By expulsion of active member	0
9. By becoming inactive March 1, 2015	134
10. Total decrease in active membership during year	287
11. Number active members March 1, 2015	5,850
12a. Number classified lost contact or	
12b. Inactive members lost by death since March 1, 2014	61
Summary	
13. Total number initiated from date of organization	12,449
14. Total enrollment from date of organization	18,212
15. Total number of inactive March 1, 2015	2,087
Total Chapters Active March 1, 2014	138
Number chapters organized since March 1, 2014	0
Number chapters disbanded since March 1, 2014	0
Number chapters merged together since March 1, 2014	0
Chapters created due to merge since March 1, 2014	0
Number chapters active March 1, 2015	138

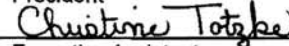
Executive Assistant released on

May 11, 2015

  
Executive Director, PEO Sisterhood



President

  
Executive Assistant



**Wisconsin State Chapter**  
**ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS**  
**March 1, 2015**

Secretary Wisconsin State Chapter

1. Number active members March 1, 2014 (see last year's report)	30
Increase since March 1, 2014	
2. By Initiation	0
3. By Transfer (members not previously enrolled in chapter)	0
4. By Reinstatement	0
5. Total Active membership during year	30
Decrease Since March 1, 2014	
6. By Transfer	0
7. By Death of active member	0
8. By expulsion of active member	0
9. By becoming inactive March 1, 2015	3
10. Total decrease in active membership during year	3
11. Number active members March 1, 2015	27
12a. Number classified lost contact or	
12b. Inactive members lost by death since March 1, 2014	17
Summary	
13. Total number initiated from date of organization	533
14. Total enrollment from date of organization	778
15. Total number of inactive March 1, 2015	77



**Wisconsin State Chapter**  
**ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS**  
**March 1, 2015**

Secretary Wisconsin State Chapter

**DISBANDED CHAPTERS**

Chapter		Date of Origination	Date Disbanded
C	Milwaukee	02/20/1909	03/01/1971
F	Milwaukee	07/03/1915	03/01/1982
G	Beaver Dam	09/19/1917	03/01/1919
S	Hayward	06/08/1926	03/01/1927
U	Port Washington	04/07/1927	03/01/2012
AH	Wauwatosa	06/18/1935	03/01/2002
BM	Waukesha	05/06/1953	03/01/2000
BX	La Crosse	11/20/1958	03/01/2012
DB	Beloit	04/26/1980	03/01/1995

# **REPORT OF THE EXECUTIVE TREASURER**

**Kathy Jameson, BA Oshkosh**

The work of the Executive Treasurer during this past year included:

1. Processing all Gift Transmittal Forms from local chapters.
2. Processing Annual Reports of local chapter treasurers.
3. Preparing the Annual Report of the State Treasurer and the Summary of the State Treasurer International.
4. Reports for Convention:
  - a. Year-End Financial Statements
  - b. Annual Gift Report
5. Annual audit with Denman & Co. the auditors for the State and International
6. Attend Convention meetings when requested
7. Pay vouchers, invoices, payroll
8. Process quarterly tax payments
9. Quarterly 941 Payroll Tax Reports
10. Annual W-4's and 1099-Misc forms/reports for the IRS
11. Monthly financial statements

It is a pleasure working each year with so many dedicated local chapter treasurers and the State Officers.

Thank you to Chris Totzke for her assistance whenever I've requested anything and for making the processing of the annual reports efficient and accurate. It is a pleasure working with Chris.





ANNUAL REPORT OF TREASURER  
TO  
INTERNATIONAL CHAPTER P.E.O. SISTERHOOD

March 1, 2015 – REPORT OF WISCONSIN STATE CHAPTER

**RECEIVED**

APR 10 2015

BY TREASURER  
P.E.O.

NUMBER OF ACTIVE MEMBERS – 3/1/2015 ..... 5,850

- I. International Chapter dues of \$26.00 per member  
(includes \$6.00 for Cottey College) ..... \$ 152,100.00
- II. THE P.E.O. RECORD FEES
- A. \$15.00 each for 181 members initiated  
3/1/2014 to 2/28/2015 ..... \$ 2,715.00
- B. \$15.00 each for 18 members reinstated  
3/1/2014 to 2/28/2015 ..... \$ 270.00
- III. Local Chapter Resource Fee (\$25/chapter, based on 138 chapters) ..... \$ 3,450.00
- IV. Liability Insurance, \$1.00 per chapter as of 3/1/2015 ..... \$ 139.00  
(# local chapters + one state chapter)
- V. Directors & Officers Insurance Premium ..... \$ 407.00
- VI. Fidelity Bond Insurance ..... \$ 200.00  
Officers covered: 3-Treasurer, Wisconsin H.E.L.P. Treasurer and Convention Treasurer
- VII. TOTAL AMOUNT DUE INTERNATIONAL CHAPTER ..... \$ 159,281.00

Approved by International Chapter and  
released on

**MAY 15 2015**


Date

Kathleen A. Brown  
Treasurer, International Chapter

Winnie Hittgens  
President, Wisconsin State Chapter

Kathy Jameson  
Treasurer, Wisconsin State Chapter





*I look back with profound admiration to  
you who have followed in our plans, laid  
down in that happy yesterday so long  
ago and trust each succeeding year may  
find you recording a living monument to  
be handed down to our daughters  
throughout all time.*

*--Suela Pearson Penfield*

## **REPORT OF THE BUDGET & FINANCE COMMITTEE**

The Budget and Finance Committee members for 2014 – 2015 are Karen Hebert, BF, Chippewa Falls; Dawn Schroeder, J, Manitowoc; and Elizabeth Ziehmke, EA, Baraboo. Ex-officio members are Pattie Cook, Wisconsin State Treasurer; Winnie Hutjens, Wisconsin State President; and Kathy Jameson, BA, Executive Treasurer and Investment Liaison.

During the year, investment statements and monthly financial report from Kathy Jameson were received and reviewed by members in order to provide budget oversight.

The committee met in February in Wisconsin Dells to prepare the budget proposed to the state officers for their April meeting. The committee considered recommendations from the state officers and Kathy Jameson and worked to create a budget that accurately reflected the expectations for the next fiscal year. Care was taken to adequately budget International convention expenses and to project future needs to minimize unexpected challenges.

Budget and Finance Committee members are responsible to manage convention mileage reimbursements and will do so following past practices. The committee expects a positive account balance in the General Reserve Fund at the end of the year.

The committee reviewed the audit of state chapter funds.

Karen would like to thank Dawn and Elizabeth, both new committee members, for their hard work and willingness to serve.

*Karen Hebert, BF*  
*Dawn Schroeder, J*  
*Elizabeth Ziehmke, EA*

### **RECOMMENDATIONS P.E.O. BUDGET and FINANCE COMMITTEE 2015-2016**

1. The Wisconsin Cottey Scholarship Fund awards shall not exceed 60 percent of the total scholarship fund as of March of the current fiscal year. (No change from last year.)
2. Mileage payments for all travel shall be paid at a rate determined annually by the Budget and Finance Committee. For 2015-2016, this rate shall be \$0.575 per mile for state board members, the immediate past state president, executive assistant and executive treasurer; and \$0.14 per mile for state committee members.
3. The State Chapter shall maintain an International Chapter convention Travel Fund. The Budget and Finance Committee recommends this fiscal year an allocation to said fund of \$1.50 from the annual dues of each member.
4. The State Chapter shall maintain the Reserve State Convention Fund at a minimum level of \$40,000. (No change from last year.)
5. The balance in retained earnings at the end of the 2015-2106 budget year shall be transferred to the General Reserve account. (No change from last year.)

**APRIL 1, 2015 - MARCH 31, 2016**Income

40000 · MEMBERSHIP DUES

40003 · International Dues

40005 · Intl. Conv. Travel/Exp.-Chapter

40010 · Intl. Conv. Travel/Exp.-Member

40015 · State Chapter Dues

40020 • State Convention F

40025 • State Convention Fee-Chapter

**40030 • Technology Fund****Total 40000 · MEMBERSHIP DUES**

41000 - OTHER INCOME

### 41005 • Charter Fees

## 41010 • Checking Interest

41012 · Officers-Donation Reimbursement

41015 · Conv. Reimburse-E.A. Expenses

41016 · Cottey Seminar

41018 · Insurance-Fidelity Bond

41025 · Investment Income

41030 · LEAD Conference

41035 · Miscellaneous Receipts

**41040 · PEO Record Fees-Initiation**

**41045 · PEO Record Fees-Reinstatement**

41047 · Chapter Resource Fee

### 41050 • Reinstatement Fees

41052 · Advanced Dues

41065 • Official Visit-Chapter

**Total 41000 · OTHER INCOME****Total Income**

### Expense

50000 • ADMINISTRATION

**50005 · Audit Expenses****50010 · Bank Service Charges**

**50015 · Exec. Assistant Payroll Expense**

50020 • Exec. Assistant SS &amp; Medicare

50025 • Exec. Treasurer Payroll Expense

50030 • Exec. Treasurer SS &amp; Medicare

50035 • Insurance

50040 • Fidelity Bond

50045 • Officers

50048 • Liability

**Total 50035 · Insurance**

50050 • Investment Income Transfer

**Total 50000 • ADMINISTRATION**

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**REVISED-PROPOSED BUDGET**  
**APRIL 1, 2015 - MARCH 31, 2016**

				2014-2015 Y-T-D	2014-2015 Budget**	2015-2016 Budget**
					(Based on 5875 Members)	(Based on 5,850 Members)
<b>60000 • BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>						
	60005 • President			\$ 283.63	\$ 400.00	\$ 400.00
	60010 • Vice President			92.50	400.00	300.00
	60020 • Organizer			65.50	400.00	300.00
	60030 • Treasurer			73.55	400.00	300.00
	60035 • Secretary			78.61	400.00	300.00
	60040 • PSP			140.24	100.00	100.00
	60045 • Board Expenses			518.40	250.00	650.00
	60050 • Exec. Assistant			189.30	400.00	400.00
	60055 • Exec. Treasurer			418.70	400.00	400.00
	60060 • Mileage Expense			2,307.96	2,500.00	2,500.00
	60065 • Staff Gift Expense			50.00	550.00	550.00
	<b>Total 60000 • BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>			<b>\$ 4,218.39</b>	<b>\$ 6,200.00</b>	<b>\$ 6,200.00</b>
<b>70000 • COMMITTEE/PROJECT EXPENSES</b>						
	70005 • A & R			\$ -	\$ 125.00	\$ 125.00
	70010 • B & F			39.20	250.00	125.00
	70015 • Grouping			-	120.00	-
	70020 • Historian			-	25.00	25.00
	70025 • Membership			535.54	600.00	600.00
	70030 • Nominating			75.00	50.00	125.00
	70035 • Technology			-	200.00	200.00
	70040 • Cotter/WCSF			387.68	350.00	350.00
	71010 • Cotter Promo. & Visit			-	1,000.00	1,000.00
	71015 • Cotter Seminar			990.64	1,400.00	-
	71020 • ELF			26.04	100.00	100.00
	71025 • IPS			-	100.00	100.00
	71030 • PCE			-	100.00	100.00
	71035 • Scholar Awards			-	100.00	100.00
	71040 • STAR Scholarship			12.95	100.00	-
	<b>Total 70000 • COMMITTEE/PROJECT EXPENSES</b>			<b>\$ 2,067.05</b>	<b>\$ 4,620.00</b>	<b>\$ 2,950.00</b>
<b>80000 • DUES TRANSFERS</b>						
	80005 • Intl. Conv. Travel/Exp.-Chapter			\$ 690.00	\$ 690.00	\$ 690.00
	80010 • Intl. Conv. Travel/Exp.-Member			5,850.00	5,875.00	8,775.00
	80015 • State Convention Fee-Member			29,250.00	29,375.00	29,250.00
	80020 • State Convention Fee-Chapter			5,520.00	5,520.00	5,520.00
	80025 • Technology Fund			8,775.00	8,812.50	8,775.00
	<b>Total 80000 • DUES TRANSFERS</b>			<b>\$ 50,085.00</b>	<b>\$ 50,272.50</b>	<b>\$ 53,010.00</b>
<b>90000 • OTHER EXPENSE</b>						
	90005 • Chapter Annual Reports			\$ 490.39	\$ 600.00	\$ 600.00
	90010 • Heritage Tour			150.00	150.00	150.00
	90015 • LEAD Conference			961.00	800.00	800.00
	90020 • Miscellaneous			-	-	-
	90023 • Technology - Web Expense			618.33	500.00	600.00
	90025 • New Chapter Expense			-	200.00	-
	90030 • Official Visits			2,775.44	3,500.00	3,000.00
	90033 • International Dues			152,100.00	152,750.00	152,100.00
	90035 • PEO Record-Reinstatement			270.00	330.00	270.00
	90040 • PEO Record Fee-Initiation			2,715.00	3,285.00	2,715.00
	90043 • Chapter Resource Fee			3,450.00	3,450.00	3,450.00
	90046 • Advanced Dues Expense/Refunds			-	-	-

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD  
REVISED-PROPOSED BUDGET  
APRIL 1, 2015 - MARCH 31, 2016**

<b>Total 90000 - OTHER EXPENSE</b>				\$ 163,530.16	\$ 165,565.00	\$ 163,685.00
				<b>2014-2015 Y-T-D</b>	<b>2014-2015 Budget**</b>	<b>2015-2016 Budget**</b>
					<b>(Based on 5875 Members)</b>	<b>(Based on 5,850 Members)</b>
<b>Total Expense</b>				\$ 233,926.82	\$ 243,803.65	\$ 243,170.91
<b>Net Income</b>				\$ 20,023.51	\$ 6,306.35	\$ 5,082.09
					** Based on 5,875	** Based on 5,850
					members.	members.

Final-April 26, 2015



**REPORT OF THE INVESTMENT LIAISON**

March 31, 2015

**MARKET VALUE BY MONTH FOR INVESTMENT ACCOUNT**

	<b>CHARLES SCHWAB (1)</b>
April 30, 2014	\$ 244,716.78
May 31, 2014	\$ 247,628.03
June 30, 2014	\$ 252,145.17
July 30, 2014	\$ 247,069.46
August 31, 2014	\$ 253,020.57
September 30, 2014	\$ 247,546.40
October 31, 2014	\$ 250,312.16
November 30, 2014	\$ 253,025.58
December 31, 2014	\$ 252,360.44
January 31, 2015	\$ 246,414.26
February 28, 2015	\$ 257,469.33
March 31, 2015	\$ 256,367.62

**2014-2015 INVESTMENT INCOME/EXPENSE SUMMARY****BALANCES REPORTED ON MONTHLY WISCONSIN STATE CHAPTER FINANCIAL STATEMENTS**

	<b>INCOME</b>	<b>EXPENSE (FEES)</b>	<b>BALANCE (1)</b>
April 1, 2014 - Beginning Balance 2014-2015			\$ 183,542.06
April 30, 2014	\$ 57.13	\$ (463.36)	\$ 183,135.83
May 31, 2014	58.57		\$ 183,194.40
June 30, 2014	6,886.87		\$ 190,081.27
July 30, 2014	58.60	(151.57)	\$ 189,988.30
August 31, 2014	59.89	(164.73)	\$ 189,883.46
September 30, 2014	332.77	(168.63)	\$ 190,047.60
October 31, 2014	144.72	(165.16)	\$ 190,027.16
November 30, 2014	143.28	(166.87)	\$ 190,003.57
December 31, 2014	588.96	(168.68)	\$ 190,423.85
January 31, 2015	139.69	(168.24)	\$ 190,395.30
February 28, 2015	138.26	(164.28)	\$ 190,369.28
March 31, 2015	302.21	(171.65)	\$ 190,499.84
	<u>\$ 8,910.95</u>	<u>\$ (1,953.17) (3)</u>	

**TOTAL INVESTMENT INCOME (ALLOCATED TO FUNDS) = \$8,910.95****2014-2015 INVESTMENT INCOME ALLOCATION TO FUNDS**

Interest Allocation Percentage Calculation:

**\$8,910.95 (Income Earned) divided by \$256,367.62 (3/31/15 Charles Schwab market value) = 3.5%\***

	<b>3/31/2015 Fund Value</b>	<b>Allocation to Fund (3.5% to each)*</b>	<b>New Balance In Fund</b>
General Reserve Fund (2)	\$ 48,970.79	\$ 2,477.23	\$ 51,448.02
International Convention Travel/Expense Fund	20,195.60	701.97	20,897.57
Reserve State Convention Fund	51,826.95	1,801.43	53,628.38
Technology Fund	35,327.92	1,227.94	36,555.86
Wisconsin Cottey Scholarship Fund	77,747.41	2,702.38	80,449.79
	<u>\$ 234,068.67</u>	<u>\$ 8,910.95</u>	<u>\$ 242,979.62</u>



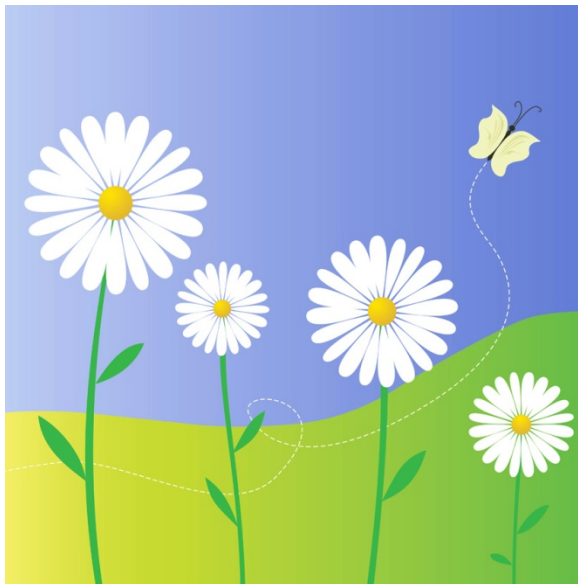
## NOTES TO INVESTMENT LIAISON SUMMARY REPORT

1. Per instructions from International, capital gains/losses cannot be included in the total value of the Schwab investment account. We can increase the value of the account only by actual income earned and dividends reinvested. We must show only the book value of the account on financial statements.
2. The amount allocated to the General Reserve Fund represents the **remainder** after the investment income is allocated to all state funds and the total amount to be allocated.
3. Investment manager fees of \$436.36 were paid to Schenck Investment Solutions in 2014-2015, and \$1,489.81 to Copper Harbor Investments. In June, 2014, our investment account was transferred to Copper Harbor Investments in order to maintain the investment manager relationship that we had with our Investment Manager Steve Hooyman who originally established the structure of our investment account. Mr. Hooyman began his own investment firm upon leaving Schenck Investment Solutions. Kathy Jameson has retired from Schenck Investment Solutions and no longer has any relationship with Schenck Investment Solutions nor does she have any working relationship with Copper Harbor Investments.

*Kathy Jameson, BA  
Investment Liaison*

## REPORT OF THE AMENDMENTS AND RECOMMENDATIONS COMMITTEE

*No Report Submitted*



## PROPOSED AMENDMENTS TO THE BYLAWS AND STANDING RULES OF WISCONSIN STATE CHAPTER

*(Page numbers refer to the 2014 printing of Wisconsin State Chapter Bylaws and Standing Rules)*

### PROPOSED AMENDMENT TO THE BYLAWS OF WISCONSIN STATE CHAPTER

#### 1. Submitted by the Executive Board of Wisconsin State Chapter

(page E-13) Amend Article XVI, by striking out Section 2

**EXPLANATION:** Would remove the provision which allows amendments to the Wisconsin State Chapter bylaws to be proposed during convention.

**RATIONALE:** To ensure that all proposed amendments to the bylaws are distributed by a specified deadline so that members have ample time to review and discuss the proposed changes prior to convention.

### PROPOSED AMENDMENT TO THE STANDING RULES OF WISCONSIN STATE CHAPTER

#### 2. Submitted by the Executive Board of Wisconsin State Chapter

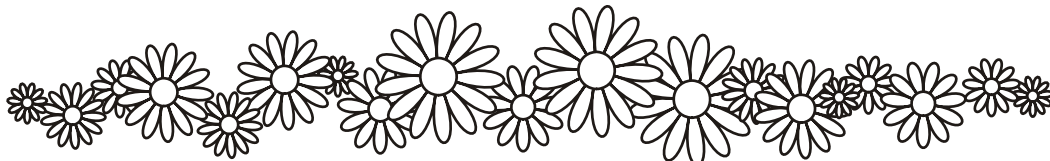
(page E-15) Amend Standing Rules by striking out Standing Rule 5, section B.

**EXPLANATION:** Would remove the provision which allows amendments to the Wisconsin State Chapter standing rules to be proposed during convention.

**RATIONALE:** To ensure that all proposed amendments to the standing rules are distributed by a specified deadline so that members have ample time to review and discuss the proposed changes prior to convention.

### RESOLUTION

*Resolved,* That the 2015 – 2016 Executive Board of Wisconsin State Chapter be authorized to correct article and section designations, punctuation and cross-references, and to make such other technical and conforming changes as may be necessary to reflect the intent of Wisconsin State Chapter.





## REPORT OF STATE HISTORIAN

This is the second year serving as state historian and the five-year histories have slowly been trickling in. The reports reflect the individuality of each chapter and yet many chapters struggle with the same difficulties. The program ideas, social activities and fundraising efforts are varied and ingenious! This is truly a sisterhood full of genuine care for each other and generosity for our projects.

Thirty-three chapters celebrated a five-year anniversary between June 1, 2014, and May 31, 2015. Chapter EO-Minocqua celebrated its first five years and four chapters celebrated 90 years. As of the writing of this report, six chapters have submitted their reports with many just coming up on their birthdays this spring. No new chapters were added this year.

There are 35 chapters who have birthdays in 2015-2016. Those chapters are: CT, DC, CU, AO DM, DD, DE, AA, BG/AD, AV, AP, CM, AB, A, B, AC, CB, DN, D, CV, DY, EF, DO, BH, EL, DF, DZ, BI, BQ, EG, CC, EM, AI, BJ and EP. Anniversary letters and guidelines for completing the historians report have been placed at the seat of those chapter delegates. Please be sure that your historian receives this information. Chapter historians are urged to contact the state historian with any questions they may have.

Requests were received from chapter members looking for information from the state archives and basic instruction on completing their reports. These emails are always welcomed.

Thank you to all chapter historians for preparing your chapter five-year report. Reflecting on the past years of your chapter provides an opportunity to review and celebrate your many accomplishments. Documenting this information will be enjoyable for future generations of sisters in your chapter.

*Janice Herrild, BK*

## REPORT OF THE MEMBERSHIP COMMITTEE

The 2014-2015 Membership Committee met quarterly via Skype, maintained contact and communication via email and phone conversations, as needed, and scheduled one face -to-face retreat for the purpose of writing goals and completing an action plan for the year. The state continues to be divided into three districts, each served by a district representative from our committee who lives within that district. The chairman reports to the state organizer, Dede DeWitt, who served as the committee adviser and liaison to the Executive Board. Sandy Booth, our Regional Membership Representative from International, has been a valuable resource and support to all of us.

The focus this year has been on increasing communication and establishing closer relationships with local chapter presidents and membership chairs. The committee decided upon twelve (12) informative topics and wrote a *Membership Message* for each month. These, along with the International newsletter, the *Hot Spot*, and personal greetings from each district representative were emailed monthly to chapters. The *Hot Spot* has been redesigned to include just information about the International membership initiatives so we included educational topics and ideas to communicate each month. Feedback has been positive and we are excited how we have been able to educate, support and encourage local chapters through

this process. As individual chapters nurture their members and remain healthy, the natural result will be growth for our sisterhood.

Working closely with the International membership office, the committee has improved the unaffiliate list that is available to local chapters by adding email addresses to the reports. These reports are distributed quarterly and this addition will hopefully expedite contact with sisters who are needing a “new” P.E.O. home. The committee maintains regular contact with unaffiliates, reciprocity groups, chapter presidents and membership chairmen, in order to facilitate the transfer process. As the committee received *Notice of a Member In Your Area (NOMYA)* and/or the *Introduction of a Woman Who is Not a P.E.O. (IOWNAP)* forms, sisters in their area have been notified and encouraged to contact these women quickly. Any changes in membership have then been reported to International on the *Change of Membership (CIM)* form.

Membership materials have been updated and are posted on the Wisconsin website. *The Hot Spot* and many other membership resources are available on the International website.

Thank you to all Wisconsin P.E.O.s for your support of the State Membership Committee. May we continue to work together to strengthen and grow our sisterhood.

*Vicki Frea, DI, Chairman*  
*Barbara Marshall, R, District 2*  
*Ingri Lombardi, BI, District 3*  
*Kathi Vitas, DT, District 1*



## **REPORT OF THE NOMINATING COMMITTEE**

The Nominating Committee, comprised of Wisconsin State Chapter Past State Presidents Laura Wahl, Mary Lou Rashke and Alice Kapla, met after convention in Stevens Point on June 1, 2014. Goals were established for the ensuing year. The committee communicated regularly throughout the year

In the fall, letters were sent via email to each local chapter president encouraging them to promote service at the state level. Committee members contacted sisters recommended for state service and any committee applications received were forwarded to WSC Vice President Pat Spencer.

Calls were made to members recommended for state committee service to encourage them to complete an application and send it to the state vice president. Committee members answered questions from potential board applicants.

Written confirmation from current Wisconsin State Board members stating their willingness to serve for the coming year was requested. Each sister responded in the affirmative as follows: Pat Spencer, President; Dede DeWitt, Vice President; Pattie Cook, Organizer; and Kathy Richardson, Treasurer.

In November, the nominating committee met in Stevens Point to go over the committee assignments and demographics of current and future candidates. The committee reviewed and

revised the interview questions in the files. Phone calls to applicants were assigned to be completed by Thanksgiving. The Nominating Committee table for convention was discussed.

The committee met in Stevens Point in January to interview candidates for the nominee for Wisconsin State Secretary and selected Judith Bloom, EO, Minoqua. Judith accepted and her name will be placed in nomination at Convention of Wisconsin State Chapter in June.

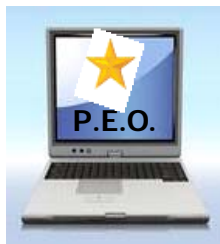
Nominating Committee articles were submitted for the fall and spring issues of *News and Views*.

The following documents were revised for approval by the WSC Executive Board: *Nominating Committee Duties WSC*, board application, committee application, board trifold, and *Which Committee is Best for Me?*

A Nominating Committee convention display to encourage volunteering at the state level was prepared by Mary Lou and accompanying handouts were sent to the state president for approval for distribution.

*Laura Wahl, DX, Chairman*  
*Mary Lou Rashke, BC*  
*Alice Kapla, CY*

## REPORT OF THE TECHNOLOGY COMMITTEE



The 2014-15 Technology Committee consisted of Janet Roberts, N; Denise MacLeod, DI; and Anne Lawrence, BW. Our webmaster was Karen O'Leary, EF, who took an active role on the committee. Our state board adviser was State Treasurer Pattie Cook, N.

### **1. PowerPoint presentation**

The Technology Committee's goal for this year was to help sisters become more familiar with the P.E.O. International website so that they can take on the challenge of keeping their personal information updated.

Having current names, addresses, phone numbers and email addresses allows members to receive important P.E.O. news in a timely manner and reduces the time and energy International must spend to reach members.

To accomplish our goal, we created a PowerPoint presentation titled, "You Can Do It." This brief slideshow walks members through the update process in an easy-to-understand and upbeat format. It is our hope to have this presentation embedded on the Wisconsin Chapter website, because it will allow members to click directly to the specific pages they need to update their information.

Committee members Anne Lawrence, Denise MacLeod and Janet Roberts developed the presentation with guidance from Pattie Cook, State President Winnie Hutjens and Karen O'Leary.

### **2. Facebook page**

Committee members also worked to promote the Wisconsin State Chapter page on Facebook and to increase engagement from sisters who have already "liked" the page. "Likes" on the

page have increased from 166 on June 1, 2014, to 381 at report time.

We launched three initiatives to attract more attention to the page and to encourage more sisters to engage with the page:

- We began recognizing chapter birthdays with a photograph and congratulatory statement.
- We launched contests with small incentives whenever we approached a benchmark number of "likes" such as 200 and 300. These were quite popular.
- We increased the number of posts that shared information from the International Facebook page and other related sources that would interest sisters and persuade them to share with their own chapter pages or Facebook groups.

Committee member Denise MacLeod took the initiative to create and schedule all of the birthday posts (using dates compiled by our tireless board rep), including finding or creating artwork to illustrate the posts. Facebook posts that contain images attract more attention than those without images.

### **3. Email distributions**

Committee members Anne and Denise also collaborated on sending periodic messages to state presidents, treasurers, corresponding secretaries and chapter Technology Committee chairmen upon request from the Executive Board. The committee this year created a unique Gmail email account to send messages and to manage bounces and other undeliverable email addresses.

### **4. Inquiries and requests for help**

Committee members also fielded a number of requests for assistance from board members and P.E.O. sisters at large, both via email and the Facebook page, who needed assistance finding information on the Wisconsin or International websites or with other technical issues that fall within our purview.

### **5. Monthly meetings**

In addition to working on the PowerPoint presentation, committee members met monthly via Skype to discuss concerns and to get updates and advice from our board rep and webmaster.

This has been a busy and productive year for Technology. The chairman thanks her committee members for their energy, enthusiasm and creativity, as well as Pattie Cook and Karen O'Leary for their insights, advice and support.

*Janet Roberts, N, Chairman*  
*Denise MacLeod, DI*  
*Anne Lawrence, BW*

## **WISCONSIN STATE REPORT P.E.O. EDUCATIONAL LOAN FUND**



The P.E.O. Educational Loan Fund is one of the best ways that P.E.O. sisters have to "make a difference, one star at a time." By recognizing talented candidates and helping them with financial support, P.E.O. sisters can bridge the gap in someone's educational journey. An ELF loan can

make the difference between a student finding the funds to help finish her degree and that student having to give up her dream. P.E.O. chapters are the vital link between students and potential funding. In 2014-15 many chapters have worked hard to find a “star” and to “make a difference” in her life.

Congratulations to all of the chapters who have sponsored a recipient for an ELF loan during this past year. Special congratulations to Chapters M, BC, CI and DV who sponsored two ELF candidates this year.

**Loans Approved: March 2014-February 2015**

Sponsoring Chapter	Student	Sponsoring Chapter	Student
AI	Courtney Davis	DC	Elizabeth Hoskins
AJ	Liana Schreiber	DJ	Katheryn Mills
AU	Caslin Bohn	DL	Jennifer Arpin
AZ	Astghik Poladyan	DV	Chelsea Goodman
BC	Erin Milbach	DV	Robin Nathan
BC	Marcia Towers	EB	Colleen Leary
BU	Anne Tracy	EL	Kimberly Fridsma
BZ	Robin Fortney	ER	Brette Garnatz
CC	Katherine Loecken	H	Sarah Fox
CH	Chelsea Goldsmith	J	Sarah Sweetman
CI	Kari Binning	M	Emily Muller
CI	Lauren Hayes	M	Erin Sincox
CN	Leann Mason	N	Jessica Cook
CR	Laura VanNorstrand	O	Margaret Seifert
CS	Victoria McHugh	V	Emma Fricke

Loans paid in full during the same period were for students sponsored by the following chapters: AC, AW, BK, BP, BY, CS (2), CV, DJ, DK, DV, EB (3), EO, O and Z. Thank you for supporting your students throughout their education and until their loan was paid in full.

ELF continues to make changes to meet today’s needs; the interest rate for a loan is currently at 2%. The maximum amount of a loan is \$12,000 for an associate through a master’s degree and up to \$20,000 for a doctoral degree. A student needs to be within two years, but not less than four months from graduation. The loan does not need to be paid back until six years following graduation.

Thank you for continuing to support the Educational Loan Fund project. You are “making a difference, one star at a time.”

*Joan Fordham, BR*

## WISCONSIN STATE REPORT P.E.O. PROGRAM FOR CONTINUING EDUCATION

P.E.O. chapters in Wisconsin have made a difference for 57 women this fiscal year. With the generosity and hard work of 37 chapters, a total of \$73,550 was granted. This chairman expresses gratitude to each chapter who took the time to work with a prospective candidate. A special thank you goes to the chapters who received and responded to requests that were made through the preliminary application process at P.E.O. International.

- 24 chapters successfully sponsored one candidate:  
AI, BP, AO, CS, N, BQ, CV, BU, CU, DR, DV, EE, L, EG, CJ, CB, CC, EK, ER, H, W, AP, CP, EM
- 7 chapters successfully sponsored two candidates:  
DQ, BY, EC, B, BJ, DW, ED
- 5 chapters successfully sponsored three candidates:  
V, BC, DY, AE, AX
- Chapter CW sponsored 4 candidates



All chapters who supported the P.E.O. Program for Continuing Education with their generous gifts to this project receive a sincere thank you. You may not have found the right candidate in your chapter's home area, but you still made a difference in a woman's dream of furthering her education by supporting this project.

The trustees are always grateful for those individuals and chapters who choose to designate a \$3,000 donation for use as a PCE Named Grant. When matched with recipients, these special honorariums/memorials truly benefit deserving women with a full grant.

This chairman has warmly accepted the appointment of another year to serve as project chairman. While a family medical emergency and extended recovery hampered some activity this fiscal year, every effort will be made to promptly reach out to each chapter and grant recipient as reports and requests for assistance are received. She wishes to thank Kathryn Richardson, Wisconsin State Secretary, for all of her support as project adviser. She also extends gratitude to Marla Garity and Angela Garrison for their work as International supervisors.

*Sharon Matusevicius, CN*

## WISCONSIN STATE REPORT P.E.O. INTERNATIONAL PEACE SCHOLARSHIP FUND



In April 2014, the IPS Board of Trustees awarded \$1.5 million to 164 recipients from 72 different countries. During the 2014-2015 academic year, these exceptional women will be studying toward graduate degrees at 90 different universities in 32 states and 4 Canadian provinces. Since 1949, IPS has awarded scholarships to 5,605 women from 174 different countries, totaling over \$33 million.

Of this year's recipients, 47 are from Africa, 28 from Asia and 23 each from the Middle East, South America and Europe. The remaining 20 come from Southeast Asia, Australia and New Zealand, Central America and the Caribbean.

These extraordinary IPS recipients leave their home countries to study in the U.S. and Canada, and will return home with advanced degrees. By taking leadership roles in conflict resolution, government, education, health care, technology, economic and environmental development, law, and arts and sciences, they hope to improve the lives of people around the world. IPS continues to help Foster Peace through Education.

This year the following chapters of Wisconsin were Partners in Peace and assigned to 12 students attending schools in NY, NM, CA, NC and Canada. These students come from the Ukraine, Turkey, Argentina, Fiji, Zimbabwe, Israel, Columbia and France.

- Chapter AE-Madison, Chapter AG-Oshkosh, Chapter DM-Hayward and Chapter EL-Ashland
- Chapter M-Dodgeville, Chapter R-Richland Center, Chapter X-Lancaster and Chapters AC, BN and CT-Platteville
- Chapter O-Wisconsin Rapids
- Chapters Y and BB-Beloit, Chapters AY and CK-Janesville, Chapter CS-Lake Geneva and Chapter CI-Whitewater
- Chapter AE-Madison, Chapter AG-Oshkosh, Chapter DM-Hayward and Chapter EL-Ashland
- Chapters BC and BL-Madison, Chapters BY and DH-Madison
- Racine-Kenosha Reciprocity (Chapters AK,AR,AZ,BO,CF,CN,CQ,DS)
- Wisconsin State Chapter - (\*Illuminating the 21st Century Fund)
- Chapter DW-River Falls
- Eau Claire Reciprocity (Chapters AF,AP,BE,CH,DU)
- Chapters B, AT, CC and DY-Appleton and Chapters BT and EB-Neenah
- Milwaukee Area Cooperative Board (Chapters A,L,W,AM,AS,AW,BH,BP,BQ,BV,CA,CE,DT,DZ)

Thank you to all the chapters who have decided to become Partners in Peace and to all those who are continuing their commitment for another year. Wisconsin will have 17 participants (chapters or groups of chapters) for the 2015-2016 year! This is an increase from last year.

*Chris Hemstreet, CZ*

## WISCONSIN STATE REPORT P.E.O. SCHOLAR AWARDS

**The 2015-16 class marks the 25<sup>th</sup> year of the P.E.O. Scholar Awards project.** Since its beginning in 1991 and through 2014-15 year of awards, a total of 1,900 women have received grants totaling \$18,800,000. The 2015-16 Scholar Awards will have been awarded to an additional 85 recipients, each receiving \$15,000 or cumulatively \$1,275,000.



Wisconsin has had 48 recipients through 2014-15. A total of 623 nominations were received for the 2014-15 year. While the efforts and talents of those chapters and applicants in Wisconsin demonstrate the rich and creative ways in which women today are reaching new professional and academic heights, regrettably there were no women from Wisconsin who made the final list of 85 recipients in that academic year.

Undaunted, Wisconsin chapters continued to seek and assist doctoral students in the nomination process for 2015-16. In this year, 630 nominations were received at International. The following Wisconsin chapters nominated women for a PSA scholarship in this period: AB,



AJ, AN, B, BC, BD, BE, BY, CB, CF, DA, DF, EB and EM. This was a 36% increase over the prior year! What an excellent commitment to seeking to help women in education!

We are very pleased to inform you that this year, four (4) women sponsored by Wisconsin chapters will receive the \$15,000 scholarship. They are **Christina Cappy (CF)**, **Elaine Denny (AJ)**, **Kelly Bruce (BY)**, and **Kelsey Platt (B)**. Additionally, Elizabeth Townsend (D/PA) will receive a scholarship and will study at the University of Wisconsin-Madison. It has been fourteen (14) years since we had so many awards granted in Wisconsin. Please keep up the excellent job!

This spring, I attended the defense of doctoral thesis by Marissa Jablonski, our speaker at last year's convention. She has been awarded her doctorate and will be returning to India to continue her research into methods to achieve clean water in the silk dying industry, as well as working in Guatemala to bring safe water to local communities. She continues to be an energetic and engaging woman who is breaking ground in the field of engineering.

An invitation was extended to all chapters to become PSA Laureate Chapters. This acknowledges that not all chapters have the opportunity to nominate a woman for a Scholar Award. It was created to help all local chapters feel the pride of ownership in the Scholar Awards project. Because *Laureate* means "worthy of the greatest honor or distinction," it is a fitting descriptor for our participating chapters. We acknowledge Chapters H, CR, EA, DH as Laureate Chapters for the March 1-October 31, 2014 year. Chapters CR, EA and DH gave \$500 towards the program and Chapter H gave multiple sums of \$500 towards the PSA project. Further information regarding the Laureate program is available on the International website.

A reminder to all chapters, there is a section on the International website with PSA project ideas for local chapters. There is also a monthly timeline for local PSA chairs. Please, please continue to nominate those many gifted and talented women who are studying in Wisconsin. Let your voices of support and encouragement be heard.

The duties of the committee have been completed as specified by the P.E.O. Constitution and the bylaws of the Wisconsin State Chapter.

*Merry Kris Demske, CN*

### WISCONSIN STATE REPORT P.E.O. STAR SCHOLARSHIP



The STAR Scholarship is now six years old. This year, 1,909 applications were submitted to International compared to 1,891 applications in 2014. Out of these, 360 were successful, compared to 350 last year.

As we look back on the STAR recipients from the STAR's inception in 2009, P.E.O. sisters from Wisconsin can be proud of their endeavors. Over the past six years, Wisconsin has had 25 young ladies who have received the honor of a \$2,500 STAR Scholarship, for a total of \$72,500. In 2014, Wisconsin had 8 recipients chosen out of 56 total recommendations. Of the 48 Wisconsin recommendations received in 2015, 8 more were selected as recipients, bringing our state total to 33 young women receiving a total of \$92,500.



That is quite an accomplishment that we can all take great pride in.

Congratulations to these recipients and their sponsoring chapters:

<b><i>Elise Marie Edwards</i></b>	<b><i>Chapter B - Appleton</i></b>
<b><i>Alexandra Angele Tiger</i></b>	<b><i>Chapter V - Madison</i></b>
<b><i>Emma Jean Cruciani</i></b>	<b><i>Chapter AF - Eau Claire</i></b>
<b><i>Jacqueline Irene Townshend</i></b>	<b><i>Chapter BB - Beloit</i></b>
<b><i>Michelle A Fernandez</i></b>	<b><i>Chapter CY - Marshfield</i></b>
<b><i>Veeraya Kate Tanawattanacharoen</i></b>	<b><i>Chapter DU - Eau Claire</i></b>
<b><i>Brina Trapp</i></b>	<b><i>Chapter EO - Minocqua</i></b>
<b><i>Sritejasvinithi Karimikonda</i></b>	<b><i>Chapter EP - Verona</i></b>

Congratulations to all chapters who sponsored a young lady for a P.E.O. STAR Scholarship. By doing so you are helping to spread the good works of our sisterhood.

Please continue to rely on the International website, not only for the step-by-step application process, but also to review the frequently asked questions and view the list of recipients, past and present. A STAR word search and crossword puzzle could be a chapter program accompanied by the video of the International STAR convention speaker. All of this can be found on the STAR P.E.O. project site.

Please continue to search for our STARS. It is not too early to begin speaking with guidance counselors and having them suggest a young lady for consideration.

*Sally Jane Northrop, CZ*

### **WISCONSIN STATE REPORT COTTEY COLLEGE COMMITTEE**

The 2014-15 committee consists of Chairman Julie Stich, AS, Milwaukee; Emily Richeson, CG, Oshkosh; and Janet Price, EA, Baraboo. Working closely with adviser, Vice President Pat Spencer, committee members worked hard to promote Cottey as a leading college for young women. Julie Stich also had the assistance of Jill Mortenson, Wisconsin's adviser from the Cottey Advisory Committee.



The committee met after the state convention last June in Steven's Point. Subsequent business was handled in person, via email or via the phone.

Julie Stich and second-year member Emily Richeson were invited to attend the biennial Cottey Seminar, held August 16-19, 2014, at the campus. Julie and Emily were joined by state Organizer Dede Dewitt and Treasurer Pattie Cook, and many other P.E.O. sisters from around the U.S. and Canada. The seminar was an invaluable way to experience Cottey first-hand—to see the campus, “live” in a suite for a few days, chat with students, meet professors and staff, visit with former College President Dr. Judy Rodgers and current International Chapter President Maria Baseggio, learn more about the College and its operations, and get tips for bringing new students to Cottey. After the seminar, Emily reached out to Wisconsin chapter presidents, urging them to encourage their members to talk to people in their communities about Cottey. She included a contact-identifying exercise received during the seminar, as well as a summary of Cottey facts.

In September, Cottey Admissions Representative Stephanie Grgurich met with two committee members and three additional P.E.O. sisters from the area who are very active in promoting Cottey. The evening was spent “picking” Stephanie’s brain for successful tips on recruiting and brainstorming new ideas that might work for Wisconsin.

Wisconsin sent one young woman, Samantha Jo “Sami Jo” Barnes, to Cottey for the first semester (Fall 2014). First-year member, Janet Price, handled coordinating suite treats for her. Not only did assigned chapters send cards and little gifts to Sami Jo, other chapters and sisters did as well. Sami Jo decided to return to Wisconsin and ended her Cottey studies after one semester. The committee wishes her well in her future studies.

Second-year member Emily Richeson coordinated chapter gatherings and other recruiting efforts. The assigned chapters were asked to raise the profile of Cottey in their communities, whether as a get-together (“gathering”), a high school visit or some other way. Twenty chapters were asked to participate. The committee is brainstorming new recruitment ideas for the future.

Cottey’s formal referral initiative ended December 1, 2014. P.E.O. members were asked to provide Cottey with the name and contact information for a young woman who might be interested in Cottey. A total of 18 girls were referred to Cottey by P.E.O. sisters in Wisconsin and three other states. P.E.O. sisters from ten Wisconsin chapters referred a total of 12 girls.

On a regular basis, the committee receives a report from Cottey with the names of all young women from Wisconsin who might be potential students. These women were either referred to Cottey or contacted Cottey themselves. Emily sent a personalized letter introducing the Wisconsin Chapter of P.E.O. to each of the 27 young women on the list, letting them know a bit more about Cottey and about financial assistance available through the state.

One young woman from Wisconsin will be attending Cottey for the 2015-16 school year. Bailey Patterson of Holmen is being sponsored by Chapter DC, Onalaska. The committee awarded Bailey a \$7,000 scholarship from the Wisconsin Cottey Scholarship Fund. She will also receive a scholarship in the amount of \$1,630 from Chapter H, Madison.

The committee greatly appreciates the help and dedication of the P.E.O. sisters and chapters around the state for their interest and enthusiasm in promoting and supporting both Cottey College and its students.

*Julie Stich, AS, Chairman*  
*Emily Richeson, CG*  
*Janet Price, EA*

★★★★★★★★★★  
Develop a passion for  
learning. If you do,  
you will never cease  
to grow.

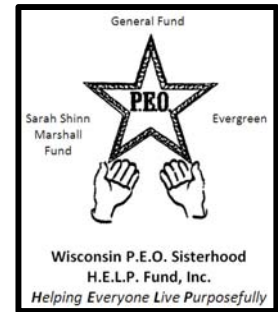
--Anthony J. D'Angelo

★★★★★★★★★★



# ***Helping Everyone Live Purposefully***

## **Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.**



General Fund

Sarah Shinn Marshall Fund

Evergreen

### **REPORT OF THE PRESIDENT - 2015**

The duties and responsibilities of this office, as prescribed in the Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. bylaws, have been fulfilled. This officer prepared for three board meetings and presided over two. The vice president presided over the fall meeting. The final duty of this officer will be to preside over the H.E.L.P. Fund, Inc. annual meeting at the 2015 Wisconsin State Convention.

This officer presided over the board review of more than 50 H.E.L.P. Fund, Inc. applications. This year the fund was able to assist Wisconsin men and women with short-term financial emergencies for items such as furnace replacement, water utilities, heat and septic repair, mortgage and rent payments, medical and dental expenses and auto repairs. In addition, the fund was able to assist several children with items such as therapeutic horseback riding lessons, a specialized wheelchair, a child safety bed, van conversion to accommodate a wheelchair and service dogs. Grants awarded this year totaled approximately \$53,000.

This officer presided over the board review of 16 Sarah Shinn Marshall Fund applications from Wisconsin based nonprofit organizations serving the disabled, disadvantaged or those in extreme financial hardship. The Sarah Shinn Marshall Fund distributed approximately \$12,000 to organizations around the state for such items as an exit alarm for a security door, a defibrillator, a children's play kitchen, an early literacy station, security sign-in software, pack & plays, a refrigerator, audio-visual equipment, mattresses and brake pads for a vehicle.

It has been a distinct honor for this officer to serve on the H.E.L.P. Fund board these last four years. I have been privileged to meet and work with sisters from all over the state and to forge friendships with my 'H.E.L.P. sisters' that will last a lifetime. I encourage any sister interested in serving at the state level to consider the H.E.L.P. Fund board when completing your Application for Volunteer Service. This board has a lot of fun together while having the privilege to experience firsthand how this Wisconsin fund truly makes a difference in people's lives. We are grateful for the support of Wisconsin State President Winnie Hutjens and Executive Assistant Chris Totzke. Thank you to all Wisconsin sisters who recommended individuals and organizations for grants. And thanks to all the chapters and individuals who have donated to the fund. Your donations become the most significant part of our budget for the next year and your generosity is very much appreciated. Together we make a difference and H.E.L.P. everyone live purposefully.

*Judith Bloom, EO,*  
*President, Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.*

# Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.

## 2014 - 2015 Board of Directors

<b>Term</b>	<b>Chapter</b>	<b>Office</b>	<b>Name/Address</b>	<b>Phone</b>	<b>Email</b>
14-17	EO	President	Judith Bloom 8250 Bloomville Lane Lake Tomahawk, WI 54539	715-277-4133	bloomvillenorth@frontiernet.net
12-15	BF	Vice President	Jessica Roseen 450 Spring Green Dr. Chippewa Falls, WI 54729	715-726-0121	rjroseen@charter.net
13-16	AN	Treasurer	Lavonne Solem 69 5-1/4 Street Prairie Farm, WI 54762	715-455-1214	lavonnesolem@gmail.com
12-15	DY	Evergreen Liaison	Patricia Day 2600 S. Heritage Woods Dr., C308 Appleton, WI 54915	920-831-9545	paday@athenet.net
13-16	E	Secretary	Roberta Lindemann 1109 East 5 <sup>th</sup> Street Superior, WI 54880	715-394-3752	drlinde@chartermi.net
14-17	BC	Asst. Treasurer	Sandy Nuernberg 6610 Sutton Road Madison, WI 54711	608-274-5465	sn333@aol.com
14-17	DZ	Historian	Sue Kline W197 N17075 Stonewall Dr. Jackson, WI 53037	262-674-1044	marksue@charter.net
One Year	EN	Ex-Officio, State Pres.	Winnie Hutjens 123 Nob Hill Lane DePere, WI 54115	920-337-0250	whutjens@gmail.com

**All forms are available online:**  
[www.peowisconsin.org/content/help-fund-inc](http://www.peowisconsin.org/content/help-fund-inc)



**Wisconsin P.E.O. Sisterhood H.E.L.P Fund, Inc.**  
**Annual Meeting Minutes**  
**May 31, 2014**  
**Stevens Point, WI**

The meeting was called to order by President Judith Bloom at 4:00 p.m.

The Credentials Report was given.

President Judith Bloom introduced the members of the H.E.L.P. Fund Board:

Jessica Roseen, BF, Chippewa Falls, Vice President  
Mauretta Mattison, V, Madison, Treasurer  
Lavonne Solem, AN, Menomonie, Assistant Treasurer  
Pat Day, DY, Appleton, Evergreen Liaison  
Sue Kline, DZ, West Bend, Historian  
Roberta Lindemann, E, Superior, Secretary

## **MINUTES**

Judith announced that the minutes of the last annual meeting were printed on page C-3 of the convention program. The reading of the minutes was dispensed with. A motion was made and seconded to approve the minutes as printed. The motion carried.

## **FINANCIAL REPORT**

Judith announced that the financial report for the year 2013-14 was printed on pages C-5 through C-12 of the convention program. The reading of the financial report was dispensed with. A motion was made and seconded to approve the report as printed. The motion carried.

## **YEAR IN REVIEW**

Judith referred delegates to the President's Report on page C-1 and the Evergreen Report on page C -13 of the convention program.

In honor of our 30<sup>th</sup> anniversary, Evergreen Liaison Pat Day presented Betty Patterson with a check for \$3,000 to be used at Evergreen's discretion.

Vice President Jessica Roseen discussed items that were placed at the delegates' seats. She also directed delegates to the website for further information and forms.

Historian Sue Kline reminded delegates and guests to visit the H.E.L.P. Fund's 30<sup>th</sup> Anniversary display outside convention hall. Special recognition was made to Chapter L for their vision to donate seed money that led to the formation of the current H.E.L.P Fund.

Honor Chapters were called up and presented with a gift of appreciation for their generous donations. Certificates were also placed at their delegate seats. Twenty-two chapters made donations of between \$500-\$999 and six chapters made donations of \$1,000 or more.



## **ELECTION OF NEW BOARD MEMBERS**

Secretary Roberta Lindemann announced the following nominations:

Judith Bloom, EO, Minocqua, for a second three-year term

Sue Kline, DZ, West Bend, for a second three-year term

Sandy Nuernberg, BC, Madison, for a three-year term

A voice vote was taken and all candidates were elected to the Board.

## **CLOSING REMARKS**

Judith Bloom asked Mauretta Mattison to stand and thanked her for her years of dedicated service. She has completed six years of service to the H.E.L.P. Fund as a board member – five years as treasurer.

There being no further business, the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Roberta Lindemann  
Secretary  
Chapter E



**H.E.L.P. FUND INC. FINANCIAL REPORT  
MARCH 31, 2015**

**GENERAL FUND ACCOUNT**

**Checkbook Balance April 1, 2014** **\$ 25,992.23**

**RECEIPTS:**

Chapter Donations	48,322.18	
Other Donations	901.02	
Transfer from Wells-Fargo	26,000.00	
<b>Total Receipts</b>		<b>\$ 75,223.20</b>

**DISBURSEMENTS:**

Individual Grants	48,555.34	
Evergreen	3,000.00	
Expenses		
Tax Preparation	560.00	
Other Admin. Exp.	7,079.41	
<b>Total Disbursements</b>		<b>\$ 59,194.75</b>

**Checkbook Balance March 31, 2015** **\$ 42,020.68**

**Investment Account:**

Money Market	40,471.85	
Stocks & Options	323,910.34	
Fixed Income Securities	234,484.92	
<b>Total Investment Account</b>		<b>\$598,867.11</b>
<b>Total Assets as of March 31, 2015</b>		<b>\$640,887.79</b>

**SARAH SHINN MARSHALL ACCOUNT**

**DISBURSEMENTS:**

Sarah Shinn Marshall Grants	11,961.90	
Tax Prep and Fees	280.00	
<b>Total Disbursements</b>		<b>\$ 12,241.90</b>

Money Market	26,626.36
Stocks and Options	188,426.09
Fixed Income Securities	128,067.45

**Total Sarah Shinn Marshall Assets as of March 31, 2015** **\$343,119.90**

A review of the financial records of the H.E.L.P. Fund, Inc. and the Sarah Shinn Marshall Fund was completed on April 22, 2015. The review included comparing all receipts with deposits; comparing disbursements with grants and/or expenses; and reconciling checkbook statements and investment statements with reported amounts. The tax filing for the previous year has also been completed. All accounts are in agreement and I found the books to be in good order.



Sue Kline  
Chapter DZ, West Bend

**Sarah Shinn Marshall Grants  
April 1, 2014 - March 31, 2015**

<b>Date</b>	<b>Amount</b>	<b>To</b>	<b>For</b>	<b>Location</b>
April 14	\$ 1,200.00	Thursday's Table	Defibrillator	Menomonie
April 14	\$ 1,082.00	Northwoods Alliance For Temporary Housing	Security Camera	Rhineland
September 3	\$ 1,226.68	Hudson Community Children's Center	Dramatic Play Furniture & Supplies	Hudson
October 23	\$ 2,330.00	Friends of the Hudson Library	Early Literacy Station	Hudson
January 22	\$ 819.95	The Wellness Shack, Inc.	Computer Program & IT Expense	Eau Claire
January 22	\$ 359.76	WI Rural Women's Initiative, Inc.	Adobe Muse 1 Year Plan	Elkhorn
January 22	\$ 1,500.00	Hands of Faith, Inc.	Brake Pads, Mattresses	Beloit
January 22	\$ 1,509.69	National Alliance on Mental Illness Northern Lakes	Computers and Printers	Rhineland
	<b>\$ 11,961.90</b>			

**H.E.L.P. Fund Grants  
April 1, 2014- March 31, 2015**

<b>Amount</b>	<b>For</b>
\$ 14,2999.02	Medical
\$ 5,740.66	Mortgage and Various Loan Payments
\$ 4,372.08	Utilities: Gas, Electric, Water, Phone
\$ 4,271.27	Dental
\$ 3,585.71	Rent
\$ 2,910.00	Therapeutic animals, training, lessons
\$ 2,730.57	Auto Conversion, Repair
\$ 2,048.00	Computer
\$ 1,500.00	Home Repair
\$ 1,191.51	Insurance
\$ 556.00	President's Grants
\$ 5,250.52	Miscellaneous
<b>\$ 48,555.34</b>	

**Donation to Evergreen \$ 3,000**



## H.E.L.P. Fund Donations Received April 1, 2014 – March 31, 2015

Chap.	Amount	Honorarium	Memorial	From - Other
A	\$ 50.00			
A	\$ 30.00			
AU	\$ 1,003.30			Green Bay Reciprocity
B	\$ 500.00			
D	\$ 10.00		Meryle Ehler	
D	\$ 250.00			
E	\$ 100.00	Chapter E - 100th Anniversary		Roberta Lindemann
E	\$ 30.00	H.E.L.P. 30th Anniversary		Roberta Lindemann
E	\$ 100.00	Chapter E - 100th Anniversary		
E	\$ 25.00	Myrtle Rogina		Ann Novack
E	\$ 25.00	Gloria Neuman		Ann Novack
E	\$ 25.00	Roberta Nelson		Ann Novack
E	\$ 100.00	Chapter E-100th Anniversary		Ann Novack
E	\$ 25.00	Mauretta Mattison		Ann Novack
E	\$ 25.00		Arlene Eaton	Roberta Lindemann
E	\$ 25.00		Arlene Eaton	Ann Novack
E	\$ 25.00		Debbie Szymaszek	Ann Novack
E	\$ 50.00	Chapter E - 100th Anniversary		
E	\$ 25.00		Arlene Eaton	
E	\$ 350.00			
E	\$ 25.00	Chapter E Sisters		Ann Novack
E	\$ 25.00	Judith Bloom		Ann Novack
H	\$ 50.00		Lois Dick	
H	\$ 500.00			
I	\$ 58.00	Mary Louise Catura		Jeanne Herder
I	\$ 200.00			
I	\$ 28.00	Mary Louise Catura		Jeanne Herder
J	\$ 300.00			
K	\$ 200.00			
L	\$ 25.00		William Slaybaugh	
L	\$ 25.00		Thomas Haugstad	
L	\$ 25.00	Dede Dewitt		
L	\$ 35.00			
M	\$ 275.00			
N	\$ 400.00			
N	\$ 278.14			Green Bay Reciprocity
O	\$ 2,000.00		Helen Jasperson	
O	\$ 700.00			
P	\$ 250.00			
Q	\$ 25.00		Connie Adamek	
Q	\$ 300.00			
R	\$ 100.00			
T	\$ 300.00			
V	\$ 50.00	Alice Kapla		Mauretta Mattison
V	\$ 100.00	HELP Board 2014-15		Mauretta Mattison
V	\$ 30.00	HELP's 30th Anniversary		Mauretta Mattison

Chap.	Amount	Honorarium	Memorial	From-Other
V	\$ 100.00	Chapter E - 100th Anniversary		Mauretta Mattison
V	\$ 500.00			
W	\$ 50.00		June Anders	
W	\$ 25.00		John Vergeront	
W	\$ 50.00			
X	\$ 150.00			
Y	\$ 115.00			
Z	\$ 200.00			
AA	\$ 400.00			
AB	\$ 100.00			
AC	\$ 100.00	Mauretta Mattison		
AC	\$ 15.00	Mauretta Mattison		
AC	\$ 15.00		Delva B Harris Anderson	
AC	\$ 300.00			
AC	\$ 300.00			
AD-BG	\$ 100.00	Chapter E - 100th Anniversary		
AD-BG	\$ 100.00			
AE	\$ 200.00			
AE	\$ 30.00	H.E.L.P. 30th Anniversary		
AE	\$ 350.00			
AF	\$ 25.00		Harry Thimke	
AF	\$ 275.00			
AI	\$ 180.00			
AJ	\$ 50.00			
AK	\$ 30.00			Joyce Duesing
AK	\$ 150.00			
AL	\$ 350.00			
AM	\$ 50.00			
AN	\$ 60.00			
AN	\$ 200.00			
AO	\$ 50.00	Marian Gaboriault		
AO	\$ 50.00	Alice Kapla		
AO	\$ 400.00			
AP	\$ 250.00			
AQ	\$ 225.00			
AR	\$ 125.00			
AR	\$ 50.00			
AS	\$ 450.00			
AT	\$ 160.00			
AU	\$ 100.00		Stella Barry	
AU	\$ 450.00			
AV	\$ 575.00			
AV	\$ 383.54			
AW	\$ 63.00			
AX	\$ 500.00			
AY	\$ 150.00			
AZ	\$ 500.00			
AZ	\$ 10.00		Mary Jane Hanson	
BA	\$ 110.00			
BC	\$ 30.00		Emma Myer	
BC	\$ 25.00	Cynthia Vander Woude		Lynn Myers
BC	\$ 100.00		Betty Ridgely	Mary Lou Rashke

<b>Chap.</b>	<b>Amount</b>	<b>Honorarium</b>	<b>Memorial</b>	<b>From-Other</b>
BC	\$ 301.00		Betty J. Ridgely	
BC	\$ 200.00			
BC	\$ 100.00	Chapter BC Sisters		Nancy L. Carroll
BC	\$ 25.00	Mary Lou Rashke		Sandra J. Nuernberg
BC	\$ 25.00		Betty Ridgely	Sandra J. Nuernberg
BC	\$ 50.00	H.E.L.P. 30th Anniversary		Sandra J. Nuernberg
BC	\$ 40.00			Lola K Humphrey
BC	\$ 400.00		Emma Myer	Jean & Tom Consigny
BC	\$ 75.00		Emma Myer	
BC	\$ 100.00			
BC	\$ 100.00	BC Sisters		Nancy Carroll
BD	\$ 500.00			
BE	\$ 325.00			
BF	\$ 20.00		George Adams	
BF	\$ 663.00			
BF	\$ 20.00		Marion Dobos	
BH	\$ 100.00			
BH	\$ 600.00			
BI	\$ 100.00	Chapter E - 100th Anniversary		
BI	\$ 100.00			
BJ	\$ 275.00			
BK	\$ 30.00	H.E.L.P. 30th Anniversary		Kandace Higley
BK	\$ 25.00	Mary Lou Rashke		Kandace Higley
BK	\$ 100.00			
BK	\$ 30.00	H.E.L.P. 30th Anniversary		
BL	\$ 800.00			
BN	\$ 25.00		Mary McGregor	
BN	\$ 25.00		Ann Buchanan	
BN	\$ 152.00			
BO	\$ 30.00		Norma Fenske & Marge Thomas	
BO	\$ 125.00			
BP	\$ 200.00			
BQ	\$ 450.00			
BR	\$ 220.00		Linda Gilliland	
BR	\$ 25.00		Linda Gilliland	Susan White
BR	\$ 25.00		Linda Gilliland	Sharon McArthur
BR	\$ 25.00		Linda Gilliland	Bonnie Sauvey
BR	\$ 20.00		Linda Gilliland	Carole Paquette
BR	\$ 20.00		Linda Gilliland	Judith Utzinger
BS	\$ 50.00			
BT	\$ 25.00		Herb Nelson	
BT	\$ 1,100.00			
BU	\$ 25.00	Chapter E - 100th Anniversary		
BU	\$ 100.00			
BV	\$ 200.00			
BW	\$ 25.00	Mauretta Mattison		
BX	\$ 50.00		June Baptie	
BX	\$ 50.00		Marian Ford	Shirley Holman
BX	\$ 50.00		Kathleen Linder	Shirley K. Holman
BY	\$ 225.00			
CA	\$ 100.00			



Chap.	Amount	Honorarium	Memorial	From-Other
CB	\$ 180.00			
CC	\$ 500.00			
CD	\$ 200.00			
CE	\$ 125.00			
CF	\$ 500.00			
CG	\$ 100.00		Donna Deutschmann	
CH	\$ 200.00			
CH	\$ 200.00			
CI	\$ 150.00			
CJ	\$ 500.00			
CK	\$ 30.00			
CK	\$ 300.00			
CL	\$ 25.00		Leone Franze	
CL	\$ 350.00			
CM	\$ 150.00			
CN	\$ 16.00	Jan Abrahamson		
CN	\$ 150.00			
CO	\$ 400.00			
CP	\$ 250.00			
CQ	\$ 222.20			
CQ	\$ 300.00			
CR	\$ 50.00	Mauretta Mattison		Bette Steirs
CR	\$ 30.00	H.E.L.P. Fund Board		Bette Steirs
CR	\$ 300.00			
CR	\$ 50.00			Julie Moore
CS	\$ 150.00			
CT	\$ 350.00			
CU	\$ 350.00			
CV	\$ 600.00			
CW	\$ 100.00			
CX	\$ 200.00			
CY	\$ 20.00		Leone Franze	Sandy Egstad
CY	\$ 650.00			
CZ	\$ 195.00			
DA	\$ 325.00			
DA	\$ 350.00			
DC	\$ 25.00	Chapter AL Fall Social		
DC	\$ 250.00			
DC	\$ 50.00		Marcella A Blahnik	
DD	\$ 100.00		Anne Myers	
DD	\$ 250.00		Lina Emerson	Lina Emerson Family
DD	\$ 120.00			
DE	\$ 20.00		Don Larmouth	
DE	\$ 150.00			
DF	\$ 100.00			
DF	\$ 100.00			
DG	\$ 250.00			
DH	\$ 750.00			
DI	\$ 125.00			
DJ	\$ 100.00			
DK	\$ 200.00			
DK	\$ 200.00			

Chap.	Amount	Honorarium	Memorial	From-Other
DL	\$ 25.00	Joyce Block		
DL	\$ 150.00			
DM	\$ 350.00			
DN	\$ 400.00			
DO	\$ 1,000.00			
DP	\$ 25.00			Vicki Huffman
DP	\$ 25.00			Barbara J. Rowe
DP	\$ 520.00			
DQ	\$ 62.50			
DR	\$ 500.00			
DT	\$ 25.00	Chapt DT 25th Anniversary		Kandy Higley
DT	\$ 250.00			
DU	\$ 200.00			
DU	\$ 200.00			
DW	\$ 415.00			
DX	\$ 75.00			
DX	\$ 200.00			
DY	\$ 300.00			
DY	\$ 200.00			
EA	\$ 100.00	Kelly Hollenberg		
EA	\$ 775.00			
EA	\$ 25.00		Edward G. Forester Jr.	
EB	\$ 200.00			
EC	\$ 400.00			
ED	\$ 200.00			
EE	\$ 300.00			
EF	\$ 150.00			
EG	\$ 100.00			
EH	\$ 200.00			
EI	\$ 530.00			
EJ	\$ 500.00			
EM	\$ 125.00			
EN	\$ 75.00	Barb Ottom		
EO	\$ 100.00	Chapter E - 100th Anniversary		Judith Bloom
EO	\$ 240.00			
EO	\$ 50.00	Alice Kapla		Judith Bloom
EO	\$ 50.00	Kathy Richardson		Judith Bloom
EO	\$ 50.00	Mauretta Mattison		Judith Bloom
EO	\$ 50.00	Winnie Hutjens		Judith Bloom
EO	\$ 50.00	Dede DeWitt & Kathy Richardson State Chapter Visit		
EO	\$ 300.00			
EP	\$ 312.50			
EQ	\$ 139.00			
ER	\$ 70.00			
	\$ 50.00	Alice Kapla		WI Executive Board
	\$ 50.00		Betty Ridgely	Peggy Smelser
	\$ 250.00		Betty Ridgely	John & Carolyn Ridgely
	\$ 30.00			Alice M. Kuramoto
	\$ 25.00	Alice Kapla		Past State Presidents Club
	\$ 45.00			Rosanne Raemisch

Chap.	Amount	Honorarium	Memorial	From-Other
	\$ 25.00	Betty Patterson		Kimberly Hageman
	\$ 25.00	Kathy Richardson		WI State Board
	\$ 100.00	Joanne Taddy		Northwoods P.E.O. Group
	\$ 20.00		Linda Gilliland	Joan Fordham
	\$ 127.67			Kenosha/Racine Reciprocity
	\$ 253.35			P.E.O. Foundation
	<b>\$ 48,139.90</b>			

## 2014-2015 H.E.L.P. HONOR DONOR CHAPTERS

### \$500 or more

B - Appleton	\$ 500.00
E - Superior	\$ 980.00
H - Madison	\$ 550.00
N - Green Bay	\$ 678.14
V - Madison	\$ 780.00
AC - Platteville	\$ 730.00
AE - Madison	\$ 580.00
AO - Rhinelander	\$ 500.00
AV - Green Bay	\$ 958.54
AX - Madison	\$ 500.00
AZ - Racine	\$ 510.00
BD - Fond du Lac	\$ 500.00
BF - Chippewa Falls	\$ 703.00
BH - Wauwatosa	\$ 700.00
BL - Madison	\$ 800.00
CC - Appleton	\$ 500.00
CF - Racine	\$ 500.00
CJ - Sheboygan	\$ 500.00
CQ - Kenosha	\$ 522.20
CV - Oconomowoc	\$ 600.00
CY - Marshfield	\$ 670.00
DA - Wausau	\$ 675.00
DH - Madison	\$ 750.00
DP - Green Lake	\$ 570.00
DR - Rhinelander	\$ 500.00
DY - Appleton	\$ 500.00
EA - Baraboo	\$ 900.00
EI - Sturgeon Bay	\$ 530.00
EJ - Sister Bay	\$ 500.00
EO - Minocqua	\$ 890.00
<b>30 Chapters</b>	<b>\$19,076.88</b>

### \$1,000 or more

O - Wisconsin Rapids	\$2,700.00
AU - Green Bay	\$1,553.30
BC - Madison	\$1,571.00
BT - Neenah	\$1,125.00
<u>DO - Fond du Lac</u>	<u>\$1,000.00</u>
<b>5 Chapters</b>	<b>\$7,949.30</b>



## Report of the Liaison to Evergreen

Life at the Evergreen Communities is never “retiring” continues.

Over the last two years, four phases of the multi-phase building project have been completed. In 2015, the main entrance façade and the Manor North and South apartments will be updated including new windows to be installed. Phase six is still in the planning stage and is tentatively scheduled for 2016 or 2017. This phase is a brand new three story addition on the north side of the Evergreen campus to house independent living apartments.

While all of this remodeling and construction has been going on, the Evergreen activities staff has taken on the challenge of developing a new brain exercise program encompassing multi-levels of options for participants. The purpose of this Brain Health Initiative is to foster a positive, upbeat attitude about the benefits of exercising the mind. “Let’s Use It, so we Don’t Lose it!” The initiative includes cognitive, social and physical fitness at a variety of venues.

This initiative is another illustration of Evergreen’s continuing development of a quality facility to meet the evolving needs of multi-level clients. Evergreen is a dynamic and innovative community that continually seeks to better itself and be of greater value to the community.

I have considered my service as H.E.L.P. Fund Liaison and Evergreen Board member to be a privilege and a personal blessing and a highlight of my last three years.

Thank you,

Patricia A. Day, DY  
Evergreen Liaison  
H. E. L. P. Fund, Inc.



### To Request a H.E.L.P. Fund Grant

- > A P.E.O. (individual, not a chapter) must write a letter of recommendation explaining why she feels that the applicant should receive a H.E.L.P. Fund Grant. Referring P.E.O. **must** have a personal relationship with the applicant.
- > If the request is **over** \$100, the applicant must fill out both sides of the “**Wisconsin P.E.O. Sisterhood H.E.L.P. Fund Application for Grant.**” The letter and the completed application form must be sent to the H.E.L.P. Fund president. (See our state website for name and address of the H.E.L.P. Fund president.) **Note: The letter and the form must be sent in the same envelope, by the recommending P.E.O.** Expect 4 to 6 weeks for the application to be reviewed and evaluated.
- > For the President’s Grant of \$100 or under, the applicant must only fill out the first page of the “**Wisconsin P.E.O. Sisterhood H.E.L.P. Fund Application for Grant.**” The application should be sent to the H.E.L.P. Fund president. The request will be handled in a short period of time.

### Guidelines for a H.E.L.P. Fund Grant Application 2015-2016

1. Short term financial aid is granted to **Wisconsin residents** who are experiencing hardship, disability, disadvantage and financial need.
2. An applicant not recommended by a P.E.O. will not be considered. No chapter action is needed.
3. 2015-2016 grants may be awarded up to \$1,500 within a 12-month period. Each application is carefully reviewed by each board member before she votes to grant or reject. A vote to grant always includes a recommendation for the grant amount.
4. Please request a specific dollar amount for specific bills or services (i.e., \$480.32 for past due bill at Doe Memorial Hospital) so the funds can be directed properly. **Include account numbers and/or copies of remittance slip when applicable.**
5. Confidentiality of the applicant’s personal and financial data has priority. All requests are considered and reviewed only by the H.E.L.P. Fund Board of Directors. The information should not be presented to the chapter for review.
6. 2015-2016 President’s Grant requests for \$100 or under do not require financial status information from the applicant. No letter of recommendation is needed. Requests will be acted upon quickly.
7. Medical equipment not covered by Medicare or private insurance may be purchased through the H.E.L.P. Fund when the applicant has limited funds.
8. The H.E.L.P. Fund is concerned only with providing aid to individuals. Requests for aid to charitable agencies should be channeled through the Sarah Shinn Marshall Fund.
9. Educational needs are best met through ELF and PCE. It is recommended that items such as books be provided by the individual chapter where there is a personal knowledge of the recipient. However, the H.E.L.P. Fund may be asked for assistance with medical bills for students who meet the criteria.
10. Grants are designated to be used for a specific purpose or to provide a specific service. Funds not used for the stated purpose must be returned to the H.E.L.P. Fund, Inc.

Wisconsin P.E.O. Sisterhood H.E.L.P. Fund

**Application for Grant 2015-2016**

Please type or print clearly

Date \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Name(s) & age(s) of dependents: \_\_\_\_\_

Name of Parent or Guardian (if applicable): \_\_\_\_\_

Name of referring P.E.O.: \_\_\_\_\_ Chapter: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship of P.E.O. to applicant (e.g.: relative, friend, co-worker, P.E.O. sister, etc.):

\_\_\_\_\_

Amount Requested: \$\_\_\_\_\_

Purpose for which Grant is requested: \_\_\_\_\_

\_\_\_\_\_

**MUST list specific bills, services, or estimates with payee's name and address so direct payment can be made. Include account numbers and/or copies of remittance slip when applicable. No direct payments will be made to applicant.**

\_\_\_\_\_

\_\_\_\_\_

Financial Status Information for Adult Application or of Parent/Guardian of Minor Applicant is required for H.E.L.P. Fund Grant.  
Financial information is NOT required for the President's Grant.

Page 1



**Financial Status Information 2015-2016**

Please type or print clearly

Employer(s): \_\_\_\_\_

Total Household Income: \$\_\_\_\_\_ per month      Social Security: \$\_\_\_\_\_ per month

Pension: \$\_\_\_\_\_ per month      Dividends: \$\_\_\_\_\_ per month

Alimony/child support: \$\_\_\_\_\_ per month      Other Income: \$\_\_\_\_\_ per month

Aid from other sources: \$\_\_\_\_\_ from \_\_\_\_\_

Checking Acct. Balance: \$\_\_\_\_\_ Savings Acct. Balance: \$\_\_\_\_\_

Name & address of Bank: \_\_\_\_\_

Any other account balances and their location: \_\_\_\_\_

Value of home: \_\_\_\_\_

Cars, year & value: \_\_\_\_\_

Real Estate: \_\_\_\_\_

Stocks: \_\_\_\_\_

Insurance Policies: \_\_\_\_\_

Other (explain): \_\_\_\_\_

Present Residence (circle one): Own Home; Rent; Retirement Home; Nursing Home; Other \_\_\_\_\_

Approximate monthly expenses: Housing: \$\_\_\_\_\_ Utilities: \$\_\_\_\_\_ Food: \$\_\_\_\_\_

Auto: \$\_\_\_\_\_ Medical/Dental: \$\_\_\_\_\_ Insurance: \$\_\_\_\_\_ Other: \$\_\_\_\_\_

Outstanding loans or other debts: \$\_\_\_\_\_

Have you received a previous H.E.L.P. Fund Grant? If so, when? \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Additional information to be considered during the review of your request should be attached to this application.  
Please allow 4-6 weeks for processing.*

**A letter of recommendation from a member of the Wisconsin P.E.O. Sisterhood is a prerequisite for consideration for a Grant, and must be sent with this form by the recommending P.E.O. to the H.E.L.P. Fund president.**

## **The H.E.L.P. Fund President's Grant**

The President's Grant provides financial assistance of \$100 and under for small immediate needs. This grant was set up to specifically address the needs of our P.E.O. sisters. However, a P.E.O. may not only request a President's Grant for herself or for another P.E.O., but also for any deserving Wisconsin resident. We have streamlined applications to facilitate these needs. The financial status information and letter of recommendation are not required. The referring P.E.O. should fill out the front page of the regular application form with the purpose for the grant, specific dollar amount requested and the address to send the grant. This can be mailed or emailed to the H.E.L.P. Fund president who approves or disapproves the request. No H.E.L.P. Fund board action is necessary. You may expect a response in a short period of time. These grants could cover expenses for medications, taxi rides to appointments, needed supplies, gas cards, etc.

### **Guidelines for a President's Grant – 2015-2016**

1. Financial aid may be granted to a Wisconsin P.E.O. sister or to Wisconsin residents who are in need of assistance for \$100 or under.
2. The P.E.O. applying for the President's Grant for herself, another P.E.O. or another individual in need should complete the front page of the regular H.E.L.P. Fund application form (copy on reverse of these guidelines). The President's Grant does not require financial status information from the applicant or a letter of recommendation from the referring P.E.O.
3. Please request a specific dollar amount needed. Include account numbers and/or remittance slips when applicable as well as an address (addresses) to send the check(s).
4. The application for the President's Grant can be mailed or emailed to the current H.E.L.P. Fund president whose name and contact information may be listed in your chapter yearbook or can be found on the state website H.E.L.P. Fund page.
5. Confidentiality is a priority. No chapter action is needed. The information should not be presented to the chapter for review. All requests are considered by the H.E.L.P. Fund president.
6. The President's Grant is intended to provide financial aid to individuals. Requests for aid to charitable agencies should be channeled through the Sarah Shinn Marshall Fund.
7. The President's Grant is designed to be used for a specific purpose or provide a specific service. Funds not used for the stated purpose must be returned to the H.E.L.P. Fund.

**(application on reverse side)**

**Wisconsin P.E.O. Sisterhood H.E.L.P. Fund**

**Application for Grant 2015-2016**

Please type or print clearly

Date \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Name(s) & age(s) of dependents: \_\_\_\_\_

Name of Parent or Guardian (if applicable): \_\_\_\_\_

Name of referring P.E.O.: \_\_\_\_\_ Chapter: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship of P.E.O. to applicant (e.g.: relative, friend, co-worker, P.E.O. sister, etc.):

\_\_\_\_\_

**Amount Requested: \$** \_\_\_\_\_

**Purpose for which Grant is requested:** \_\_\_\_\_

\_\_\_\_\_

**MUST list specific bills, services, or estimates with payee's name and address so direct payment can be made. Include account numbers and/or copies of remittance slip when applicable. No direct payments will be made to applicant.**

\_\_\_\_\_

\_\_\_\_\_

Financial Status Information for Adult Application or of Parent/Guardian of Minor Applicant is required for H.E.L.P. Fund Grant.  
Financial information is NOT required for the President's Grant.

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**(guidelines on reverse side)**

**Guidelines for Requesting a Sarah Shinn Marshall Fund Grant  
Administered by the Wisconsin H.E.L.P. Fund 2015-2016**

The H.E.L.P. Fund shall provide grants to 501 (c) (3) Wisconsin nonprofit organizations or agencies for capital expenditures that will assist the agency in serving Wisconsin communities and persons who may be disabled, disadvantaged or in extreme financial hardship. Expenditures must follow the guidelines of our Mission Statement as printed below.

The application describing the capital expenditure to be funded must be signed by the president or executive director **and** the treasurer of the organization.

The completed application must be accompanied by:

- a. The purpose of the organization (Mission Statement)
- b. A financial statement of the organization
- c. A budget for the project to be funded by the grant
- d. A list of other funding sources furnishing aid to the same project
- e. A P.E.O. familiar with the agency or organization must write a letter of recommendation to be sent to the H.E.L.P. Fund president **with** the completed application. An application without this letter will not be considered.

The items listed above must be sent or emailed by the P.E.O. contact person to the H.E.L.P. Fund president. (See chapter yearbook or state website for the current name and address.)

All requests are reviewed and considered only by the H.E.L.P. Fund Board of Directors. No chapter action is required. The board determines the amount received.

Please request a specific dollar amount not to exceed \$2,500 for the item(s) to be funded (e.g., \$1759 for playground equipment for the community center, laptop computer for food pantry, walkway lighting for a hospice garden, etc.) so that the funds may be properly directed. Amounts given are based on fund assets and board set limits.

Grant requests are considered after each quarterly deadline, which is the first day of the months of April, July, October and January.

Expect four to six weeks for the application to be reviewed and evaluated.

The Sarah Shinn Marshall fund provides aid only to Wisconsin nonprofits agencies and organizations. Requests for aid to individuals should be channeled through the regular H.E.L.P. Fund, which provides short term grants for various needs.

**PLEASE NOTE: Grants are designed for use for a specific capital expenditure only. Ongoing operational expenses are not considered.** Funds not used for purchase of the stated items must be returned to the H.E.L.P. Fund.

Applications that are denied may be resubmitted after six months.

**MISSION STATEMENT**

**The Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. shall provide short term financial help for individuals in need and grants to nonprofit organizations serving Wisconsin communities. Our mission is to promote a better quality of life for Wisconsin residents who may be disabled, disadvantaged or in extreme financial hardship.**

(application on reverse side)

**Application for a Grant from the Sarah Shinn Marshall Fund  
Administered by the Wisconsin H.E.L.P. Fund 2015-2016**

Please type or print clearly

**Applicant Organization**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Tax ID No: \_\_\_\_\_

501 (c) (3) Agency? Yes No (Please circle) Date status received : \_\_\_\_\_

Received a previous Sarah Shinn Marshall Fund Grant? No Yes Date: \_\_\_\_\_

**Request Referred by the Following P.E.O. Member:**

Name: \_\_\_\_\_ P.E.O. Chapter: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Email: \_\_\_\_\_

Items for which grant is requested: \_\_\_\_\_

\_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

Requests must be made by the first day of these months: April, July, October, January

**Please include the following information:**

- a. The purpose of the organization (Mission Statement)
- b. A financial statement of the organization
- c. A budget for the project to be funded by the grant
- d. A list of other funding sources furnishing aid to this same project

**Signatures:**

President/Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed application and any additional support data to the P.E.O. contact person who will forward the application with her letter of recommendation to the president of the H.E.L.P. Fund.

**(guidelines on reverse side)**

**GIFT TRANSMITTAL FORM FOR DONATIONS TO H.E.L.P. FUND**

Fiscal Year: April 1 to March 31 Please type or print clearly

Date: \_\_\_\_\_  
Amount of Gift: \_\_\_\_\_ Credit Chapter: \_\_\_\_\_  
Treasurer's name: \_\_\_\_\_ Email \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
(Please complete *if gift is from an individual*)  
FROM: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Please complete the following if applicable:  
In **Honor/Memory** (circle one) of: \_\_\_\_\_  
Notify: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Make checks payable to: H.E.L.P. Fund. Thank you for supporting this WI P.E.O. Fund.  
Please complete and send this form with your donation to the H.E.L.P. Fund treasurer:

**Lavonne Solem, 69 5¼ Street, Prairie Farm, WI 54762**

(Revised 5/2014)

**GIFT TRANSMITTAL FORM FOR DONATIONS TO H.E.L.P. FUND**

Fiscal Year: April 1 to March 31 Please type or print clearly

Date: \_\_\_\_\_  
Amount of Gift: \_\_\_\_\_ Credit Chapter: \_\_\_\_\_  
Treasurer's name: \_\_\_\_\_ Email \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
(Please complete *if gift is from an individual*)  
FROM: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Please complete the following if applicable:  
In **Honor/Memory** (circle one) of: \_\_\_\_\_ Notify: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Make checks payable to: H.E.L.P. Fund. Thank you for supporting this WI P.E.O. Fund.  
Please complete and send this form with your donation to the H.E.L.P. Fund treasurer:

**Lavonne Solem, 69 5¼ Street, Prairie Farm, WI 54762**

(Revised 5/2014)



**Articles of Incorporation of the  
Wisconsin P.E.O. Sisterhood  
H.E.L.P. Fund, Inc.**

**Amended 2013**

These Articles of Incorporation are executed by the undersigned for the purpose of forming a Wisconsin Corporation under chapter 181 of the Wisconsin statutes. WITHOUT STOCK AND NOT FOR PROFIT.

**Article I  
Name**

The name of the corporation shall be WISCONSIN P.E.O. SISTERHOOD H.E.L.P. FUND, INC.

**Article II  
Period of Existence**

The period of existence shall be perpetual.

**Article III  
Purpose**

To engage in providing home facilities or to assist in operating in the State of Wisconsin not-for-profit retirement homes for elderly persons exclusively on a charitable basis; to make direct charitable grants to persons who reside in their own homes or otherwise; to operate in general exclusively for charitable, religious, scientific, education, or literary purposes within the State of Wisconsin; no part of the net earnings of the Corporation shall inure to the benefit of any member, private shareholder or individual; no substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation; the corporation not participate or intervene in (including publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

To the extent that such powers are not inconsistent with any of the purposes stated or excluded above, the corporation shall have the powers conferred upon nonstock corporations generally by Section 181.04 of the Wisconsin Nonstock Corporation Law.

**Article IV  
Location**

Location of the principle office shall be in Milwaukee, Wisconsin.

**Article V  
Registered Agent**

Name of the registered agent is the Corporation's Treasurer.

**Article VI**

Address of the registered agent is 69 5 ¼ Street, Prairie Farm, WI 54762

## **Article VII Number of Directors**

The number of directors may be fixed by the bylaws but shall not be less than three.  
The number of directors constituting the initial board shall be three.

## **Article VIII Initial Directors**

The names and addresses of the initial directors are:

Marion M. Will  
858 S. Francis Road  
DePere, Wisconsin

Hilda C. Shallock  
8040 N. Lake Drive  
Fox Point, Wisconsin

Frances H. Vincent  
2825 North 98<sup>th</sup> Street  
Milwaukee, Wisconsin

## **Article IX Membership**

Any member of the Wisconsin State Chapter, P.E.O. is eligible for membership to this corporation, subject however to the following conditions:

The method of acceptance and expulsion of members, their qualifications and classifications and methods of acceptance, their general rights and privileges, and voting rights or denial, enlargement, limitation, or restriction thereof, shall be specified in the bylaws, and shall be in accordance therewith.

## **Article X**

The name and address of the incorporator is:

Frances H. Vincent  
2825 North 98<sup>th</sup> Street  
Milwaukee, Wisconsin

## **Article XI**

Upon dissolution of the corporation, all of its assets not necessary to the discharge of its debts shall be distributed to the organizations which qualify, and which have been determined by the Commissioner of Internal Revenue of the United States as having so qualified, as corporations, trusts, community chest funds or foundations organized in operating exclusively for religious, charitable, scientific, literary or educational purposes, or for the prevention of cruelty to children or animals.

## **Article XII Amendments**

These articles may be amended in the manner authorized by law at the time of amendment.

Executed in duplicate on the 4<sup>th</sup> day of January, 1961.

Frances H. Vincent

State of Wisconsin )

)SS

County of Milwaukee

Personally came before me this 4<sup>th</sup> day of January, A.D. 1961, the above named Frances H. Vincent to be known as the person who executed the foregoing instrument and acknowledged the same.

Claude Sheets

Notary Public

My commission expires: 9-3-61

(Notarial Seal)

State of Wisconsin )

)SS

Department of State)

(Stamped)

FILED - January 11, 1961

Robert C. Zimmerman, Secretary of State

## **Bylaws Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. 1982-1984 Amended 2013**

### **Article I**

#### **Offices**

The principal office of the corporation in the state of Wisconsin shall be located in the city of Milwaukee. The corporation may have such other offices, either within or without the state of Wisconsin as the board of directors may designate or as the business of the corporation may require from time to time.

The registered office of the corporation by the Wisconsin Law to be maintained in the state of Wisconsin may be, but not need be, identical with the principal office in the state of Wisconsin, and the address of the registered office may be changed from time to time by the board of directors.

## **Article II**

### **Membership**

All active members of Wisconsin State Chapter of the P.E.O. Sisterhood, or those who shall hereafter become active members of the same, shall be members of this corporation.

## **Article III**

### **Annual Meeting**

- (a) **PLACE AND TIME:** The annual meeting of the corporation shall be held during each Convention of Wisconsin State Chapter of the P.E.O. Sisterhood and shall be held at the same place as the said convention is held.
- (b) **VOTING BODY:** The voting body at the annual meeting of the corporation shall be composed of the members of Convention of Wisconsin State Chapter and such members of the corporation board of directors who are not members of convention.
- (c) **PURPOSE:** The purpose for the meeting is for electing directors and the transaction of such other business as may come before the meeting. If the election of the directors is not held on the day designated herein for any annual meeting of the members, or at any adjournment thereof, the board of directors shall continue to hold office until the next annual meeting.
- (d) **NOTICE OF THE MEETING:** A written notice of the annual meeting shall be sent to each local chapter of Wisconsin State Chapter not less than ten (10) days nor more than fifty (50) days before the date of the meeting, at the direction of the president. Such notice shall be sent by the secretary.
- (e) **QUORUM:** A majority of the voting body shall constitute a quorum.
- (f) **VOTING:** A two-thirds (2/3) vote of the members of the voting body present and voting at a meeting at which a quorum is present, shall be necessary for the adoption of any matter voted upon.

## **Article IV**

### **Board of Directors**

#### **Section 1 - General Powers**

The business and affairs of the corporation shall be managed by its board of directors. The expenses of the offices and members of this board shall be paid by the corporation.

#### **Section 2 - Number, Tenure and Qualifications**

- (a) **ELIGIBILITY FOR NOMINATION TO BOARD OF DIRECTORS.** Active members of Wisconsin State Chapter of the P.E.O. Sisterhood are eligible for nomination to the board of directors of this corporation.
- (b) The number of directors of the corporation shall be seven. The president of Wisconsin State Chapter of the P.E.O. Sisterhood shall serve as an ex-officio member, without vote, on

the board of directors. Each director shall be elected at the annual meeting to hold office for a term of three years. A director may not hold office for more than two terms in succession. No more than two past presidents of Wisconsin State Chapter shall serve on the board at one time.

### **Section 3 - Regular Meetings**

In addition to the annual meeting, three regular meetings may be held at such time and place as may be agreed upon by two-thirds (2/3) of the members of the board of directors.

### **Section 4 – Special Meetings**

- (a) CALL OF THE MEETING: Special meetings may be called by the president of the board of directors, or by any two or more members of the board of directors.
- (b) PLACE: Special meetings shall be held at the principal office of the corporation in the state of Wisconsin, or at such other place, within or without, as the board of directors shall determine.
- (c) NOTICE OF THE MEETING: Written notice stating the place, day and hour of the meeting, the purpose or purposes for which such meeting is called, shall be sent not less than ten (10) days before the date of the meeting to each member of the board of directors.

### **Section 5 – Quorum and Manner of Acting**

A majority of the number of directors fixed by Section 2 of this article shall constitute a quorum for the transaction of business at any meeting of the board of directors and the act of the majority of the directors present at any meeting at which a quorum is present shall be the act of the board of directors. In the absence of a quorum, a majority of the directors present may adjourn the meeting from time to time without further notice.

### **Section 6 - Removal**

Any director may be removed from office by the affirmative vote of two-thirds of the members entitled to vote for the election of such director taken at a special meeting of members called for that purpose.

### **Section 7- Vacancies**

The board of directors may fill any vacancy in their board happening after any regular annual election or any vacancy created by an increase in the authorized number of directors until the next succeeding election, by the affirmative vote of a majority of the directors then in office although less than a quorum.

A resignation from the board of directors shall be in writing.

### **Section 8 - Presumption of Assent**

A director of the corporation who is present at a meeting of the board of directors or a committee thereof at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless her dissent shall be entered in the minutes of the meeting or unless she shall file her written dissent to such action with the person acting as secretary of

the meeting before the adjournment thereof or shall forward such dissent by registered mail to the secretary of the corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.

## **Section 9 - Committees**

The board of directors shall have such committees and sub-committees as deemed advisable. These committees shall be appointed by president.

## **Article V**

### **Officers**

#### **Section 1 - Number**

The principal officers of the corporation shall be a president, a vice president, a secretary and a treasurer, each of whom shall be elected by the board of directors. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the board of directors. Any two or more offices may be held by the same person, except the offices of president and secretary and the offices of president and vice president.

#### **Section 2 - Election and Term of Office**

The officers of the corporation to be elected by the board of directors shall be elected annually by the board of directors at the first meeting of the board of directors held after each annual meeting of the members. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Each officer shall hold office until her successor shall have been duly elected and shall have qualified or until her death or until she shall resign or shall have been removed in the manner hereinafter provided.

#### **Section 3 - Removal**

Any officer or agent elected or appointed by the board of directors may be removed by the board of directors whenever in its judgment the best interests of the corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment shall not of itself create contract rights.

#### **Section 4 - Vacancies**

A vacancy in any principal office because of death, resignation, removal, disqualification or otherwise, shall be filled by the board of directors for the unexpired portion of the term.

#### **Section 5 - President**

The president shall be the principal executive officer of the corporation and, subject to the control of the board of directors, shall in general supervise and control all of the business and affairs of the corporation. She shall, when present, preside at all meetings of the members and the board of directors. She may sign, with the secretary or any other proper officer of the corporation there unto authorized by the board of directors, any deeds, mortgages, bonds, contracts, or other instruments which the board of directors has authorized to be expressly delegated by the board of directors or by these bylaws to some other officer or

agent of the corporation, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of president and such other duties as may be prescribed by the board of directors from time to time.

## **Section 6 - The Vice President**

In the absence of the president or in the event of her death, inability or refusal to act, the vice president shall perform the duties of the president, and when so acting shall have all the powers of and be subject to all the restrictions upon the president. The vice president shall perform such other duties as from time to time may be assigned to her by the president or by the board of directors.

## **Section 7 - The Secretary**

The secretary shall: (a) keep the minutes of all meetings in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (c) be custodian of the corporate records and of the seal of the execution of which on behalf of the corporation under its seal is duly authorized; (d) in general perform all duties assigned to her by the president or by the board of directors.

Electronic copies of the (1) annual report of president, (2) annual report of the treasurer and (3) minutes of the annual meeting shall be submitted to the executive assistant of the Wisconsin State Chapter within two weeks after the close of the annual meeting after approval of the board of directors, to be included in the Proceedings of Wisconsin State Chapter. These minutes are to be approved at the succeeding annual meeting of the corporation.

## **Section 8 - The Treasurer**

The treasurer shall be bonded for the faithful discharge of her duties in such sum and with such surety or sureties as the board of directors shall determine. She shall: (1) have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such depositories as shall be selected in accordance with the provisions of Article VI of these bylaws; and (b) in general perform all of the duties incident to the office of treasurer and such other duties as from time to time may be assigned to her by the president or by the board of directors. The books shall be audited annually before each annual meeting.

## **Article VI**

### **Contracts, Loans, Checks and Deposits**

#### **Section 1 - Contracts**

The board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authorization may be general or confined to specific instances.

#### **Section 2 - Loans**

No loans shall be contracted on behalf of the corporation and no evidence of indebtedness shall be issued in its name unless authorized by or under the authority of a



resolution of the board of directors. Such authorization may be general or confined to specific instances.

### **Section 3 - Checks, Drafts, Etc.**

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time be determined by or under the authority of resolution of the board of directors.

### **Section 4 - Deposits**

All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as may be selected by or under the authority of the board of directors.

## **Article VII**

### **Fiscal Year**

The fiscal year of the corporation shall begin as determined by resolution of the board of directors.

## **Article VIII**

### **Seal**

The board of directors shall provide a corporate seal which shall be circular in form and shall have inscribed thereon the name of the corporation and the words, "Corporate Seal, Wisconsin."

## **Article IX**

### **Operating Policy**

#### **The corporation shall engage in:**

A. Providing home facilities for the elderly in Wisconsin. Such facilities may be in a home established by this corporation, or within one or more qualified retirement homes already established in the State of Wisconsin that qualify under Section 501 (c) (3) of Internal Revenue Service.

B. Administering assistance to members or non-members in need with direct charitable grants to persons who reside in their own homes or otherwise.

The board of directors of the corporation may adopt rules relating to qualifications for assistance to member or non-members, admission, preference, fee, and other matters, if the home facilities are in a qualified home already established, these rules shall be consistent with those of such home or homes.

Application for assistance must be made to the board of directors of the corporation. Each applicant shall be required to submit a case history on an official form supplied by the board of directors. The completed request shall be kept on file until all audits and tax preparations are completed.

## **Article X**

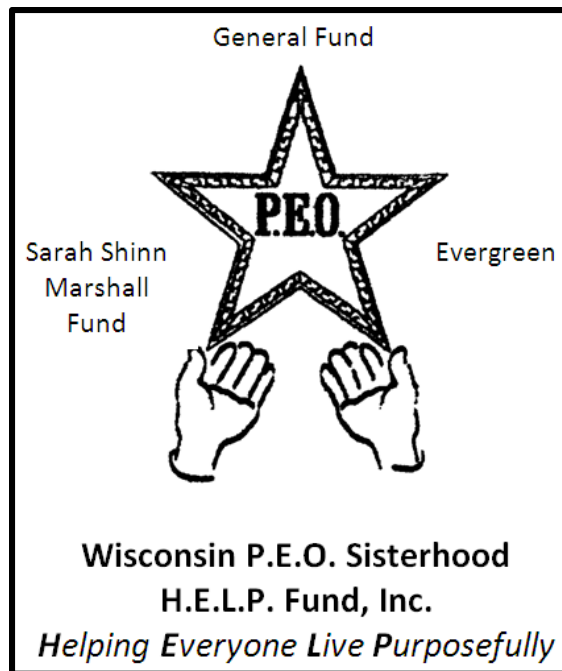
### **Amendments**

#### **Section 1**

These bylaws may be amended by three-fourths (3/4) vote of the voting body present and voting at the annual meeting of the Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.

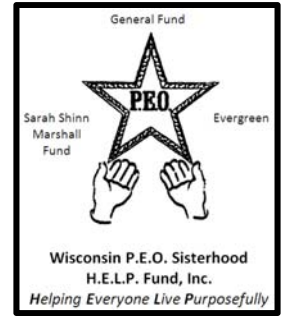
#### **Section 2**

Amendments to these bylaws may be proposed by the board of directors or any member of the corporation and shall be submitted in writing to the president of the board of directors by December 31. The secretary shall send the proposed amendments to the local chapters at least thirty (30) days prior to the annual meeting.



# ***Helping Everyone Live Purposefully***

Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.



General Fund

Sarah Shinn Marshall Fund

Evergreen

55<sup>th</sup> Annual Meeting  
Saturday, May 30, 2015 - Stevens Point, Wisconsin

## **Agenda**

- H.E.L.P. Fund Song
- Call to order
- Credentials Report
- Introduction of Board members
- Minutes of Last Annual Meeting
- Financial Report
- Year in Review
- Election of Board Members
- President's closing remarks
- Further business
- Adjourn

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## **MISSION STATEMENT**

*The Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.*

*The Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. shall provide short term financial help for individuals in need and grants to nonprofit organizations serving Wisconsin communities. Our mission is to promote a better quality of life for Wisconsin residents who may be disabled, disadvantaged or in extreme financial hardship.*

### **The H.E.L.P. Fund Song**

Written by Betty Ridgely, BC, Madison  
(Sing to the tune of "This Land is Your Land")

This fund is your fund; this fund is my fund  
From the Mississippi to our Great Lakes borders.  
We help our neighbors; we help sick children;  
The H.E.L.P. Fund was made for those in need.

Give every person the opportunity  
Of living purposefully and with some dignity.  
We help our neighbors; we help sick children;  
The H.E.L.P. Fund was made for those in need.

So help the H.E.L.P. Fund with your donations  
And support our project. Look for the needy.  
We help our neighbors; we help sick children;  
The H.E.L.P. Fund was made for those in need.

*Note to Chapter H.E.L.P. Fund Chairman:*

*Would your chapter like to participate in a sing-along? For a change of pace, distribute copies of the H.E.L.P. Fund song; then ask your chapter to sing it together. They might enjoy this musical H.E.L.P. Fund committee report!*



**WISCONSIN STATE CHAPTER, P.E.O. SISTERHOOD  
May 30-31, 2015**

**PROCEEDINGS**

**PRIOR TO FORMAL OPENING OF CONVENTION**

**Events**

Friday, May 29, 2015  
4 p.m. Exhibits and Hospitality Room  
7:30 p.m. Buzz Sessions

**MINUTES**

**Saturday Morning, May 30, 2015**

The 98<sup>th</sup> Annual Convention of Wisconsin State Chapter of the P.E.O. Sisterhood convened at 8:38 a.m. Saturday, May 30, at the Holiday Inn Convention Center in Stevens Point. Chapters J, Q, AT, CC, CD, CJ, CX, DZ, EF and EN served as hostesses.

Musicians Ann Gold and Susie Miller, Chapter CD, played during the processional for the executive board, Representative of International Chapter, member of honor, guest of honor and past state presidents.

The meeting was called to order by President Winnie Hutjens at 8:40 a.m.

The president reminded everyone about the proper use of phones and tablets for note taking and procedure for message deliveries.

Norma Walley, Chapter CN, past state president, Wisconsin State Chapter, delivered the invocation written by Mary Garber, Chapter DE, past state president, Wisconsin State Chapter.

Alice Kapla, Chapter CY, past state president, Wisconsin State Chapter, led the Pledge of Allegiance and singing of "O Canada" and the "Star Spangled Banner."

The president welcomed all on behalf of the Executive Board of Wisconsin State Chapter. The president introduced the convention co-chairmen, Jane Jones and Christine Whitton, Chapter EN; secretary Jean Decker, Chapter EN; AV coordinator Karen O'Leary, Chapter EF; and convention treasurer Kathy Jameson, Chapter BA.

Announcements were made by convention co-chairmen Jane Jones and Christine Whitton.

Head Guard Mary Ann Geiger, Chapter CD, gave the report of the guards.

The first credentials report was given by Credentials Committee member Rae Gutschow, Chapter EF. Changes to the list of delegates found in your convention program were posted at the credentials table.

Rae Gutschow, reported 171 members of convention entitled to vote. On behalf of the Credentials Committee, Treasurer Pattie Cook moved the report be adopted. The motion was seconded, and there being a majority in the affirmative, the report was adopted.

A quorum being present, the president declared the 98th convention of Wisconsin State Chapter opened in due form and ready for the transaction of business.

Mary Lou Bradstreet, Chapter DT, led the singing of the Opening Ode, followed by the reciting of the Objects and Aims.

Judith Bloom, Chapter EO, gave devotions, followed by singing of "Let There Be Peace on Earth," led by Susie Miller.

President Winnie Hutjens introduced and welcomed Linda Davidson as the Representative of International Chapter. Linda Davidson is a member of Chapter BO, Tyler, Texas, past president of Texas State Chapter and currently serves as chairman of the P.E.O. Scholar Awards Board of Trustees of International Chapter.

Member of Honor, Jan Hansen, Chapter DW, currently serves the International Chapter as a member of Cottey College Board of Trustees.

Guest of Honor, Judi Steege, Chapter KK/MO, currently serves as Director of Admissions at Cottey College.

President Winnie Hutjens introduced the members of the executive board: Pat Spencer, Chapter DC, Vice President; Dede DeWitt, Chapter CG, Organizer; Pattie Cook, Chapter N, Treasurer; and Kathy Richardson, Chapter R, Secretary.

Kandy Higley, Chapter BK, president of the Wisconsin Past State Presidents Club introduced the 19 past presidents in attendance. There being no objection, Winnie Hutjens directed the secretary to send greetings to those past state presidents who were unable to attend.

President Winnie Hutjens introduced the two paid assistants: Chris Totzke, Chapter CU, Executive Assistant and Kathy Jameson, Chapter BA, Executive Treasurer.

The president introduced Karen O'Leary, Chapter EF, who will be stepping down as Webmaster after convention, and Joyce Block, Chapter CU, as new Webmaster.

The president introduced musicians Ann Gold and Susie Miller, and personal assistant Mary Lou Bradstreet.

The president introduced head guard Mary Ann Geiger and door guards Donna Dvorak, JoAnn Noffke, Vicki Dvorak and Jill Backus, all members of Chapter CD.

President Winnie Hutjens thanked the buzz sessions leaders Pat Spencer, Dede DeWitt, Pattie Cook and Kathy Richardson.

The chapter delegates were welcomed and those delegates attending their first state convention were asked to stand.

Secretary Kathy Richardson moved that the rules of convention, as printed on page 10 in the program, be adopted. The motion was seconded and adopted.

Secretary Kathy Richardson moved the adoption of the printed program with necessary changes. The motion was seconded and adopted.

The members of the Committee to Approve Minutes of Convention were introduced and thanked for assisting the secretary with the minutes: Sandy Bubenzer, Chapter BY; Sharon Parham, Chapter FH/MN; and Laura Wahl, Chapter DX; all past state presidents, Wisconsin State Chapter.

The president announced that Linda Davidson, Representative of International Chapter, would serve as convention parliamentarian.

Secretary Kathy Richardson read a letter from Maria Baseggio, President of International Chapter of the P.E.O. Sisterhood.

Following the introduction by President Winnie Hutjens, the Representative of International Chapter Linda Davidson presented the keynote address titled "Press On." The president thanked her for her inspiring message.

Following the introduction by President Winnie Hutjens, Guest of Honor Judi Steege addressed the convention, sharing news from Cottey College.

President Winnie Hutjens announced the annual reports of the state officers could be found in Section A of the printed program, and would be filed with the secretary to be included in the proceedings of convention.

There being no objection, President Winnie Hutjens announced that the membership report of disbanded chapters found on page A-24 would not be read, but would be included in the proceedings of convention.

President Winnie Hutjens announced the committee reports could be found in Section B and the report of the H.E.L.P. Fund, Inc. could be found in Section C of the printed program, and would be filed with the secretary to be included in the proceedings of convention.

Technology Committee chairman Janet Roberts, Chapter N, gave a Power Point presentation to remind members to update their contact information on the International P.E.O. website.

President Winnie Hutjens introduced the Budget and Finance Committee chairman Karen Hebert, Chapter BF, and called attention to the copy of the proposed budget on pages B-2 through B-4 of the program. Karen Hebert introduced the other members of her committee: Dawn Schroeder, Chapter J, and Elizabeth Ziehmke, Chapter DA. The chairman presented the committee's report, including information regarding review of accounts, study of audit, preparation of budget and recommendation for surplus funds.

The chairman moved the adoption of the report. By general consent, the vote was divided into three parts and a majority voted in favor of each of the following:

- 1) adoption of the budget
- 2) transfer of surplus funds
- 3) the remainder of the report.

The president stated the adoption of the report approved the report of the treasurer.

The president thanked the members of the Finance Committee for their careful attention to the financial details of the Wisconsin State Chapter during the past year.



The president announced the report of the Investment Liaison could be found in Section B of the convention program, and would be filed with the secretary to be included in the proceedings of convention.

Organizer Dede DeWitt presented the report of the grouping committee.

Announcements were made by convention co-chairmen Jane Jones and Christine Whitton.

The president declared convention in recess until 2:30 p.m., with the prelude beginning at 2:20 p.m.

## **RECESS**

### **Events**

#### **10:30 a.m. Project Speakers**

Vice President Pat Spencer recognized Scholar Awards chairman Merry Kris Demske, Chapter CN, who presented a Power Point program from Dr. Carmen Bergom; PCE chairman Sharon Matusevicius, Chapter CN, who introduced speaker Jane Niehaus; and ELF chairman Joan Fordham, Chapter BR, who introduced speaker Katie Mills.

#### **11 a.m. 50-Year Member Recognition Program**

Conducted by Kandy Higley, Chapter BK, and Mary Lou Rashke, Chapter BC, past state presidents, Wisconsin State Chapter

#### **Noon 50-Year Member Luncheon**

#### **1 p.m. Time of Remembrance**

#### **2 p.m. Project Speakers**

Vice President Pat Spencer recognized STAR chairman Sally Northrop, Chapter CZ, who introduced speaker Meghan Murphy; Cottey College chairman Julie Stich, Chapter AS, who introduced speaker Sally MacGregor; and IPS chairman Chris Hemstreet, Chapter CZ, who read a letter from Anastasiia Taranenko.

## **SECOND MEETING**

### **Saturday Afternoon, May 30, 2015**

President Winnie Hutmans called the second meeting of the 98<sup>th</sup> Convention of Wisconsin State Chapter to order at 2:48 p.m.

Head Guard Mary Ann Geiger gave the report of the guards.

Rae Guschow gave the second credentials report; 173 members of convention entitled to vote. Treasurer Pattie Cook moved the report be adopted. The motion was seconded and the report was adopted.

Linda Davidson, Chairman of the P.E.O. Scholar Awards Board of Trustees, announced the names of the four Wisconsin chapters who were automatically designated as Laureate Chapters for nominating a successful Scholar Award recipient: Chapter CF, Racine (Christina

Cappy), Chapter AJ, Marshfield (Elaine Denny), Chapter BY, Madison (Kelly Bruce) and Chapter B, Appleton (Kelsey Platt); and acknowledged the Wisconsin Laureate Chapters who contributed a lump sum of at least \$500: Chapter BL, Madison and Chapter CR, LaCrosse.

President Winnie Hutjens reported on her Making a Difference challenge and thanked everyone for the many ways they made a difference this year. Whether that action was big or small, it made a difference.

Linda Davidson announced that Alice Kapla has accepted the appointment to serve as the Northeast Regional Membership Representative for a two-year term, beginning July 1, 2015 and ending June 30, 2017.

Laura Wahl, Chapter DX, Nominating Committee chairman, introduced her committee members Mary Lou Rashke, Chapter BC, and Alice Kapla, Chapter CY, past state presidents, Wisconsin State Chapter, and gave the report of the committee. The president thanked the committee for its work.

The next order of business was election of officers.

There being no further nominations from the floor, the nominations were declared closed. There being no objection, the written ballot was dispensed with and a voice vote was taken. The entire slate as presented was elected as officers of Wisconsin State Chapter for the ensuing year.

President: Pat Spencer  
Vice President: Dede DeWitt  
Organizer: Pattie Cook  
Treasurer: Kathy Richardson  
Secretary: Judith Bloom

The president announced the installation of new officers would take place Sunday, during the third meeting of convention.

The next order of business was election of delegates to Convention of International Chapter. Secretary Kathy Richardson read the list of nominees and moved that the nominees listed in the program be elected. The motion was seconded and the nominees listed were elected:

<b>Chapter</b>	<b>Delegate</b>
E	Julie Ford
N	Janet Roberts
T	Fay Westberg
AC	Lynn Raley
AR	Linda Frank
AT	Anne Paterson
BD	Barbara Senn
BK	Marilyn Lawson
BL	Barbara Barker
BO	Jennifer Krase
BQ	Sarah Bonniwell
BY	Jan Martin
BZ	Mary Lopez
CH	Kathy Prindle

DG	Kris Christenson
DR	Connie Anderson
DZ	Sue Kline
ED	Diann Shefchik
EI	Barbara Ottum
ER	Kathy Bailey

The president announced that in accordance with the Constitution, the following past state presidents were entitled to attend Convention of International Chapter. The secretary read the names of past state presidents entitled to meals and housing at Convention of International Chapter: Rosalie Daehler, Chapter OF/IL; Karen Dickinson, Chapter AS; Darlyce Theye, Chapter HW/FL; and Sharon Parham, Chapter FH/MN.

The report of the Amendments and Recommendations Committee was given by Chairman Karen Saari, Chapter BS, who introduced the other members of the committee: Julie Edell-Berlin, Chapter BH, and Cindy Solberg, Chapter P, past state president, Wisconsin State Chapter.

In preparation for the presentation of amendments to the Bylaws and Standing Rules of Wisconsin State Chapter, the president instructed the convention in the procedure for presentation of amendments and voting. She announced that adopted amendments would take effect at the close of convention and as specified in the Bylaws

A&R Chairman Karen Saari presented the 2015 proposed amendments to the Bylaws of Wisconsin State Chapter. Page numbers refer to the 2014 Bylaws and Standing Rules.

1. **Submitted by the Executive Board of Wisconsin State Chapter**  
(Page E-13) Amend Article XVI, by striking out Section 2.

**The amendment was adopted.**

2. **Submitted by the Executive Board of Wisconsin State Chapter**  
(Page E-15) Amend Standing Rules by striking out Standing Rule 5, Section B.

**The amendment was adopted.**

At the direction of the A&R Committee, the A&R chairman moved the adoption of the following resolution:

*Resolved*, That the 2015-2016 Executive Board of Wisconsin State Chapter be authorized to correct article and section designations, punctuation and cross-references, and to make such other technical and conforming changes as may be necessary to reflect the intent of Wisconsin State Chapter.

**The resolution was adopted.**

The president thanked the members of the committee for their work.

Announcements were made by convention co-chairmen Jane Jones and Christine Whitton.

The president announced the executive board, secretary elect and International representative receiving line would be held during the first 20 minutes of the social time preceding the banquet; there would be no receiving line at the close of convention.

Organizer Dede DeWitt announced the location in convention hall where each board contact and her chapters scheduled for an official visit during the coming year would meet immediately following the recess of the meeting.

The president declared convention in recess until 9 a.m. Sunday morning, May 31, 2015, with the prelude beginning at 8:50 a.m.

## **RECESS**

### **Events**

**4 p.m. H.E.L.P. Fund, Inc. Annual Meeting**

**6-6:20 p.m. Greet State Executive Board, International Representative and Secretary Elect**

**7 p.m. Banquet Dinner**

## **THIRD MEETING**

**Sunday Morning, May 31, 2015**

President Winnie Hutjens called the third meeting of the 98th Convention of Wisconsin State Chapter to order at 9:06 a.m.

Head Guard Mary Ann Geiger gave the report of the guards.

Rae Gutschow gave the final credentials report. There was no change in the report; 173 members of convention entitled to vote.

The president thanked Rae Gutschow and her committee for their work during convention. Rae Gutschow introduced the other members of her committee: chairman Faith Skarda, Chapter EF, and Nancy Buck, Chapter AR, past state president, Wisconsin State Chapter, adviser.

Organizer Dede DeWitt presented the period of instruction entitled *Daisy Locks and the Three Chapters*. She was assisted by State Membership Committee members Vicki Frea, Chapter DI; Barb Marshall, Chapter R; Ingri Lombardi, Chapter BI; and Kathi Vitas, Chapter DT.

Representative of International Chapter Linda Davidson shared the latest news from International Chapter including a reminder that Convention of International Chapter is Oct. 15-17, 2015, in Indianapolis; to stay in touch with unaffiliates and inactive; and to stay connected on the P.E.O. Facebook page and Twitter feed. She also shared updates about the P.E.O. projects and financial status.

Convention registrar Kari Schultz, Chapter EM, gave the following report:

Number of visitors to convention: 278

Number of BILs, family members and guests in attendance: 46

Total in attendance: 324

Representative of International Chapter Linda Davidson and Organizer Dede DeWitt answered questions sent prior to convention.

President Winnie Hutjens recognized her Chapter EN and the other hostess chapters for the hard work they put into making this convention a special occasion. The president also thanked Tricia Matthew, Chapter EN, for the original watercolor painting that represented the theme of her convention.

President Winnie Hutjens made her closing remarks to convention; reminding everyone how individually, and collectively, they can make a difference.

The next order of business was the installation of officers. By general consent, guests were admitted into convention hall for the installation ceremony, the presentation of the past president's credentials and pin, remarks by the incoming president and the invitation to convention.

Kathy Richardson called the roll of the newly elected officers of Wisconsin State Chapter. Linda Davidson, Representative of International Chapter, installed the officers.

President: Pat Spencer  
Vice President: Dede DeWitt  
Organizer: Pattie Cook  
Treasurer: Kathy Richardson  
Secretary: Judith Bloom

Pat Spencer, newly elected Wisconsin State Chapter President, accepted the gavel, gave her incoming remarks and announced her theme: Hearts, Hands and Voices in P.E.O.

Pat Spencer asked the Representative of International Chapter to present the past president credentials to Winnie Hutjens. Alice Kapla, past president, presented the past president's pin to Winnie Hutjens and escorted her to her seat with the other past presidents.

Pat Spencer introduced the guests of convention who were present for the Ceremony of Installation.

By unanimous consent, convention rule #8 was suspended to allow photos during the next item of business. An invitation to the 2016 Convention of Wisconsin State Chapter to be held in Stevens Point on June 3-4, was extended by hostess chapters E, P, Z, AD-BG, AL, BI, BU, CR, DC, DM and EL.

President Pat Spencer accepted the invitation to the 2016 state convention on behalf of the Wisconsin State Chapter.

The president announced that Rule #8 was back in effect and photographs were not allowed.

Guests were escorted out of convention hall by the guards.

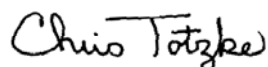
Representative of International Chapter Linda Davidson gave a few closing remarks.

There was no unfinished business.

President Pat Spencer announced committee appointments, which had been approved by the newly elected executive board. She explained that the committee lists would be posted on the Wisconsin state website.

Convention co-chairmen Jane Jones and Christine Whitton gave their final announcements.

Following the singing of "Blest Be the Tie That Binds" and the president giving the benediction, the 98th annual Convention of Wisconsin State Chapter, P.E.O. Sisterhood was closed at 10:54 a.m.

A handwritten signature in black ink that reads "Chris Totzke". The signature is written in a cursive style with a horizontal line above it.

Chris Totzke  
Assistant Secretary

Convention delegates and visitors were dismissed following the recessional of the executive board, Representative of International Chapter and past presidents.

I, Kathy Richardson, secretary of the Wisconsin State Chapter of the P.E.O. Sisterhood, do hereby certify that the foregoing record is a correct copy of the Proceedings of Wisconsin State Chapter assembled in Stevens Point, Wisconsin, May 30-31, 2015.

Witness my hand and seal of Wisconsin State Chapter, P.E.O. Sisterhood at Stevens Point, Wisconsin, this 31st day of May, 2015.



*Kathy Richardson*

Secretary  
Wisconsin State Chapter, P.E.O. Sisterhood

*Winnie Hutzler*

President  
Wisconsin State Chapter, P.E.O. Sisterhood

The minutes of convention were read and approved by the committee to approve the minutes on May 31, 2015.

*Tamara B. Wolf*

*Sandy Buebenzer*

*Sharon L. Carlson*



## Report of the Credentials Committee

Number of chapters in state	138
Number of chapters with delegates necessary to establish quorum (majority)	70
Number of chapter represented in convention	138
Number of local chapter delegates	138
State Chapter officers	5
Past State Presidents of Wisconsin State Chapter	19
State Project Chairman for:	
P.E.O. Educational Loan Fund	1
P.E.O. International Peace Scholarship	1
P.E.O. Program for Continuing Education	1
P.E.O. Scholar Awards	1
P.E.O. STAR Scholarship	1
Cotley College Committee Chairman	1
Amendments & Recommendations Committee Chairman	1
Budget & Finance Committee Chairman	0
Nominating Committee Chairman	0
Membership Committee Chairman	1
Technology Committee Chairman	1
State Historian	1
Wisconsin H.E.L.P. Fund, Inc. President	1

## MEMBERS OF CONVENTION

173

### Wisconsin State Executive Board

President	Winnie Hutjens, EN
Vice President	Pat Spencer, DC
Organizer	Dede DeWitt, CG
Treasurer	Patricia Cook, N
Secretary	Kathy Richardson, R

### Past Presidents of Wisconsin State Chapter

Sandy Bubenzer, BY	Mary Lou Rashke, BC
Nancy Buck, AR	Mary Schoenknecht, BE
Rosalie Daehler, OF/IL	Cindy Solberg, P
Karen Dickinson, AS	Karen Soli, CP
Jeanne Herder, EM	Judith Stephens, AU/NC
Kandy Higley, BK	Laura Wahl, DX
Alice Kapla, CY	Norma Walley, CN
Nelva Jean Kremers, BZ	Sue White, BR
Marce Leonard, CD	Marvel Williamson, BT
Sharon Parham, FH/MN	

### Additional Members of Convention by Provision of State Bylaws

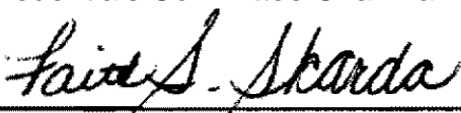
Cottey College Chairman	Julie Stich, AS
State Project Chairmen:	
P.E.O. Educational Loan Fund	Joan Fordham, BR
P.E.O. International Peace Scholarship	Chris Hemstreet, CZ
P.E.O. Program for Continuing Education	Sharon Matusevicius, CN
P.E.O. Scholar Award	Merry Kris Demske, CN
P.E.O. STAR Scholarship	Sally Northrop, CZ
Amendments & Recommendations	Karen Saari, BS
Membership	Vicki Frea, DI
Technology	Janet Roberts, N
State Historian	Janice Herrild, BK
H.E.L.P. Fund, Inc. President	Judith Bloom, EO

### Chapter Delegates

A	<i>Milwaukee</i>	Barbara Heckenbach	AJ	<i>Marshfield</i>	Bridget O'Brien
B	<i>Appleton</i>	Renee Boldt	AK	<i>Kenosha</i>	Pat Tomsheck
D	<i>Beaver Dam</i>	Maryann Schacht	AL	<i>La Crosse</i>	Judith Bouffleur
E	<i>Superior</i>	Lori Foley	AM	<i>Milwaukee</i>	Alice Kuramoto
H	<i>Madison</i>	Jeanne Sanna	AN	<i>Menomonie</i>	Shirley Hoener
I	<i>Stevens Point</i>	Mary Louise Catura	AO	<i>Rhineland</i>	Melinda Pearce
J	<i>Manitowoc</i>	Kathy Willis	AP	<i>Eau Claire</i>	Susan Edstrom
K	<i>Fond du Lac</i>	Lori Burgess	AQ	<i>Waukesha</i>	Judith O'Connell
L	<i>Milwaukee</i>	Susan Hessner	AR	<i>Racine</i>	Linda Frank
M	<i>Dodgeville</i>	Jill Roethe	AS	<i>Milwaukee</i>	Sally LaPorte
N	<i>Green Bay</i>	Kathleen VanSistine	AT	<i>Appleton</i>	Anne Paterson
O	<i>Wisc. Rapids</i>	Rosemary Felice	AU	<i>Green Bay</i>	Cathy Bond
P	<i>Sparta</i>	Emily Spencer	AV	<i>Green Bay</i>	Elizabeth Gibbons
Q	<i>Marinette</i>	Constance Schroepfer	AW	<i>So. Milwaukee</i>	Becky Lockwood
R	<i>Richland Center</i>	Barbara Shannon	AX	<i>Madison</i>	Debra Dieter
T	<i>River Falls</i>	Fay Westberg	AY	<i>Janesville</i>	Denise Osborne
V	<i>Madison</i>	Barbara Lathrop	AZ	<i>Racine</i>	Joyce McVeigh
W	<i>Milwaukee</i>	Donna Whittle	BA	<i>Oshkosh</i>	Evelyn Minniear
X	<i>Lancaster</i>	Jane VonFeldt	BB	<i>Beloit</i>	Kay Nordstrom
Y	<i>Beloit</i>	Jacquelyn Patch	BC	<i>Madison</i>	Sandy Neurnberg
Z	<i>Rice Lake</i>	Amy Martwick	BD	<i>Fond du Lac</i>	Barb Senn
AA	<i>Merrill</i>	Kathalyn A. Smith	BE	<i>Eau Claire</i>	Susan Schomburg
AB	<i>Chippewa Falls</i>	Julie Stafford	BF	<i>Chippewa Falls</i>	Karen Herbert
AC	<i>Platteville</i>	Lynn Raley	BH	<i>Wauwatosa</i>	Trish Paul
AD-BG	<i>Superior</i>	Gail Johnson	BI	<i>La Crosse</i>	Deborah Ondell
AE	<i>Madison</i>	Kathy Hengel	BJ	<i>Hudson</i>	Adele Dolan
AF	<i>Eau Claire</i>	Nancy Schuster	BK	<i>Marinette</i>	Patricia Krah
AG	<i>Oshkosh</i>	Wendy Arnold-Leroux	BL	<i>Madison</i>	Barbara Barker
AI	<i>Green Bay</i>	Kerry Steel	BN	<i>Platteville</i>	Carol Balbach

BO	<i>Kenosha</i>	Jennifer Krase	DE	<i>Green Bay</i>	Nancy Siewert
BP	<i>Milwaukee</i>	Bethany Wilkinson	DF	<i>Sturgeon Bay</i>	Orlaine Gabert
BQ	<i>Milwaukee</i>	LeAnne Drives	DG	<i>Stoughton</i>	Christine Milligan-Ciha
BR	<i>Baraboo</i>	Alice Grady	DH	<i>Madison</i>	Deb Garner
BS	<i>Green Bay</i>	Sandra Gilson	DI	<i>Brookfield</i>	Mary Weller
BT	<i>Neenah</i>	Janice Lawell	DJ	<i>Neillsville</i>	Cindy Craig
BU	<i>Superior</i>	Linda Nichols	DK	<i>Sheboygan</i>	Sandi Spapperi
BV	<i>Mequon</i>	Judy Cochran	DL	<i>Waukesha</i>	Margaret Mulroy
BW	<i>Madison</i>	Anne Lawrence	DM	<i>Hayward</i>	Barbara Hand
BY	<i>Madison</i>	Susan Harris	DN	<i>Hudson</i>	Brenda Yurs
BZ	<i>Brookfield</i>	Mary Lopez	DO	<i>Fond du Lac</i>	Barbara Murray
CA	<i>Milwaukee</i>	Patricia Jipson	DP	<i>Green Lake</i>	Vicki Huffman
CB	<i>Stevens Point</i>	Ann Bloom	DQ	<i>Sturgeon Bay</i>	Nancy Emery
CC	<i>Appleton</i>	Mary Vandenberg	DR	<i>Rhineland</i>	Connie Anderson
CD	<i>Manitowoc</i>	Katherine Pohlmann	DS	<i>Racine</i>	Molly Batzner
CE	<i>West Allis</i>	Suzanne Malett	DT	<i>Franklin</i>	Donna Waletzke
CF	<i>Racine</i>	Carolyn Scherer	DU	<i>Eau Claire</i>	Barbara Goings
CG	<i>Oshkosh</i>	Cynthia Larson	DV	<i>Madison</i>	Elizabeth Schnell
CH	<i>Eau Claire</i>	Penny Hanson	DW	<i>River Falls</i>	Betsy Goff
CI	<i>Whitewater</i>	Martha Firari	DX	<i>Menomonie</i>	Claudia Manning
CJ	<i>Sheboygan</i>	Jane Groblewski	DY	<i>Appleton</i>	Carol Servin
CK	<i>Janesville</i>	Diane Miller	DZ	<i>West Bend</i>	Kathrine Laycock
CL	<i>Marshfield</i>	Mary Jo Fritsche	EA	<i>Baraboo</i>	Janet Fritsch
CM	<i>Green Bay</i>	Eileen Johnson	EB	<i>Neenah</i>	Kristin Powley
CN	<i>Racine</i>	Jan Abrahamson	EC	<i>Sheboygan</i>	Jennifer Zillmer
CO	<i>Wausau</i>	Kathrine Backe	ED	<i>Marshfield</i>	Diann Shefchik
CP	<i>Brookfield</i>	Lenis Brown	EE	<i>Egg Harbor</i>	Mary Smart
CQ	<i>Kenosha</i>	Linda Young	EF	<i>Manitowoc</i>	Christine Herzog
CR	<i>La Crosse</i>	Julie Moore	EG	<i>Waukesha</i>	Nancy Raasch
CS	<i>Lake Geneva</i>	Dolores Panzer	EH	<i>Wisc. Rapids</i>	Donna Wilkes
CT	<i>Platteville</i>	Sharon Bartels	EI	<i>Sturgeon Bay</i>	Barbara Ottum
CU	<i>Pewaukee</i>	Sue Hoaglund	EJ	<i>Sister Bay</i>	Diana Wallace
CV	<i>Oconomowoc</i>	Doris Kimball	EK	<i>Sun Prairie</i>	Judith Gasner
CW	<i>Madison</i>	Anne Bigler	EL	<i>Ashland</i>	Nancy Brede
CX	<i>Marinette</i>	Judith Kline	EM	<i>Stevens Point</i>	Kathy Mancl
CY	<i>Marshfield</i>	Sandy Egstad	EN	<i>Green Bay</i>	Loretta Delvaux
CZ	<i>Green Bay</i>	Peggy Simonis	EO	<i>Minocqua</i>	Chris Kosin
DA	<i>Wausau</i>	Sherry Kieffer	EP	<i>Verona</i>	Marian Sorensen
DC	<i>Onalaska</i>	Louise Temte	EQ	<i>Hudson</i>	Randee Loss
DD	<i>Menomonie</i>	Shirley Neikirk	ER	<i>Menomonie</i>	Kathleen Bailey

Credentials Committee Chairman

  
Laine S. Skarda

**APRIL 1, 2015 - MARCH 31, 2016**[illegible]

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**FINAL ANNUAL BUDGET**  
**APRIL 1, 2015 - MARCH 31, 2016**

				2014-2015 Y-T-D	2014-2015 Budget**	2015-2016 Budget**
					(Based on 5875 Members)	(Based on 5,850 Members)
<b>60000 • BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>						
	60005 • President			\$ 283.63	\$ 400.00	\$ 400.00
	60010 • Vice President			92.50	400.00	300.00
	60020 • Organizer			65.50	400.00	300.00
	60030 • Treasurer			73.55	400.00	300.00
	60035 • Secretary			78.61	400.00	300.00
	60040 • PSP			140.24	100.00	100.00
	60045 • Board Expenses			518.40	250.00	650.00
	60050 • Exec. Assistant			189.30	400.00	400.00
	60055 • Exec. Treasurer			418.70	400.00	400.00
	60060 • Mileage Expense			2,307.96	2,500.00	2,500.00
	60065 • Staff Gift Expense			50.00	550.00	550.00
	<b>Total 60000 • BOARD, EXEC. ASST.&amp;TREAS. EXP.</b>			<b>\$ 4,218.39</b>	<b>\$ 6,200.00</b>	<b>\$ 6,200.00</b>
<b>70000 • COMMITTEE/PROJECT EXPENSES</b>						
	70005 • A & R			\$ -	\$ 125.00	\$ 125.00
	70010 • B & F			39.20	250.00	125.00
	70015 • Grouping			-	120.00	-
	70020 • Historian			-	25.00	25.00
	70025 • Membership			535.54	600.00	600.00
	70030 • Nominating			75.00	50.00	125.00
	70035 • Technology			-	200.00	200.00
	70040 • Cottey/WCSF			387.68	350.00	350.00
	71010 • Cottey Promo. & Visit			-	1,000.00	1,000.00
	71015 • Cottey Seminar			990.64	1,400.00	-
	71020 • ELF			26.04	100.00	100.00
	71025 • IPS			-	100.00	100.00
	71030 • PCE			-	100.00	100.00
	71035 • Scholar Awards			-	100.00	100.00
	71040 • STAR Scholarship			12.95	100.00	-
	<b>Total 70000 • COMMITTEE/PROJECT EXPENSES</b>			<b>\$ 2,067.05</b>	<b>\$ 4,620.00</b>	<b>\$ 2,950.00</b>
<b>80000 • DUES TRANSFERS</b>						
	80005 • Intl. Conv. Travel/Exp.-Chapter			\$ 690.00	\$ 690.00	\$ 690.00
	80010 • Intl. Conv. Travel/Exp.-Member			5,850.00	5,875.00	8,775.00
	80015 • State Convention Fee-Member			29,250.00	29,375.00	29,250.00
	80020 • State Convention Fee-Chapter			5,520.00	5,520.00	5,520.00
	80025 • Technology Fund			8,775.00	8,812.50	8,775.00
	<b>Total 80000 • DUES TRANSFERS</b>			<b>\$ 50,085.00</b>	<b>\$ 50,272.50</b>	<b>\$ 53,010.00</b>
<b>90000 • OTHER EXPENSE</b>						
	90005 • Chapter Annual Reports			\$ 490.39	\$ 600.00	\$ 600.00
	90010 • Heritage Tour			150.00	150.00	150.00
	90015 • LEAD Conference			961.00	800.00	800.00
	90020 • Miscellaneous			-	-	-
	90023 • Technology - Web Expense			618.33	500.00	600.00
	90025 • New Chapter Expense			-	200.00	-
	90030 • Official Visits			2,775.44	3,500.00	3,000.00
	90033 • International Dues			152,100.00	152,750.00	152,100.00
	90035 • PEO Record-Reinstatement			270.00	330.00	270.00
	90040 • PEO Record Fee-Initiation			2,715.00	3,285.00	2,715.00
	90043 • Chapter Resource Fee			3,450.00	3,450.00	3,450.00
	90046 • Advanced Dues Expense/Refunds			-	-	-

**WISCONSIN STATE CHAPTER P.E.O. SISTERHOOD**  
**FINAL ANNUAL BUDGET**  
**APRIL 1, 2015 - MARCH 31, 2016**

				<b>Total 90000 - OTHER EXPENSE</b>	\$ 163,530.16	\$ 165,565.00	\$ 163,685.00
					<b>2014-2015 Y-T-D</b>	<b>2014-2015 Budget**</b>	<b>2015-2016 Budget**</b>
						<b>(Based on 5875 Members)</b>	<b>(Based on 5,850 Members)</b>
				<b>Total Expense</b>	\$ 233,926.82	\$ 243,803.65	\$ 243,170.91
				<b>Net Income</b>	\$ 20,023.51	\$ 6,306.35	\$ 5,082.09
						** Based on 5,875	** Based on 5,850
						members.	members.



**INVOCATION**  
**Saturday, May 30, 2015**  
**Mary Garber, DE**  
**Past State President, Wisconsin State Chapter**

As we begin the 98th Convention of Wisconsin State Chapter, let us join together in prayer...

Heavenly Father,

It is so good to be together on this day...our state officers, our committees, our International guests of honor, our delegates, our PSPs, our visitors...all gathered to do the work of P.E.O. Guide us as we share the business of our Sisterhood. Let us be ever mindful of our virtues: faith, love, purity, justice and truth, as we review the year and look forward. Help us to make wise choices and thoughtful decisions.

This has been a year of...Making a Difference One Star at a Time...we can only imagine the thousands of gestures that made a difference this past year. Our president, Winnie, set us on that course. We give thanks for her, the Executive Board and the committees, and for their faithful attention and service to Wisconsin State Chapter.

We are thankful for this day that you have given us, for its blessings, its opportunities, its challenges. May we appreciate and use this and each day to its fullest, and may we always be challenged to give our best.

Hear our prayers, Lord. Amen.

**DEVOTIONS**  
**Saturday, May 30, 2015**  
**Judith Bloom, EO**

Devotion – Keystone Species

I remember exactly where I was the first time I read the Objects and Aims. As part of my pre-acceptance counseling Chapter DR had loaned me a copy of their yearbook. And on a beautiful Sunday afternoon in early summer, I sat down by the lake to read it cover to cover. When I got to the page with the Opening Ode and Objects and Aims, I did not know what to expect in those words. I remember being awestruck, profoundly moved and truly overjoyed that I had been invited to join an organization whose Objects and Aims reflected all that I held dear in life. I was particularly pleased and somewhat amazed to learn that “to obtain all possible wisdom from **nature**” was something a P.E.O. should seek. Studying and appreciating nature is a very important part of my life and the opportunity to live in close proximity to the natural world and to be able to observe its wonders and lessons on a daily basis is my very good fortune.

Did you know that a keystone species is a plant or animal that plays a unique and crucial role in the way an ecosystem functions? Without keystone species, the ecosystem would be dramatically different or cease to exist altogether. Furthermore, did you know that Starfish are keystone species in their respective marine communities? Their relatively large sizes, diverse diets and ability to adapt to different environments makes them ecologically important. In fact, the term “keystone species” was first used by Robert Paine in 1966 to describe a starfish, *Pisaster ochraceus*. When studying the low intertidal coasts of Washington state, Paine found



that predation by *P. ochraceus* was a major factor in the diversity of species. And experimental removals of this top predator from a stretch of shoreline resulted in lower species diversity and the eventual domination of a mussel species.

In preparing to deliver the devotion this morning, I re-read "A Society of Our Own," the wonderful booklet about the seven Founders of the P.E.O. Sisterhood, compiled by Heidi Johnson, former associate editor of The P.E.O. Record. I was seeking to understand how nature influenced their lives. Instead, in reading the booklet, cover- to-cover, I was struck by what 'keystone species' our seven Founders were themselves. Each with her individual talent, virtue and strength was integral to her community of Mount Pleasant and Iowa Wesleyan. Throughout their lives they continued to make a difference wherever their path took them.

At the 2004 Presidents & Organizers Conference, Karen Martin Blair, then president, California State Chapter, spoke about Choosing to Become an O&A Woman.

She said, "This world needs more P.E.O.s because we individually and collectively become better women, better sisters, better wives and mothers. We influence and touch the lives of all we meet, especially those in our own families. And our families, changed by our influence, change our communities. And our communities, changed by our influence, can change our nation."

Just like the Starfish and our seven founding sisters, P.E.O.s are "keystone species" in our communities. Together we can and do make a difference.



**Fifty-Year Luncheon and Celebration**  
**Mary Lou Raske, BC and Kandy Higley, BK**  
**Past State Presidents, Wisconsin State Chapter**

**50-YEAR MEMBERS 2015**

<i>B</i>	<i>Miriam L. Douglass</i>	<i>BE</i>	<i>Kathy Peterson</i>
<i>D</i>	<i>Josie Woodworth-Turner</i>	<i>BJ</i>	<i>Edrys Heywood</i>
<i>I</i>	<i>Jessie Wievel</i>	<i>BK</i>	<i>Doris Boren</i>
<i>N</i>	<i>Norma L. Pfeifer</i>	<i>BL</i>	<i>Jean Schaeffer</i>
<i>R</i>	<i>Ann Hudson</i>	<i>BQ</i>	<i>Jeanne Baker</i>
	<i>Carol Clausius</i>		<i>Carolyn Korona</i>
	<i>Nancy E. Fowell</i>		<i>Barbara Struck</i>
<i>AA</i>	<i>Ruth M. Dietrich</i>	<i>BR</i>	<i>Susan Ann White, PSP</i>
<i>AG</i>	<i>Loa Fergot</i>	<i>BZ</i>	<i>Nelva Jean Kremers, PSP</i>
<i>AO</i>	<i>Mary M. LaMar</i>	<i>CB</i>	<i>Patricia Ann Kelley Bloom</i>
<i>AQ</i>	<i>Janet (Jan) R. Nicholson</i>	<i>CK</i>	<i>Betty Dunwiddie</i>
<i>AV</i>	<i>Margaret Hoffmann</i>	<i>DH</i>	<i>Linda Spies Schilling</i>
<i>AX</i>	<i>Ann G. Seybold</i>	<i>DM</i>	<i>Marsha Besch</i>
<i>BA</i>	<i>Nancy Norgord</i>	<i>DT</i>	<i>Susan Stretchberry</i>
<i>BC</i>	<i>Kay Humphrey</i>	<i>DZ</i>	<i>Elisabeth (Betty) Ledwith</i>
<i>BD</i>	<i>Ann Leestma</i>	<i>EP</i>	<i>Marian B. Sorensen</i>



## MEMBERS OF CHAPTER ETERNAL 2014-2015

D	Meryle Ehlert	AO	Fern Schultz	BV	Ruth Hemmings
E	Arlene Eaton	AP	Margaret W Everhart	BW	Patricia Thomas
H	Lois Dick, PSP		Vesta Steele Haydon	BY	Lee Baxter
	Crellin H. Johnson	AQ	Bette Marshment	BZ	Anne Guis
	Kathy Kruger		Delourise Trakel	CE	Bernice D Oswald
	Joan Robinson	AR	Lois Frederiksen		Doris P Simonson
I	Mary Fick		Gladys Hubbard	CF	Sally Danhof
	Ethel Hill	AT	Roberta Hackbarth	CG	Mary N Carlson
	Jean W McQueen		Karen Probst	CH	Jo Ann Greuel
J	Della Berkedal	AV	Jane G Laird		Elda Kelley
	Ruth T Colburn	AY	Lois M Hough		Janet Owen
	Shirley Erdman		Ruth Wilson		Donna Sydanski
	Lorraine L Schuette	BA	Nancy Dirlam	CI	Mary Alice Negus
K	Marion L McGowan	BB	Jo Ann Koch	CJ	Alice K Senty
	Margaret O McLane	BC	Constance Hardacre	CM	Ruby Hannon
	Helen Perry		Betty J Ridgely	CP	Jan Walker
M	Delva Anderson	BE	Patricia Johnson	CQ	Doris J Komarec
N	Joan B Mayer		Alice Kierstead		Carlotta L Millholland
O	Helen Jasperson		Donna Stromwall	CR	Ila Lindner
R	Elizabeth Vradenburg	BF	Janice C Bates Christoffersen	CS	Nancy Parkin
T	Helen Klink	BH	Mary Lemke	CY	Leone J Franze
V	Kathleen Binger		Muriel Ream	DA	Mary Murphy
	Helen N Iltis	BI	Ruth Nixon Davy	DD	Ruby D Halfin
	Jane L Loper		Diane W Wrzosek		Anne Meyers
X	Teresa C Day	BJ	Sally Schlosser	DF	Edith Fulkerson
Y	Jan Di Vali-Schaaf	BK	Rebecca Stimson Jones	DI	Dorothy E Casper
	Jeanne Haase	BL	Cathy Barker, PSP	DL	Martha L Chambers
AB	La Verne Roegge		Jean G Clausen	DM	Cyndy MacIntosh
AC	Charlene Jebens		Judith L McClain-Mauerman	DS	Anne Horvath
AD-BG	Beverly Gee	BN	Rosemary Anderson	DW	Rosemary Lynch
	Mary Paquette		Ann Buchanan		Joyce Satten
AE	Elizabeth Paddock		Emmy L Olson Probst	DX	Sonja Johnson
	Lucille Phillips	BO	Kathleen M Carlson	DZ	Louise Reich
AF	Ruth McDermid		Donna L Ensfield		Mary Ann Shane
AG	Marilyn Fulcher		Phyllis Northway	EA	Kelly Hollenberg
	Susan Schnier		Sharon S Smith		Jewel Osborne
	Susan Stevens	BQ	Letha L Cain	EG	Jane Banaszak
AI	Judith S Wochos		Shirley T Strickland	EM	Shirley Bilisoly
AK	Ruth Smith	BR	Linda Gilliland	EN	PJ Thomas
AM	Donna Buxton	BT	Betty Smith	ER	Marilynn Mundy Rushton
AN	Emma Lou Wiehe	BV	Marie Baumgart		

**CLOSING REMARKS**  
**Sunday, May 31, 2015**  
**Winnie Hutjens, EN**

Well, this is it! I would like to take this time to thank to my husband, Dale, and our daughters Sarah and Katie. While they were not able to be here, I have felt their presence. They have been a constant support to me. And I could not have done this journey without the love from my Chapter EN.

Special thanks to Laura, Kandy, Jeanne, Mary Lou, Alice, and Pat, Dede, Pattie and Kathy. You are the women I had the privilege to serve with on the executive board. Thank you for your support, patience and friendship.

This past year's challenge was how you as individuals can make a difference and you did! You showed the power of what one can do.

As I have been known to say many times, "we are in this together." However, each of us has our part to do. When each one of us tries and does and succeeds in our own individual way, we are all better and stronger as a whole. This is true in all aspects of life...at home, at work, at church, at P.E.O.

Now it's time to work together. Chapter sisters working together for the fulfillment of our Objects & Aims and supporting our educational projects while at the same time having fellowship and fun. This is what builds a strong chapter. We are better when we are together.

As you have noticed, I love to use stories to help tell a message. I've shared the Starfish story and Johnny the Bagger with you. These were primarily focused on how one can make a difference. I would like to share a final last story with you. This one is focused on the importance of team work. When we use these principles, it can have a profound effect and encourage a level of energy. Teamwork happens when it is continually nurtured and encouraged.

Again, you may have heard this story before. As you listen, think how much of an impact this could have in your chapter. It is titled "Lessons from Geese."

Lesson 1 - The Importance of Achieving Goals

As each goose flaps its wings it creates an uplift for the birds that follow. By flying in a 'V' formation the whole flock adds 71 percent extra to the flying range.

Outcome: When we have a sense of community and focus, we create trust and can help each other to achieve our goals.

Lesson 2 - The Importance of Team Work

When a goose falls out of formation it suddenly feels the drag and resistance of flying alone. It quickly moves back to take advantage of the lifting power of the birds in front.

Outcome: If we had as much sense as geese we would stay in formation with those headed where we want to go. We are willing to accept their help and give our help to others.

### Lesson 3 - The Importance of Sharing

When a goose tires of flying up front it drops back into formation and another goose flies to the point position.

Outcome: It pays to take turns doing the hard tasks. We should respect and protect each other's unique arrangement of skills, capabilities, talents and resources.

### Lesson 4 - The Importance of Empathy and Understanding

When a goose gets sick, two geese drop out of formation and follow it down to the ground to help and protect it.

Outcome: If we have as much sense as geese we will stand by each other in difficult times, as well as when we are strong.

### Lesson 5 - The Importance of Encouragement

Geese flying in formation honk to encourage those up front to keep up with their speed.

Outcome: We need to make sure our honking is encouraging. In groups and teams where there is encouragement, production is much greater. Individual empowerment results from quality honking.

I will resist the urge to honk at you now, but I do hope that you never look at a flight of geese the same way again. When you see or hear them, let that be the reminder to you of what you can do, individually and corporately, to make a difference!

Thank you.

Making a Difference



One Star at a Time

## **ACCEPTANCE SPEECH**

**Sunday, May 31, 2015**

**Pat Spencer, DC**

Wow! This feeling is indescribable. Six years ago I came up onto this podium and pledged to do the work of P.E.O. on the Wisconsin State Board. Before that I served six years on the Wisconsin P.E.O. H.E.L.P Fund, Inc. But it all really started 26 years ago when I was initiated into Chapter DC of the P.E.O. Sisterhood. You never know what lies in your future and before you blink an eye, your future is in the past.

I like to think about Good Stuff. I have often contemplated the Heart in P.E.O - The P.E.O. spirit that makes "...glad and holy, the secret places of our hearts." That spirit which gives warmth and glow to every part of the Sisterhood. One can't describe it, but every P.E.O. has experienced it. It is present whenever two P.E.O.s meet, but even when alone, a P.E.O. carries that spirit in her heart. I believe THAT is our foundation, and we can build our future in P.E.O. ON that foundation only if our P.E.O. spirit within is strong. So how do we keep our spirit strong? I believe good pre- and post-initiation counseling is vitally important. There are wonderful tools available on the state and International websites to help build this strong foundation and move you toward the heart of P.E.O.

From visiting different chapters and talking with other P.E.O.s around the state, I know our greatest strength is our support of each other. We are bonded and we are there in times of need for our sisters...most of the time. ☺ I say "most of the time" because we are human and we cannot always be there for those we love...we make mistakes. When I was asked to join P.E.O. I still remember my dear sister Ellen telling me that P.E.O. was her no guilt group. Of course God and family come first, but making time for P.E.O. should be high on the priority list. Hopefully you participate because you WANT to...not because you feel guilty if you don't.

But I digress - I was talking about keeping our P.E.O. heart strong. That made me think of hands. Hands working together have no limits. Ultimate strength! Using our hands to make a meal for a sister who is facing challenges, making crafts and baked goods to sell to raise funds so that our projects can remain strong. Holding hands to show you care. These are all things that strengthen our bond in P.E.O. As you look at your hands, imagine the possibilities! You can even create a heart with your hands!

So what are we to do with our strong heart supported by our strong hands? We must use our Voice! Voices...they are all unique and they are all special. Singing voices, speaking voices, laughing voices. Check out TED talks on the Internet and you will hear voices with awesome strong messages. Listen to your sisters and you will hear voices with awesome strong messages! Listen to your heart and you will hear awesome strong messages!

Hearts, Hands and Voices - These are all gifts that God has given us. But hearts, hands and voices without a purpose are empty gifts. We must share them to strengthen our sisterhood. That is my challenge to each of you and to our chapter sisters. SHARE - GIVE THE GIFT OF P.E.O. In our Objects and Aims we pledge to "radiate all light possible by conversation, by writing and by the right exercise of any talent that we possess." These talents come from the Heart, they come from our Hands and they come from our Voices. The gifts you give can be monetary, they can be the gift of an invitation to membership – or just an invitation to coffee and the gift of time.



As we have learned during Winnie's year as president, it all starts with one step. I look forward to hearing about the gifts your chapter will be giving this upcoming year in your presidents' letters. Your individual gifts will be discovered...goodness like that cannot be kept private. I have created a gift for each of you – please pick one up as you leave convention hall at the end of our business meeting. It will hopefully remind you of my challenge to you this term... **GIVE THE GIFT.**

I began this speech by letting you all know that I like to think about the Good Stuff. What I like even better is to Share the Good Stuff. P.E.O. is the Good Stuff. Now go forth and use your Hearts, Hands and Voices to share the gift of P.E.O.!



**Wisconsin State Chapter P.E.O. 2015 Convention  
Profit Loss Statement  
As of December 31, 2015**

	April 2013 - December 2015	
Income		
<b>INCOME</b>		
Advance Monies-State	\$	3,000.00
<b>DUES/FEES</b>		
Fees - Chapter		5,520.00
Fees - Per Member Dues		29,250.00
<b>Total DUES/FEES</b>	\$	34,770.00
<b>HOTEL ROOMS &amp; MEALS</b>		
Hotel - Holiday Inn Convention Center & Express/	\$	45,613.00
Fairfield Inn - Lodging/Meals		
<b>Total HOTEL ROOMS &amp; MEALS</b>		45,613.00
<b>OTHER INCOME</b>		
Bank Interest Income	\$	7.02
Housing - Officers		363.50
Resale of Meal Tickets		549.00
Re-Deposit Initial Cash (Sales/Registration)		500.00
Sales		6,873.00
<b>Total OTHER INCOME</b>	\$	8,292.52
<b>Total INCOME</b>	\$	91,675.52
Total Income	\$	91,675.52
Expense		
<b>EXPENSES</b>		
<b>HOUSING</b>		
Hotel Housing-Convention Center & Express/Fairfield Inn	\$	41,312.20
<b>Total HOUSING</b>	\$	41,312.20
<b>MEALS</b>		
50 Year Luncheon	\$	6,802.11
Banquet		12,112.65
Saturday Breakfast		2,046.12
Sunday Breakfast		2,828.46
Sunday Lunch		2,373.87
<b>Total MEALS</b>	\$	26,163.21
<b>MILEAGE</b>		
Committees/Project Members	\$	289.30
Delegates		193.06
EA/ET/Board(1-Way)		566.13
Required Attendees		83.44
<b>Total MILEAGE</b>	\$	1,131.93
<b>PROJECTS</b>		
Cottey College/WCSF	\$	77.77
ELF		50.37
IPS		43.85



**Wisconsin State Chapter P.E.O. 2015 Convention**  
**Profit Loss Statement**  
**As of December 31, 2015**

	April 2013 - December 2015
PCE	34.20
Scholar Award	78.24
Star Scholarship	-
P.E.O. Foundation	-
Project Speakers/Guests (Housing & Meals)	1,894.80
<b>Total PROJECTS</b>	<b>\$ 2,179.23</b>
<b>REGISTRATION</b>	
Printing/Postage	\$ 354.00
Program	1,178.35
UWSP	6,099.54
<b>Total REGISTRATION</b>	<b>\$ 7,631.89</b>
<b>REIMBURSEMENT TO STATE</b>	
Reimburse State-Advance	\$ 3,000.00
Reimburse - EA Salary (30%)	1,248.00
<b>Total REIMBURSEMENT TO STATE</b>	<b>\$ 4,248.00</b>
<b>SITE LOCATION</b>	
Equipment Rental	\$ 3,125.00
Room Rental	1,300.00
Platform	2,450.00
<b>Total SITE LOCATION</b>	<b>\$ 6,875.00</b>
<b>STANDING COMMITTEES</b>	
Amendments & Recommendations	\$ -
Budget & Finance	-
Historian	14.07
Membership	232.08
Nominating	10.50
Technology	-
<b>Total STANDING COMMITTEES</b>	<b>\$ 256.65</b>
<b>STATE OFFICER EXPENSES</b>	
President	\$ 146.00
Vice President	52.50
Organizer	80.00
Treasurer	74.11
Secretary	52.50
<b>Total STATE OFFICER EXPENSES</b>	<b>\$ 405.11</b>
<b>OTHER EXPENSES</b>	
50-Year Program	\$ 276.31
Convention Treasurer	608.98
Banquet	50.70

**Wisconsin State Chapter P.E.O. 2015 Convention  
Profit Loss Statement  
As of December 31, 2015**

	April 2013 - December 2015
Surety Bond	75.00
Total OTHER EXPENSES	\$ 1,010.99
Total EXPENSES	\$ 91,214.21
Total Expense	\$ 91,214.21
Net Income	\$ 461.31

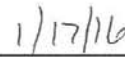
January 17, 2016

I have audited the financial records and financial statement for the 2015 P.E.O. Convention and have found them to be in good order,



Dawn Schroeder, Chairperson

Budget and Finance Committee



Date

# **Bylaws and Standing Rules Wisconsin State Chapter P.E.O. Sisterhood**

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## **BYLAWS OF WISCONSIN STATE CHAPTER**

*REVISED 1989  
As Amended 2015*

### **ARTICLE I Convention of Wisconsin State Chapter**

**Section 1. MEMBERS.** Convention of Wisconsin State Chapter shall consist of the following active members of the P.E.O. Sisterhood, when present and registered:

- A. Executive Board
- B. Past presidents of Wisconsin State Chapter
- C. Resident past presidents of International Chapter
- D. One delegate from each local chapter (the president being delegate when possible)
- E. Cotter College Committee state chairman
- F. P.E.O. Educational Loan Fund state chairman
- G. P.E.O. International Peace Scholarship Fund state chairman
- H. P.E.O. Program for Continuing Education state chairman
- I. P.E.O. Scholar Awards state chairman
- J. P.E.O. STAR Scholarship state chairman
- K. Amendments and Recommendations Committee state chairman
- L. Budget and Finance Committee state chairman
- M. Historian
- N. Membership Committee state chairman
- O. Nominating Committee state chairman

- P. Technology Committee state chairman
- Q. Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. president

**Section 2. TIME AND PLACE.** Convention shall be held annually in the month of May or June at a place determined by the executive board.

**Section 3. HOSTESS CHAPTERS.** Hostess chapters, grouped geographically by the Convention Grouping Committee, working in conjunction with and with the approval of the Convention Steering Committee, shall make commitments on behalf of Wisconsin State Chapter to provide for all aspects of the convention. The state officer who will preside at the convention, the co-chairmen of the convention, the secretary of convention and the treasurer of convention shall constitute the Convention Steering Committee. Representatives from each hostess chapter, the Steering Committee, and past president(s) of the state chapter who will serve as adviser(s) shall constitute the Convention Planning Committee.

**Section 4. REPORTS.** Each delegate shall give a report of the business and other highlights of convention to her chapter at a business meeting within six weeks of convention. In the event of an emergency a chapter not represented by a delegate at convention, shall arrange to receive a report in person from another delegate or state board member at the expense of the chapter.

**Section 5. FORMAL ACTION.** Any item passed by Convention of Wisconsin State Chapter that must be implemented by local chapters shall become effective as ordered by convention and must be implemented upon receipt of official notice in the proceedings of the state chapter convention.

## **ARTICLE II**

### **Representation in Convention of International Chapter**

**Section 1. CHAPTER DELEGATES.** Delegates from Wisconsin State Chapter to Convention of International Chapter shall be chosen in rotation from groups of seven local chapters or major fraction thereof. These groups shall be designated by the Convention Grouping Committee, with consideration for geographic location. Lists of these groups shall be printed annually in the proceedings of convention of state chapter.

**Section 2. NOMINATION AND ELECTION OF LOCAL CHAPTER DELEGATES.**

- A. In the year of Convention of International Chapter, local chapters entitled to representation shall nominate a delegate and an alternate at the time of annual election. If a chapter is not able to send a delegate, it will forfeit its turn and will not be eligible until all other chapters in its group have had a turn.
- B. Names of nominees for delegate and alternate shall be submitted as required by International Chapter. They shall be submitted to the following convention of state chapter for election.
- C. Nominees shall have served as members of a Convention of Wisconsin State Chapter, which may include the convention at which they are elected.

**Section 3. PAST PRESIDENTS OF THE STATE CHAPTER.** Past presidents of state chapter entitled to attend Convention of International Chapter shall be determined by the past president's group.

**Section 4. VACANCY IN DELEGATION.**

- A. A vacancy in the delegation shall be filled by the president of state chapter who shall appoint one of the following:
  - 1. The alternate, or
  - 2. A member of the chapter entitled to representation, or
  - 3. A member of another chapter in the group, or
  - 4. A member of the state chapter at large.
- B. A vacancy in the representation of past presidents entitled to meals and housing shall be filled by the president of state chapter by appointment of the alternate designated by the past presidents' group.

- C. A chapter or a past president shall forfeit its/her turn for representation if unable to attend convention at the stated time and shall be placed at the end of the appropriate group.

#### **Section 5. REPORTS.**

- A. Each delegate shall send a written report of the business and other highlights of the convention to the chapters she represented (or, to the chapters assigned by the Convention Grouping Committee with the approval of the president of the state chapter). The report shall be sent within one month of close of convention.
- B. Past presidents and officers of state chapter who attend Convention of International Chapter may be called upon to provide written reports.
- C. The president of state chapter shall be notified by each delegate when all written reports have been sent to the designated chapters.
- D. Each chapter is responsible for presenting the report in a timely manner.

### **ARTICLE III Nomination and Election of Officers**

**Section 1. ELIGIBILITY.** Any member of convention who has been duly elected and installed and served at least one year as president of a local chapter shall be eligible for office in the state chapter, except as noted below:

- A. No member shall be elected to the executive board from a chapter already represented on the board.
- B. To be elected to office, if not a member of the current executive board, a nominee must be present at the time of the election.
- C. To be eligible for the office of president, vice president, or organizer, a member must have served a minimum of one year on the executive board of a state chapter.

**Section 2. TENURE.** No officer shall serve more than one term in the same office except and unless necessitated by an amendment to Section 3 of this article.

**Section 3. SEQUENCE OF OFFICE.** The sequence of state chapter officers shall be president, vice president, organizer, treasurer, and secretary.

#### **Section 4. NOMINATING COMMITTEE - NOMINATION OF OFFICERS.**

- A. The committee shall consist of three past state presidents, one member to be appointed each year for a term of three years.
- B. A vacancy in the Nominating Committee occurring during the year shall be filled by appointment made by the president and approved by a majority vote of the executive board.
- C. An eligible member wishing to become a candidate for nomination to the executive board shall submit a completed nomination form to the chairman of the Nominating Committee by December 15. The candidate selected by the Nominating Committee must be a member of the convention at which her name is presented.
- D. At convention of the state chapter, the committee shall present the name of one nominee for each office.
- E. Further nominations may be made from the floor for each office preceding the elective ballot for that office providing all nominees shall have consented to serve if elected.

**Section 5. ELECTION OF OFFICERS.** Election shall be by written ballot. If there is but one nominee for each office called for in sequence, by general consent, the ballot may be dispensed with and a voice vote taken for the ticket. If there are nominations from the floor for one or more offices, a separate written elective ballot for each office, which has multiple nominees, shall be taken; a majority of votes cast shall elect, and voting shall be limited to the nominees.

**Section 6. VACANCY.** A vacancy occurring during the year in any office, except that of the president, shall be filled by appointment made by the president and approved by a majority vote of the executive board.

## **ARTICLE IV**

### **Special Duties of State Officers**

The following duties are in addition to those listed in the Constitution, Part II, Article VIII, and in Instructions to Officers of State Chapters.

#### **Section 1. PRESIDENT.**

- A. To appoint at the beginning of her term, and approved by the executive board the following:
  - 1. One member to each of the following committees:
    - a. Amendments and Recommendations
    - b. Budget and Finance
    - c. Cottey College
    - d. Membership
    - e. Nominating
    - f. Technology
  - 2. Select an independent CPA firm
  - 3. Investment liaison
  - 4. Nominating Committee chairman
  - 5. P.E.O. Educational Loan Fund state chairman
  - 6. P.E.O. International Peace Scholarship Fund state chairman
  - 7. P.E.O. Program for Continuing Education state chairman
  - 8. P.E.O. Scholar Awards state chairman
  - 9. P.E.O. STAR Scholarship state chairman
  - 10. Historian
  - 11. Webmaster
  - 12. Such special committees as may be authorized by the executive board or a convention of state chapter
- B. To serve as chairman of the Wisconsin delegation to Convention of International Chapter.
- C. To prepare and send a state newsletter to all chapters at such times during the year as directed by the executive board.
- D. To send to each chapter, at least thirty days prior to the convention of state chapter, a copy of the proposed amendments to the bylaws and standing rules of the state chapter, resolutions and recommendations, and a copy of the proposed budget for the following year.
- E. To serve as adviser to the Amendments and Recommendations Committee.
- F. To serve as ex-officio member, without vote, of the Budget and Finance Committee.
- G. To serve as ex-officio member, without vote, of the Board of Directors of the Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.
- H. To serve as a member of the Convention Steering Committee for the convention at which she shall preside.

#### **Section 2. VICE PRESIDENT**

- A. To serve as adviser to the state Cottey College Committee.
- B. To represent an incomplete group at Convention of International Chapter, and send a written report within one month of the close of convention to the chapters represented.
- C. To serve as a member of the Convention Steering Committee for the convention at which she will preside.

#### **Section 3. ORGANIZER**

- A. To arrange for the official visit to the local chapters.
- B. To arrange for the official visit to new chapters within the first year following organization.
- C. To serve as adviser to the Membership Committee.

- D. To conduct a Period of Instruction at convention of state chapter.
- E. To serve as a member of the Convention Steering Committee for the convention at which she will preside.
- F. To process membership forms as directed by International.

#### **Section 4. TREASURER**

- A. To supervise and oversee the financial activities of the executive treasurer.
- B. To serve as ex-officio member, without vote, of the Budget and Finance Committee.
- C. To serve as adviser to the Technology Committee and Webmaster.
- D. To supervise Reciprocity Groups and P.E.O. Groups in the state.

#### **Section 5. SECRETARY**

- A. To serve as adviser to the state chairmen for the P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship Fund, P.E.O. Program for Continuing Education, P.E.O. Scholar Awards and P.E.O. STAR Scholarship.
- B. To serve as adviser to the historian.

### **ARTICLE V Executive Assistant**

**Section 1. APPOINTMENT AND QUALIFICATIONS.** An executive assistant shall be appointed annually by the executive board following convention of state chapter. She shall be an active member of the state chapter.

**Section 2. SALARY.** The amount of salary shall be determined by the executive board with the approval of the Budget and Finance Committee and shall be paid by the state chapter.

**Section 3. DUTIES.** To perform such duties as may be delegated by the executive board.

### **ARTICLE VI Executive Treasurer**

**Section 1. APPOINTMENT AND QUALIFICATIONS.** An executive treasurer shall be appointed annually by the executive board following convention of state chapter. She shall be an active member of the state chapter.

**Section 2. SALARY.** The amount of salary shall be determined by the executive board with the approval of the Budget and Finance Committee and shall be paid by the state chapter.

#### **Section 3. DUTIES**

- A. To perform such duties as may be delegated by the executive board.
- B. To serve as convention treasurer.
- C. To serve as ex-officio member, without vote, of the Budget and Finance Committee.
- D. To submit the financial records to the independent CPA firm for the annual audit of the books and assist the auditor as requested.

### **ARTICLE VII Investment Liaison**

**Section 1. APPOINTMENT AND QUALIFICATIONS.** An investment liaison shall be appointed annually by the president and approved by the executive board following convention of state chapter. She shall be an active member of the state chapter.



## **Section 2. DUTIES.**

- A. To oversee investment funds.
- B. To serve as ex-officio member, without vote, of the Budget and Finance Committee.
- C. To make recommendations to Budget and Finance to transfer funds between operating funds and the investment accounts(s).
- D. To calculate allocation of interest between Projects, etc.
- E. To prepare a detailed report annually for the proceedings.

## **ARTICLE VIII Standing Committees**

**Section 1. APPOINTMENT.** Unless otherwise ordered, all standing committees of Wisconsin State Chapter shall be rotating committees, consisting of three members. The senior member in point of service shall be chairman, unless otherwise designated, and shall retire at close of convention. In case of appointment of an entirely new committee, the president shall designate the chairman, and the second and third members. Terms shall begin at the close of convention of state chapter, and all members shall serve until their successors are appointed and such appointments approved by the executive board. A vacancy occurring during the year shall be filled by appointment made by the president and approved by a majority vote of the executive board.

**Section 2. EXPENSES.** All expenses of the standing committees shall be paid from the state chapter funds approved by the executive board. Transportation costs shall be paid at the rate determined annually by the Budget and Finance Committee. The Wisconsin State Chapter Expense Voucher, with documented receipts for expenses attached, shall be submitted to the executive treasurer of the state chapter four times a year.

**Section 3. REPORTS.** Each committee shall prepare a report of the year's activities for the convention proceedings of the state chapter.

## **Section 4. COMMITTEES**

### **A. Amendments and Recommendations**

- 1. Membership. The committee shall consist of three members, one of whom shall be a past president of state chapter.
- 2. Duties:
  - a. To review the bylaws and standing rules of the state chapter.
  - b. To receive and consider proposed amendments and/or recommendations as authorized in Article XVI, Section 1.
  - c. To prepare, in proper parliamentary form, those proposed amendments and/or recommendations together with any additional ones deemed advisable by the committee.
  - d. To furnish to the president of state chapter a copy of all proposed amendments and/or recommendations to be mailed to:
    - 1) Each local chapter
    - 2) Members of the executive board
    - 3) Chairmen of all standing committees
    - 4) President of the Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc.
    - 5) Past presidents of state chapter
  - e. To present all proposed amendments and recommendations at convention of state chapter.

### **B. Budget and Finance**

- 1. Membership. The committee shall consist of three members, one of whom may be a past president of state chapter. The president and treasurer of the state chapter and the executive treasurer and investment liaison shall serve as ex-officio members, without vote.
- 2. Duties:

- a. To become familiar with the finances of state chapter and to consult with the investment liaison and advise the executive board on financial matters.
  - b. To prepare a budget for state chapter for the ensuing year, and to present this budget to convention of state chapter for consideration and adoption.
  - c. To prepare and present to convention of state chapter a proposed allocation of state chapter dues.
  - d. To recommend and report to convention of state chapter:
    - 1) Amount to be allocated for the Wisconsin Cottey College Scholarships.
    - 2) Transfer of contingency fund surplus/deficit to or from a specific fund(s).
    - 3) Any other transfer of funds.
    - 4) The reimbursement rate for travel expenses for the Executive Board, Executive Assistant and Executive Treasurer.
- C. Historian
- 1. Membership. The committee shall consist of one member appointed for a term of three years. The state secretary shall serve as adviser.
  - 2. Duties:
    - a. To keep an inventory of all material in her possession and send a copy of this to the state president.
    - b. To collect and preserve all possible data relative to P.E.O. in Wisconsin.
    - c. To notify chapters when a five-year history is required.
    - d. To prepare a display for convention of state chapter.
- D. Membership
- 1. Membership. The committee shall consist of four members who shall serve a term of four years. The state organizer shall serve as adviser.
  - 2. Duties:
    - a. To evaluate ways to assist chapters with membership and growth.
    - b. To research the formation of nucleus groups for new chapters and report their findings to the organizer.
    - c. To perform such other duties as executive board shall direct.
- E. Nominating Committee  
See Article III, Section 4.
- F. State Chairmen and Committees for International Chapter Projects
- 1. State Chairmen for International Chapter Projects
    - a. Membership:
      - 1) State chairmen for P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship Fund, P.E.O. Program for Continuing Education, P.E.O. Scholar Awards, and P.E.O. STAR Scholarship shall be appointed for a term of two years, not to exceed two consecutive terms.
    - b. Duties:
      - 1) To promote their respective projects through correspondence with local chapter members, chapter program information and/or presentations, the state newsletters, and convention displays and programs.
      - 2) To keep financial records of their expenses, reporting to the president of the state chapter and the project adviser utilizing the state activity report form and providing reports by dates on said form.
      - 3) To report to International Chapter as required by correspondence from International project offices.
      - 4) To prepare an Annual Report to Wisconsin State Chapter at the end of the state fiscal year (March 31). This report is to be sent to the president of the state chapter by April 1 and is to be included in the Proceedings of Convention of Wisconsin State Chapter each year.

- c. Adviser:
  - 1) The state secretary shall serve as adviser to the state chairmen of the P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship Fund, P.E.O. Program for Continuing Education, P.E.O. Scholar Awards, and the P.E.O. STAR Scholarship.
- 2. Cottey College Committee
  - a. Membership:
    - 1) The state Cottey College Committee shall consist of three members. The vice president shall serve as adviser.
  - b. Duties:
    - 1) To promote Cottey College through correspondence with local chapter members, chapter program information and/or presentations, the state newsletters, and convention display and program.
    - 2) To examine applications for scholarships.
    - 3) To award scholarships and/or grants and to notify by April 1:
      - a) Recipients
      - b) Administrations of the recipients' high schools
      - c) Cottey College
      - d) Recipients' sponsoring chapters
    - 4) To keep financial records of their expenses, reporting to the president of the state chapter and the project adviser utilizing the state activity report form and providing reports by dates on said form.
    - 5) To report to Cottey College as required.
    - 6) To prepare an Annual Report to Wisconsin State Chapter at the end of the state fiscal year (March 31). This report is to be sent to the president of the state chapter by April 1 and is to be included in the Proceedings of Convention of Wisconsin State Chapter each year.
- G. Technology Committee
  - 1. Membership:
    - a. The committee shall consist of three members; the webmaster shall serve ex-officio.
    - b. The webmaster shall be an active member of the state chapter and shall be appointed annually by the president and approved by the executive board following convention of state chapter.
    - c. The treasurer shall serve as adviser.
  - 2. Duties:
    - a. To advise the state executive board regarding technological matters.
    - b. To maintain the Wisconsin State Chapter P.E.O. website.

## ARTICLE IX

### Wisconsin Cottey College Scholarship Fund

**Section 1. ESTABLISHMENT.** Wisconsin State Chapter shall maintain a fund consisting of contributions and/or appropriations from the general fund for the purpose of providing scholarships and grants for Wisconsin area students attending Cottey College. At the convention of the state chapter the executive board and the Budget and Finance Committee shall recommend the maximum amount, which may be awarded by the committee each year.

#### **Section 2. SCHOLARSHIPS.**

- A. Applications must be received by the chairman of the Cottey College Committee for examination and awards by March 1.
- B. The Cottey College Committee will give notification of scholarships and/or grants by April 1.
- C. The Alice Spensley Rinehard Merit Scholarship may be awarded annually and solely on the basis of scholarship, and shall be a greater amount than any other scholarship awarded by the Wisconsin Cottey Scholarship Fund.

- D. Additional scholarships may be awarded on the basis of financial need, character, scholarship standing, and at the discretion of the Cottey College Committee.

**Section 3. GRANTS.** If there are applicants who are not awarded scholarships to Cottey College, the committee may use money from the fund for tuition and/or book grants to students who have been accepted by Cottey College.

**Section 4. FINANCIAL RESPONSIBILITY.** Upon the recommendations of the Cottey College Committee, scholarship/grant monies shall be paid directly to Cottey College by the state executive treasurer: one half of the amount at the beginning of each semester provided that the student is in good academic standing and is attending Cottey College.

## **ARTICLE X**

### **Budget and Finance**

**Section 1. MEMBERSHIP DUES.** Annual dues of Wisconsin State Chapter shall be thirty-nine dollars (\$39.00) per active member, which shall be allocated as follows:

- A. Twenty-six dollars (\$26.00) for International Chapter dues, which includes six dollars (\$6.00) for Cottey College.
- B. Eight dollars (\$8.00) for State Chapter dues, which includes one dollar fifty cents (\$1.50) for the Technology Fund.
- C. Five dollars (\$5.00) for State Chapter Convention Fund.

**Section 2. LOCAL CHAPTER FEES.** Annual fees, to be paid in March, shall be twenty-five dollars (\$25.00) per local chapter, which shall be allocated as follows:

- A. Five dollars (\$5.00) for the International Chapter Convention Travel Fund.
- B. Twenty dollars (\$20.00) for the expenses associated with official visits for local chapters.

### **Section 3. CONVENTION OF WISCONSIN STATE CHAPTER.**

- A. The State Chapter
  - 1. All expenses pertaining to convention of state chapter shall be paid by the treasurer of convention upon approval of the executive board and the Budget and Finance Committee. Any surplus or deficit from convention shall be returned to or paid from the Reserve State Convention Fund.
  - 2. Expenses for meals and housing for standing committee members shall be paid by the treasurer of the convention.
  - 3. All convention expenses of the H.E.L.P. Fund, Inc. board members shall be paid by the treasurer of the H.E.L.P. Fund, Inc. as directed by the state executive board.
  - 4. Final itemized financial report of the state convention is due within three months after convention. Copies of the report shall be included in the proceedings.
- B. The Local Chapter

Each local chapter shall pay a registration fee of forty dollars (\$40.00). Each local chapter shall pay the expenses incurred by its convention delegate for travel up to and including three hundred (300) miles round trip to convention. The Reserve State Convention Fund will pay, at the rate equal to that allowed by the Internal Revenue Service for charitable driving, for miles in excess of the three hundred (300) miles funded by the local chapter.
- C. Transportation
  - 1. Travel expenses to and from convention shall be paid by the treasurer of convention at the rate equal to that allowed by the Internal Revenue Service for charitable driving, for actual miles driven, for:
    - a. Amendments and Recommendations Committee members
    - b. Budget and Finance Committee members
    - c. Cottey College Committee members

- d. Guests invited to promote P.E.O. projects
  - e. Historian
  - f. Membership Committee members
  - g. Nominating Committee members
  - h. P.E.O. Educational Loan Fund state chairman
  - i. P.E.O. International Peace Scholarship Fund state chairman
  - j. P.E.O. Program for Continuing Education state chairman
  - k. P.E.O. Scholar Awards state chairman
  - l. P.E.O. STAR Scholarship state chairman
  - m. Technology Committee members
- D. Visitors
1. Each visitor to convention, except members of the hostess chapters, shall pay a convention visitor's registration fee. These fees shall be deposited with the state convention treasurer.

#### **Section 4. CONVENTION OF INTERNATIONAL CHAPTER.**

- A. The state chapter shall maintain an International Chapter Convention Travel and Expense Fund. The Budget and Finance Committee shall recommend an annual allocation to said fund of no less than fifty cents (\$.50) and no more than one dollar fifty cents (\$1.50) from the annual dues of each member.
- B. The state chapter shall defray expenses related to attending Convention of International Chapter of the current state president, vice president and organizer; entitled past state presidents; and entitled local chapter delegates. If any of these members make their own travel arrangements, their travel allowance shall be paid at the rate equal to that allowed by the Internal Revenue Service for charitable driving.

**Section 5. EXECUTIVE BOARD.** The state chapter shall pay all expenses incurred by the executive board in transacting official business. An itemized accounting, with documented receipts for expenses attached, shall be reported at each meeting of the executive board and a copy sent to the executive treasurer.

**Section 6. FISCAL YEAR.** The fiscal year of the state chapter shall be April 1 through March 31 of the following year.

### **ARTICLE XI Organization and Official Visits**

#### **Section 1. ORGANIZATION OF NEW CHAPTERS.**

- A. Requirements. The following requirements are in addition to those listed in the Constitution, Part III, Article 1.
  1. A woman desiring to select a charter list shall write to the organizer of the state chapter before any action is taken. After a request for a new chapter has been received and approved by the president of state chapter and the organizer, the group shall meet regularly until organization. Such period of time shall be determined by the organizer with the approval of the president of state chapter.
  2. No new chapter shall be organized within two weeks preceding the convention of state chapter.
- B. Charter Initiates. Each charter initiate shall be recommended by a letter to the organizer of the state chapter from three active members of the Sisterhood.

#### **Section 2. OFFICIAL VISITS TO LOCAL CHAPTERS.**

- A. Requirements. Requirements are listed in the Constitution, Part III, Article III, Section 7.
- B. Chapters shall be grouped geographically, by the executive board for the official visit and shall be visited by the organizer, or her proxy, at the discretion of the executive board. Schedules of local chapter visits shall be listed in the proceedings of the state chapter at least two years prior to the visits.

- C. A new chapter shall be visited by the organizer, or her proxy, during the first year and shall then be placed in its proper group.
- D. A chapter may request a visit during an unscheduled year.
- E. The local chapter shall provide for housing and meals of the organizer or her proxy, at the time of an official visit.

## **ARTICLE XII**

### **Special Duties of Officers of Local Chapters**

The following duties are in addition to those listed in the Constitution, Part III, Article V and in the Instructions to Officers of Local Chapters.

#### **Section 1. PRESIDENT**

- A. To call a meeting of chapter officers within two weeks after election to acquaint each with her specific responsibilities.
- B. To appoint such committees as may be authorized by chapter bylaws.
- C. To report the year's activities in the president's letter. This president's letter shall be read to the chapter in February, approved, and a copy retained by the local chapter. A copy of the president's letter shall be sent by March 1, to the state president, to all nonresident members and resident members who are unable to attend meetings regularly.

#### **Section 2. RECORDING SECRETARY**

- A. To send in March to the state officer board contact a copy of the local chapter bylaws and standing rules only if amended during the fiscal year.
- B. To send a copy of the current local chapter bylaws and standing rules to the state officer board contact by June 1 of the year the chapter is scheduled to have an official visit.

#### **Section 3. CORRESPONDING SECRETARY**

- A. To send by October 15, eight copies of the local chapter yearbook as follows:
  - 1. Executive Assistant - 2 copies (one for convention display)
  - 2. Five officers of state chapter - 5 copies - 1 to each officer
  - 3. Chairman of the state Membership Committee.
- B. Deaths of local chapter members reported to International Chapter on the Change in Membership form after April 30 shall be included in the Time of Remembrance of the following year of convention of the state chapter.

**Section 4. TREASURER.** All checks for chapter and personal contributions to the Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. should be made payable to the fund and sent directly to: "Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. Treasurer."

## **ARTICLE XIII**

### **Reciprocity Groups**

**Section 1. PURPOSE.** Reciprocity Groups may be formed as stated in the Constitution, Part III, Article XIII.

**Section 2. SUPERVISION.** Each group so formed shall be under the supervision of the state treasurer.

**Section 3. BYLAWS.** Each group shall adopt bylaws consistent with the laws of the P.E.O. Sisterhood and subject to approval of the executive board of state chapter.

**Section 4. RECIPROCITY BOOK.** Each group shall have a P.E.O. Reciprocity Book and follow the requirements, instructions and information.

## **Section 5. REPORTS.**

- A. The names and addresses of the president, secretary and contact person shall be submitted as required by International Chapter immediately following election.
- B. Each reciprocity group shall send to the state treasurer the following:
  - 1. By March 10: The financial report required by International Chapter for the period March 1 through the last day of February.
  - 2. By March 31:
    - a. A report of activities of the group during the year.
    - b. A copy of the bylaws if amended during the fiscal year. If the bylaws were not amended during the fiscal year, the state treasurer shall be notified.

## **ARTICLE XIV P.E.O. Groups**

**Section 1. ESTABLISHMENT.** P.E.O. Groups may be formed as stated in the Constitution, Part III, Article XIV.

**Section 2. SUPERVISION.** Each group so formed shall be under the supervision of the state treasurer.

**Section 3. BYLAWS.** Each group shall adopt bylaws consistent with the laws of the P.E.O. Sisterhood and subject to approval of the executive board of the state chapter.

**Section 4. P.E.O. GROUP BOOK.** Each P.E.O. Group shall have a P.E.O. Group Book and follow the requirements, instructions, and information.

## **Section 5. REPORTS.**

- A. The names and addresses of the president, secretary and contact person shall be submitted as required by International Chapter immediately following election.
- B. Each P.E.O. Group shall send to the state treasurer the following:
  - 1. By March 10: The financial report required by International Chapter for the period March 1 through the last day of February.
  - 2. By March 31:
    - a. A report of activities of the group during the year.
    - b. A copy of the bylaws if amended during the fiscal year. If the bylaws were not amended during the fiscal year, the treasurer shall be notified.

## **ARTICLE XV Parliamentary Authority**

The rules contained in the current edition of "Robert's Rules of Order Newly Revised" shall govern all meetings in matters not covered by these bylaws, or the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood.

## **ARTICLE XVI Amendments**

Amendments to the bylaws of Wisconsin State Chapter shall be proposed only by local chapters, the executive board or standing committees of state chapter, and shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by December 31. Such proposed amendments may be adopted by a two-thirds vote of members present and voting in Convention of Wisconsin State Chapter, provided the copies of the proposed amendments shall have been sent at

least 30 days before convention to each local chapter, members of the executive board, members of all standing committees and the past presidents of state chapter.

## **STANDING RULES**

1. Each local chapter must include the following committees:
  - A. Counsel for Membership Committee to inform prospective and new members, transfers, and reinstatements of P.E.O. ideals, traditions and procedures as set forth in the *P.E.O. Counsel for Membership Booklet*. The local chapter president shall serve as chairman of the committee.
  - B. Education Committee representing Cottey College, P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship Fund, P.E.O. Program for Continuing Education, P.E.O. Scholar Awards, and P.E.O. STAR Scholarship. It shall be the duty of the committee to keep in close contact with women sponsored for loans and to stimulate interest in the educational projects of the Sisterhood.
  - C. Membership Committee whose responsibilities shall be to assess chapter health, to promote membership growth, and to extend courtesies to unaffiliates.
  - D. Technology Committee whose responsibilities shall be to advise the local chapter regarding technological matters. The Technology Committee shall be the primary link for communication on the Internet between the local chapter and State and International Chapters.
  - E. Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. Committee.
2. Yearbook Requirements:
  - A. COVER: (Chapters with permanent binders should include this information on the first page)
    - 1) P.E.O. insignia
    - 2) Year covered by program
    - 3) Chapter letters
    - 4) City of chapter
    - 5) Date of organization
  - B. CONTENTS:
    - 1) Day and time of meeting
    - 2) Local officers, committees, and complete membership list including addresses, telephone numbers and email addresses
    - 3) Wisconsin State and International P.E.O. website addresses
    - 4) **OPTIONAL**: Names, addresses (with zip code) telephone numbers (with area codes), and email addresses of:
      - a. Executive Board members
      - b. Executive Assistant
      - c. Executive Treasurer
      - d. Cottey College Committee state chairman
      - e. P.E.O. Educational Loan Fund state chairman
      - f. P.E.O. International Peace Scholarship Fund state chairman
      - g. P.E.O. Program for Continuing Education state chairman
      - h. P.E.O. Scholar Awards state chairman
      - i. P.E.O. STAR Scholarship state chairman
      - j. Amendments and Recommendation state chairman
      - k. Historian
      - l. Membership Committee state chairman
      - m. Nominating Committee state chairman
      - n. Technology Committee state chairman
      - o. Webmaster
      - p. Wisconsin P.E.O. Sisterhood H.E.L.P. Fund, Inc. president and treasurer



C. SPECIAL DAYS:

- 1) Founders' Day (celebrated at any meeting of the year).
  - 2) Study of Procedures (such as official visit, *Counsel for Membership Booklet*, President's Book, officer's supplies, Proceedings of Convention of Wisconsin State Chapter, or Wisconsin Bylaws and Standing Rules).
  - 3) Election of officers, delegate and alternate to state convention (and nomination of delegate and alternate to Convention of International Chapter in appropriate year) by or at the first meeting in March; all elected officers will be installed at the first meeting in March.
  - 4) Report of state convention (within six weeks after convention).
  - 5) Report of Convention of International Chapter (by December 1 of the year of the convention).
  - 6) Visit of the organizer (or her proxy) in the appropriate year.
  - 7) Ceremony of Initiation (once annually).
  - 8) P.E.O. Educational Projects Day (or reports at several meetings). May include Wisconsin Cottey Scholarship Fund or H.E.L.P. Fund, Inc.
3. Materials for the state program file concerning our P.E.O. Founders and P.E.O. subjects shall be sent to the Executive Assistant of state chapter.
  4. Deaths of members are to be reported to International Chapter on the Change in Membership form by local chapter corresponding secretaries by April 30 to be included in the Time of Remembrance at the state convention.
  5. Amendments to the Standing Rules of Wisconsin State Chapter shall be proposed only by local chapters, the executive board or standing committees of state chapter, and shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by December 31. Such proposed amendments may be adopted by a majority vote of members present and voting in Convention of Wisconsin State Chapter, provided copies of the proposed amendments shall have been sent at least 30 days before convention to each local chapter, members of the executive board, members of all standing committees and the past presidents of state chapter.

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